

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY  
14451 CEDARWOOD STREET  
WESTMINSTER, CA 92683**

**March 18, 2025**

**CALL TO ORDER**

President S. Contreras called the Regular Meeting of the Governing Board of the Midway City Sanitary District to order at 5:31 p.m., on Tuesday, March 18, 2025, at 14451 Cedarwood Street, Westminster, California.

**ROLL CALL**

**PRESENT:**

Sergio Contreras  
Tyler Diep  
Chi Charlie Nguyen  
Andrew Nguyen  
Mark Nguyen

**ABSENT:**

None

**STAFF PRESENT:**

Robert Housley, General Manager  
Gordon Copley, Director of Finance  
Ashley Davies, Director of Servs. & Program Development  
Cynthia Olsder, Exec/Board Secretary

**OTHERS PRESENT:**

James H. Eggart, General Counsel, Woodruff & Smart  
James R. Fisler, OC LAFCO Commissioner & Mesa Water Director  
John Lewer, Consultant Mesa Water District  
Paul Mesmer, 1<sup>st</sup> Vice President, ISDOC

**PLEDGE OF ALLEGIANCE AND INVOCATION**

Director T. Diep led the Pledge of Allegiance. Director M. Nguyen conducted the Invocation.

**ROLL CALL AND DECLARATION OF QUORUM**

Board Secretary, C. Olsder announced a quorum.

**PUBLIC COMMENTS**

J. Fisler provided an update regarding special districts in Orange County.

P. Mesmer introduced himself to the Board and expressed his desire to become familiar with them. He expressed sincere gratitude for the District's support and mentioned that he looks forward to seeing the District spotlighted at their meeting in October.

**PRESENTATIONS**

None.

**APPROVAL OF MINUTES**

- A. Approve Minutes of the Regular Board of Directors Meeting on March 4, 2025

A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve the minutes of the Regular Board of Directors Meeting on March 4, 2025. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, C. Nguyen, and S. Contreras  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**REPORTS**

**Report of President**

None.

**Report of the General Manager**

GM R. Housley provided an update on the District’s daily operations, covering several topics, including the engineer tech position, federal funding opportunities for microgrid projects, the WISE agreement, the Westminster mall project, the SDRMA schedule, and the upcoming meeting with OC Supervisor Janet Nguyen.

**Report of the Director of Services & Program Development**

Director of Servs. & Program Development A. Davies provided updates on the SB 1383 audit, the compost event, and school outreach initiatives, including the partnership with the Discovery Cube.

**Report of Radio Outreach with Little Saigon on March 5, 2025**

Director M. Nguyen reported that he participated in the recording with Director C. Nguyen to provide information about the District’s services, upcoming events, SB 1383 Organic Waste, and the F.O.G. program.

**Report of Radio Outreach with VietLink on March 6, 2025**

Director A. Nguyen reported that he participated in the recording with President S. Contreras to provide information about the District’s services, upcoming events, SB 1383 Organic Waste, and the F.O.G. program.

**Report of Clean-up event at Westminster Village Park on March 8, 2025**

President S. Contreras reported that he attended the event alongside all four Directors, noting it was another successful event.

**CONSENT CALENDAR**

- A. Receive and File the Register of Demands in the Amount of \$593,838.09
- B. Approve and File the Treasurer’s Investment Report for February 2025
- C. Receive and File the Engineer Report for February 2025

A motion was made by Director A. Nguyen, seconded by Director T. Diep, to approve the Consent Calendar. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, C. Nguyen, and S. Contreras  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: None

**OLD BUSINESS – None**

**NEW BUSINESS**

- A. Presentation and Update on the GoGov Customer Relationship Management System

A staff report was provided to the Board.

Director of Servs. & Program Development, A. Davies conducted a live demonstration.

The Board of Directors and Staff discussed the GoGov customer relationship management system. No action was taken.

- B. Update on the Success of the Midway City Sanitary District Health Reimbursement Agreement (HRA) Program

A report was provided and considered by the Board. A motion was made by Director T. Diep, seconded by Director A. Nguyen, to direct staff to prepare and bring back a resolution for Board consideration that updates the Health Reimbursement Arrangement (HRA) Policy to: (1) allow for a rollover option for unused funds, (2) allow employees access to the funds remaining after post-employment, and (3) adjust the HRA contributions based on inflation or changes in healthcare costs due to rising medical expenses. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, C. Nguyen, and S. Contreras  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: None

**INFORMATIONAL ITEMS**

- A. CSDA Board of Directors Call for Nominations Seat B
- B. 2025 Board Meeting Calendar

- C. Presidential General Election 11-05-24 Invoice
- D. 2025 Board Meeting Calendar

Receive and File.

**BOARD CONCERNS AND COMMENTS**

The Directors thanked staff.

Director C. Nguyen inquired about the three-cart system and requested additional information to ensure he is up to date with the latest developments.

**GENERAL MANAGER AND STAFF CONCERNS AND COMMENT**

None.

**GENERAL COUNSEL CONCERNS AND COMMENTS**

None.

**CLOSED SESSIONS**

None.

**CLOSED SESSION:** During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

**ADJOURNMENT**

President S. Contreras adjourned the meeting at 6:42 p.m. to the next regular Board Meeting to be held at the District on Tuesday, April 1, 2025 at 5:30 p.m.

  
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Mark Nguyen, Secretary