

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY  
14451 CEDARWOOD STREET  
WESTMINSTER, CA 92683**

**November 19, 2024**

**CALL TO ORDER**

President M. Nguyen called the Regular Meeting of the Governing Board of the Midway City Sanitary District to order at 5:30 P.M., on Tuesday, November 19, 2024, at 14451 Cedarwood Street, Westminister, California.

**ROLL CALL**

**PRESENT:** Mark Nguyen  
Tyler Diep  
Sergio Contreras  
Andrew Nguyen

**ABSENT:** Chi Charlie Nguyen

**STAFF PRESENT:** Robert Housley, General Manager  
Gordon Copley, Director of Finance  
Ashley Davies, Dir. of Servs. & Program Development  
Milo Ebrahimi, District Engineer, P.E.  
Cynthia Olsder, Board Secretary

**OTHERS PRESENT:** James H. Eggart, General Counsel, Woodruff & Smart  
Daphine Munoz, Principal, Clifton Larson Allen LLP  
Rami Dababneh, Executive Vice President  
Michael Verrenga, Resident of Westminister  
Terry Rains, Resident of Westminister

**PLEDGE OF ALLEGIANCE AND INVOCATION**

Director T. Diep led the Pledge of Allegiance. Director S. Contreras conducted the Invocation.

**ROLL CALL AND DECLARATION OF QUORUM**

Board Secretary C. Olsder announced a quorum.

**PUBLIC COMMENTS**

M. Verrenga extended his congratulations to both Director C. Nguyen and President M. Nguyen on the unofficial election results. He also expressed his dissatisfaction with certain members of the City of Westminister's Council.

T. Rains expressed her dissatisfaction with both the Council Members of the City of Westminister and with a District Board Member.

**APPROVAL OF MINUTES****A. Approve Minutes of the Regular Board of Directors Meeting on November 5, 2024**

A motion was made by Director A. Nguyen, seconded by Director T. Diep, to approve the minutes of the regular meeting on November 5, 2024. The motion was approved by the following 4-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, and S. Contreras  
NAYS: None  
ABSTAIN: None  
ABSENT: C. Nguyen

**REPORTS****Report of President****Report of the General Manager**

GM R. Housley provided an update on the status of ongoing projects at the District and personnel developments.

**Report of the Director of Services & Program Development**

A Davies provided an update on past and upcoming outreach events, including information on SB 1383, the compost event, and the District's calendar.

**Report of Outreach Committee Meeting on November 6, 2024**

Director T. Diep reported that he attended the meeting with Director C. Nguyen to discuss the 2025 Open House and recommended a name change for the committee to make it more inclusive and reflective of its broader scope.

**Report of Franchise Committee Meeting on November 7, 2024**

Director T. Diep reported that he attended the meeting with Director C. Nguyen to discuss SB 1383, which establishes compliance requirements for both residential and commercial properties to reduce organic waste.

**Report of Radio Outreach with VietLink on November 8, 2024**

Director A. Nguyen reported that he attended the recording with Director C. Nguyen to provide information about SB 1383 regulations, available District services, and upcoming events.

**Report of Radio Outreach with Radio Bolsa on November 12, 2024**

Director S. Contreras reported that he attended the recording with Director T. Diep to provide information about SB 1383 regulations, available District services, and upcoming events.

**CONSENT CALENDAR**

- A. Receive and File the Register of Demands in the Amount of \$617,046.66
- B. Approve and File the Treasurer's Investment Report for October 2024
- C. Approve the November 6, 2024 Outreach Committee Report and Recommendations

- D. Approve the November 7, 2024 Franchise Committee Report and Recommendations
- E. Receive and File the Engineer Report for October 2024

A motion was made by Director T. Diep, seconded by Director A. Nguyen, to approve the Consent Calendar. The motion was approved by the following 4-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, and S. Contreras  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: C. Nguyen

**OLD BUSINESS – None**

**NEW BUSINESS**

- A. Approve the Fiscal Year 2023-24 Independent Financial Audit Report for Midway City Sanitary District (July 1, 2023 through June 30, 2024)

Daphine Munoz addressed the Board and presented the FY 2023-24 independent financial audit report.

A staff report and recommendations were provided to and considered by the Board. A motion was made by President M. Nguyen, seconded by Director A. Nguyen, to approve and file the FY 2023-24 Independent Financial Audit report for Midway City Sanitary District (July 1, 2023 through June 30, 2024). The motion was approved by the following 4-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, and S. Contreras  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: C. Nguyen

- B. Approve and Authorize the General Manager to Execute a Professional Services Agreement (PSA) with LAN WAN Enterprise, Inc. for Information Technology Managed Services Provider (MSP) and Cybersecurity Services

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to approve a Professional Services Agreement with LAN WAN Enterprise, Inc. for Information Technology MSP and Cybersecurity Services, in substantially the same form as presented at the meeting, and authorize the General Manager to execute the Agreement on behalf of the District and to exercise optional extensions of the Agreement term and approve CPI adjustments as set forth in the Agreement. The motion was approved by the following 4-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, and S. Contreras  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: C. Nguyen

C. Approve and Authorize the General Manager to Execute a Professional Services Agreement (PSA) with Navigating Preparedness Associates, LLC for Preparation of Local Hazard Mitigation Plan

A staff report and recommendations were provided to and considered by the Board. A motion was made by President M. Nguyen, seconded by Director A. Nguyen, to approve a Professional Services Agreement with Navigating Preparedness Associates, LLC for preparation of a Local Hazard Mitigation Plan in an amount not to exceed \$48,500 and authorize the General Manager to make minor modifications to the Agreement, as needed, and to execute the Agreement on behalf of the District. The motion was approved by the following 4-0 vote:

- AYES: A. Nguyen, M. Nguyen, T. Diep, and S. Contreras
- NAYS: None
- ABSTAIN: None
- ABSENT: C. Nguyen

**INFORMATIONAL ITEMS**

A. 2025 Board Meeting Calendar

Receive and File.

**BOARD CONCERNS AND COMMENTS**

The Directors thanked staff.

**GENERAL MANAGER AND STAFF CONCERNS AND COMMENT - None**

**GENERAL COUNSEL CONCERNS AND COMMENTS**

General Counsel J. Eggart offered his congratulations to the two incumbents on the unofficial election results.

**CLOSED SESSIONS - None**

**CLOSED SESSION:** During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

**ADJOURNMENT**

President M. Nguyen adjourned the meeting at 6:12 P.M. to the next Board Meeting to be held at the District on Tuesday, December 3, 2024, at 5:30 P.M.

  
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 Andrew Nguyen, Secretary