

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY**

14451 CEDARWOOD STREET
WESTMINSTER, CA 92683

SEPTEMBER 1, 2026

CALL TO ORDER

President C. Nguyen called the meeting of the Governing Board of the Midway City Sanitary District to order at 5:30 p.m., on Tuesday, September 1, 2026, at 14451 Cedarwood Street, Westminster, California.

ROLL CALL

DIRECTORS PRESENT

Chi Charlie Nguyen
Andrew Nguyen
Tyler Diep
Sergio Contreras
Mark Nguyen

STAFF AND GENERAL COUNSEL PRESENT

Robert Housley, General Manager
Gordon Copley, CPA, Director of Finance
Nicolas Castro, Director of Operations & Safety
Ashley Davies, Director of Services & Program Development
Milo Ebrahimi, P.E., District Engineer
Harley Nguyen, Administrative Secretary/Receptionist
Cynthia Olsder, Exec/Board Secretary
James H. Eggart, General Counsel, Woodruff & Smart

GUESTS PRESENT None

PLEDGE OF ALLEGIANCE AND INVOCATION

Director T. Diep led the Pledge of Allegiance. Director S. Contreras conducted the Invocation.

ROLL CALL AND DECLARATION OF QUORUM

Executive/Board Secretary C. Olsder conducted the roll call and announced that a quorum was present.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES**A. Approve Minutes of the Board of Directors Regular Meeting on August 4, 2026**

A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve the Minutes of the Board of Directors Regular Meeting on August 4, 2026. The motion was approved by a 5-0 vote as follows:

AYES: A. Nguyen, T. Diep, S. Contreras, C. Nguyen, M. Nguyen
NAYS: None
ABSTAIN: None
ABSENT: None

REPORTS**A. Report of the President - None****B. Report of the General Manager**

General Manager R. Housley reported on the CSDA Annual Conference, shared information regarding the Special District Governance Certification, and provided a brief update on the District's sewer system project.

C. Report of the Director of Operations & Safety

Director of Operations & Safety N. Castro reported that trash collection would be delayed by one day the following week due to the Labor Day holiday. He also shared that the District collected 511 mattresses in August, compared to the record high of 532 mattresses collected in September 2025.

D. Report of the Director of Finance

Director of Finance G. Copley reported that he is preparing for CalPERS Open Enrollment and shared the 2027 CalPERS health rates. He also provided updates on the RFP for the sewer, solid waste, and FOG rate study, the SCADA communication system, and the new intern.

E. Report of the Director of Services & Program Development

Director of Services & Program Development A. Davies provided updates on upcoming District events, including the Shredding Event and Westminster Fall Festival, State annual survey audit, and the SB 1383 mailers.

F. Report of the District Engineer

District Engineer Milo Ebrahimi provided updates on ongoing District projects, including the manhole and sewer main projects.

G. Report of the Calendar Committee Meeting (August 11, 2026)

Director C. Nguyen and Director S. Contreras reported on the meeting, during which minor updates and corrections to the 2027 District Calendar were discussed.

- H. **Report of the Legislative & Public Affairs Outreach Subcommittee Meeting** (Aug. 19, 2026)
Director T. Diep and President C. Nguyen reported on the meeting at which they discussed legislation, the development of the new District logo, Open House sponsorship, and the Orbis Public Affairs solicitation.
- I. **Report of the Annual CSDA Conference** (August 24-27, 2026)
Director M. Nguyen, Director A. Nguyen, and President C. Nguyen reported on the conference and agreed that it was well attended and enjoyed the various sessions.
- J. **Report of the OC San Board of Directors Meeting** (August 26, 2026)
Director T. Diep reported on his attendance at the OC San Board of Directors meeting representing the District and provided an overview of matters considered by the Board, including budget-related items and a closed session.

CONSENT CALENDAR

- A. Receive and File the Register of Demands in the Amount of \$875,558.18
- B. Receive and File the California Employers' Retiree Benefit Trust (CERBT) and the Pension Prefunding Trust (CEPPT) Account Update Summaries as of March 31, 2026
- C. Receive and File the Minutes of the Calendar Committee Meeting on June 23, 2026
- D. Receive and File the Minutes of the Legislative and Public Affairs Outreach Subcommittee Meeting on July 22, 2026
- E. Approve and File the Treasurer's Investment Report for July 2026
- F. Receive and File the Engineer Report for July 2026.
- G. Receive and File the August 19, 2026 Legislative and Public Affairs Outreach Subcommittee Report
- H. Receive and File the August 2026 Report on Contracts and Agreements Entered into by the.. General Manager on Behalf of the District
- I. Recognition and Approval of a 5-Year Safe Driving Awards for Solid Waste Driver, Dennis Solano Jr., in the Amount of \$200.00

A motion was made by Director M. Nguyen, seconded by Director A. Nguyen, to approve all items listed on the Consent Calendar. The motion was approved by a 5-0 vote as follows:

AYES:	A. Nguyen, C. Nguyen, T. Diep, S. Contreras, M. Nguyen
NAYS:	None
ABSTAIN:	None
ABSENT:	None

OLD BUSINESS

- A. Consider Approval of New District Logo Design and Provide Staff a Timeline for Implementation

The Board discussed the proposed logo design. A motion was made by Director T. Diep, seconded by President C. Nguyen, to select Logo No. 1, with minor modifications based on the Board's comments. The motion was approved by a 5-0 vote as follows:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, T. Diep, S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: None

NEW BUSINESS

- A. Consider Approval of Sponsorship Solicitation and Sponsorship Levels and Benefits for the January 30, 2027 Open House Event

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director C. Nguyen, seconded by Director A. Nguyen, to approve the sponsorship levels, sponsor benefits, and related details for the January 30, 2027 Open House event, and authorize staff to begin soliciting sponsorships based on these approved elements. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, T. Diep, C. Nguyen, M. Nguyen, and S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: None

- B. Consider Adoption of Resolution No. 2026-17, Entitled:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM

A staff report and a summary of staff's recommendation were provided and considered by the Board. A motion was made by Director M. Nguyen, seconded by Director A. Nguyen, to adopt Resolution No. 2026-17, approving the form and authorizing the execution of an amended Memorandum of Understanding (MOU) authorizing participation in the Special District Risk Management Authority's Health Benefits Program. The motion was approved by the following 5-0 roll call vote as follows:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, T. Diep, S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: None

- C. Consider Adoption of Resolution No. 2026-18, Entitled:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, ADOPTING THE MIDWAY CITY SANITARY DISTRICT POLICY FOR USE OF GENERATIVE AI TOOLS

A staff report and a summary of staff's recommendation were provided and considered by the Board. A motion was made by Director S. Contreras, seconded by Director A. Nguyen,

to adopt Resolution No. 2026-18, adopting the Midway City Sanitary District Policy for use of generative AI tools and authorizing the General Manager to implement, administer, and update related procedures and guidance as necessary. The motion was approved by the following 5-0 roll call vote as follows:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, T. Diep, S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: None

INFORMATIONAL ITEMS

- A. District Board Calendar
- B. OC LAFCO – Commission Appointments

Received and filed.

BOARD CONCERNS AND COMMENTS

Director M. Nguyen and Director S. Contreras shared that they visited the Maple Avenue property and expressed appreciation for the District's newest asset.

Director M. Nguyen thanked staff for their work on the AI Policy and recommended that staff explore additional investment opportunities through CLASS to further diversify the District's portfolio.

Director A. Nguyen thanked staff for their hard work.

GENERAL MANAGER/ STAFF CONCERNS AND COMMENTS

General Manager R. Housley reminded the Board that he would be on vacation throughout September and that Nicolas Castro would serve as Acting General Manager during his absence.

Director of Services & Program Development A. Davies shared that OC San invited the District to participate in a video for its annual report and that she participated on behalf of the District.

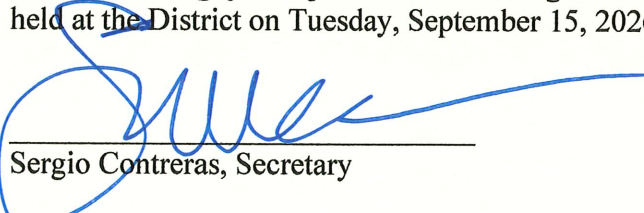
GENERAL COUNSEL CONCERNS AND COMMENTS

General Counsel J. Eggart indicated that he would be available for a future meeting should the Board wish to receive an update on recent legislative developments.

CLOSED SESSION ITEMS – None

ADJOURNMENT

President C. Nguyen adjourned the meeting at 6:34 p.m. to the next Regular Board Meeting to be held at the District on Tuesday, September 15, 2026 at 5:30 p.m.



Sergio Contreras, Secretary