

**MIDWAY CITY SANITARY DISTRICT  
REGULAR MEETING  
BOARD OF DIRECTORS  
DISTRICT OFFICE  
14451 CEDARWOOD STREET  
WESTMINSTER, CA**

**Tuesday, September 5, 2023  
5:30 P.M.**

**AGENDA**

**OUR MISSION STATEMENT**

**THE BOARD OF DIRECTORS AND EMPLOYEES OF THE MIDWAY CITY SANITARY DISTRICT WORK DILIGENTLY TO PROVIDE SEWER AND SOLID WASTE SERVICES TO THE RESIDENTS OF THE DISTRICT. OUR TOP PRIORITY IS TO ACCOMPLISH THIS IN AN ETHICAL, EFFICIENT, AND COST-EFFECTIVE MANNER THAT WILL PROTECT THE HEALTH AND SAFETY OF THOSE WE SERVE.**

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting.

Please Note: The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL AND DECLARATION OF QUORUM**
- 3. PUBLIC COMMENTS**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

#### **4. APPROVAL OF THE MINUTES**

- A. Approval of the Minutes of the Regular Meeting on August 15, 2023

#### **5. APPROVAL OF EXPENDITURES**

- A. Approval of Demands in the Amount of \$197,835.20

#### **6. REPORTS**

The President, General Manager, Legal Counsel, and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

- A. Report of President
- B. Report of General Manager
- C. Report from the Franchise Meeting on August 11, 2023
- D. Report from the Calendar Committee on August 18, 2023
- E. Report from the District Employee Luncheon on August 23, 2023
- F. Report from the OC San District Board of Directors Meeting on August 23, 2023
- G. Report from the Clean-up event at Goldenwest Park on August 26, 2023
- H. Report from the CSDA Annual Conference on August 28 – August 31, 2023

#### **7. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine and will be acted upon at the same time unless separate discussion and/or action is requested by a Board Member, the public, or staff.

- A. Approve the 4<sup>th</sup> Quarter Fiscal Year 2022-2023 Financial Reports and Budget Review
- B. Consider Attendance at the 2024 Work Truck Week Trade Show Held at the Indiana Convention Center in Indianapolis, Indiana March 5-8, 2024
- C. Consider Rejection of Government Claim Filed on Behalf of Cari McCormick

#### **8. OLD BUSINESS**

None

#### **9. NEW BUSINESS**

- A. Consider Approval of a Proposed Job Description for the Position of Accountant

#### **10. INFORMATIONAL ITEMS**

- A. ISDOC Quarterly Luncheon (in person) – September 28, 2023

**11. BOARD CONCERNS/COMMENTS**

**12. GM/STAFF CONCERNS/COMMENTS**

**13. LEGAL COUNSEL CONCERNS/COMMENTS**

**14. CLOSED SESSION**

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

- A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Agency Designated Representatives: General Manager Robert Housley and Labor Counsel Joseph Larsen, Employee Organization: American Federation of State, County, and Municipal Employees, LOCAL 1734-01

**15. ADJOURNMENT TO TUESDAY, SEPTEMBER 19, 2023**