

**MIDWAY CITY SANITARY DISTRICT  
BOARD OF DIRECTORS MEETING  
DISTRICT OFFICE  
14451 CEDARWOOD STREET  
WESTMINSTER, CA 92683**

**TUESDAY, JUNE 2, 2026  
5:30 PM**

**AGENDA**

**MISSION STATEMENT**

**TO PROVIDE INNOVATIVE AND COST-EFFECTIVE EXCEPTIONAL WASTEWATER AND SOLID WASTE SERVICES WITH INTEGRITY AND EXCELLENCE. WE ARE COMMITTED TO PROTECTING PUBLIC HEALTH, PRESERVING THE ENVIRONMENT, AND FOSTERING EDUCATION AND COLLABORATION. BY PRIORITIZING EXCEPTIONAL SERVICES, COMMUNITY HEALTH, AND ENVIRONMENTAL STEWARDSHIP, WE STRIVE TO BUILD A CLEANER, HEALTHIER AND MORE SUSTAINABLE FUTURE.**

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting. Members of the public may attend and participate in the meeting at any of the listed meeting locations.

The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND INVOCATION**

**2. ROLL CALL AND DECLARATION OF QUORUM**

**3. PUBLIC COMMENTS**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

**4. PRESENTATIONS – None**

## 5. APPROVAL OF THE MINUTES

- A. Approve Minutes of the Board of Directors Regular Meeting on May 19, 2026
- B. Approve Minutes of the Board of Directors Special Meeting on May 22, 2026

## 6. REPORTS

The President, General Manager, Legal Counsel, and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

- A. Report of the President
- B. Report of the General Manager
- C. Report of the Director of Services & Program Development
- D. Report of the District Engineer
- E. Report on District Employee Appreciation Luncheon on May 20, 2026
- F. Report on OC San Board of Directors Meeting on May 27, 2026
- G. Report on the Legislative & Public Affairs Outreach Subcommittee Meeting on May 29, 2026
- H. Report on Radio Outreach with VNCR on June 1, 2026

## 7. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be acted upon at the same time unless a separate discussion and/or action is requested by a Board Member, the public, or staff.

- A. Receive and File the Register of Demands in the Amount of \$675,838.25
- B. Receive and File the Engineer Report for April 2026
- C. Receive and File the May 29, 2026, Legislative & Public Affairs Outreach Subcommittee Report
- D. Receive and File the Minutes of the Legislative & Public Affairs Outreach Subcommittee Meeting on April 15, 2026
- E. Acceptance of Improvements Completed Pursuant to Midway City Sanitary District 15th Street Pavement Repair Project (Project No. EP2025-04) and Authorization for Filing and Recording of a Notice of Completion
- F. Acceptance of Improvements Completed Pursuant to Midway City Sanitary District Emergency CIPP Lining of Sewer Main with Siphon Project in Magnolia Street North of Trini Circle (Project No. EP2025-05) and Authorization for Filing and Recording of a Notice of Completion
- G. Receive and File the April 2026 Report on Contracts and Agreements Entered into by the General Manager on behalf of the District
- H. Receive and File the May 2026 Report on Contracts and Agreements Entered into by the General Manager on behalf of the District

**8. OLD BUSINESS**

- A. Consider Adoption of Ordinance No. 77, entitled:

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, AMENDING ORDINANCE NO. 73 TO ADJUST CHARGES FOR RESIDENTIAL SOLID WASTE SERVICES TO REFLECT AND PASS THROUGH ADJUSTMENTS TO TIPPING FEES PAID BY THE DISTRICT TO DISPOSE OF SOLID WASTE AT LANDFILLS

[*Roll Call Vote*]

**9. NEW BUSINESS**

- A. Conduct a Public Hearing and Receive and File a Report Regarding Employee Vacancies and Retention and Recruitment Efforts Pursuant to Government Code Section 3502.3

- B. Discussion of Election Information for the November 3, 2026 General Election and Transmittal of Election Information Special District

**10. INFORMATIONAL ITEMS**

- A. District Board Calendar

- B. OC Tax Luncheon 06/05/26 at 11:30 am

**11. BOARD CONCERNS AND COMMENTS**

**12. GM/STAFF CONCERNS AND COMMENTS**

**13. GENERAL COUNSEL CONCERNS AND COMMENTS**

**14. CLOSED SESSION ITEMS - None**

**15. ADJOURNMENT TO TUESDAY, JUNE 16, 2026**

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY**

**14451 CEDARWOOD STREET  
WESTMINSTER, CA 92683**

**May 19, 2026**

**CALL TO ORDER**

President Pro Tem A. Nguyen called the meeting of the Governing Board of the Midway City Sanitary District to order at 5:30 p.m., on Tuesday, May 19, 2026, at 14451 Cedarwood Street, Westminster, California.

**ROLL CALL**

**DIRECTORS PRESENT** Andrew Nguyen  
Tyler Diep  
Sergio Contreras

**DIRECTORS ABSENT** Chi Charlie Nguyen  
Mark Nguyen

**STAFF AND GENERAL COUNSEL PRESENT**

Robert Housley, General Manager  
Ashley Davies, Director of Services & Program Development  
Gordon Copley, CPA, Director of Finance  
Harley Nguyen, Administrative Secretary/Receptionist  
Cynthia Olsder, Executive/Board Secretary  
James H. Eggart, General Counsel, Woodruff & Smart

**GUESTS PRESENT** Andrea Boehling, IB Consulting  
Davin Widgerow, Partner, Burke, Williams & Sorensen, LLP

**PLEDGE OF ALLEGIANCE AND INVOCATION**

President Pro Tem A. Nguyen led the Pledge of Allegiance. Director Contreras conducted the Invocation.

**ROLL CALL AND DECLARATION OF QUORUM**

Executive/Board Secretary Olsder conducted the roll call and announced that a quorum was present.

**PUBLIC COMMENTS** – None

**PRESENTATIONS** – None

**APPROVAL OF MINUTES****A. Approve Minutes of the Board of Directors Regular Meeting on May 5, 2026**

A motion was made by Director Diep, seconded by Director Contreras, to approve the Minutes of the Board of Directors Regular Meeting on May 5, 2026. The motion was approved by a 3-0 vote as follows:

AYES: Contreras, A. Nguyen, Diep  
NAYS: None  
ABSTAIN: None  
ABSENT: C. Nguyen, M. Nguyen

**REPORTS****A. Report of the President – None****B. Report of the General Manager**

GM Housley announced that there will be a Closed Session today.

**C. Report of the Director of Services & Program Development**

Director of Services and Program Development Davies reported the May Compost event was highly successful, with approximately 75 pallets and nearly 3,000 bags distributed to residents. She also provided updates on the upcoming July cleanup and shredding event, her attendance at the CAPIO Conference, and the District's participation in the United Way summer internship program scheduled from June 8 through July 3.

**D. Report of the Director of Finance**

Director of Finance Copley reported preparation of the Fiscal Year 2026–2027 budget is underway for presentation at the June 16 meeting, year-end financial statement preparation has begun, and escrow activity for the 6402 Maple property is nearing completion, including a negotiated of \$64,000 reduction in the asking price.

**E. Report on State of the City of Westminster on May 06, 2026**

Director A. Nguyen reported that he attended the event with President C. Nguyen and Director M. Nguyen. He stated that the event was informative and highlighted City finances, public safety, and community programs.

**F. Report on CSDA Special District Leadership Academy (SDLA) on May 11-13, 2026**

Director A. Nguyen reported that he attended the event with staff and received valuable information regarding strategic planning, social media, collaboration, and current challenges facing agencies.

**G. Report on Radio Outreach with Radio Bolsa on May 14, 2026**

Director Contreras reported that he attended the recording with Director A. Nguyen to share information on the compost giveaway event, upcoming citation enforcement processes, and recycling services available to residents.

**H. Report on the Franchise Committee Meeting on May 15, 2026**

Director Diep reported that he attended the meeting with President C. Nguyen to meet with CR&R representatives and consultants to discuss franchise-related responsibilities, compliance matters, and concerns regarding inconsistent issuance of overflow citations to businesses.

**I. Report on the Compost Event on May 16, 2026**

Director Contreras reported that he attended the event with President C. Nguyen, Director M. Nguyen, and Director Diep, and all agreed that it was the most successful and smoothly run event ever held by the District. They also thanked staff for their effective traffic control and coordination throughout the event.

Director Diep made a motion, seconded by Director Contreras, to move Closed Session Item 14A up on the agenda for consideration at this time. The motion was approved by the following 3-0 vote:

AYES:	Contreras, A. Nguyen, Diep
NAYS:	None
ABSTAIN:	None
ABSENT:	C. Nguyen, M. Nguyen

With the consent of the Board, General Counsel J. Eggart convened the meeting to Closed Session at 5:44 p.m. for consideration of the following matter identified on the Agenda Item 14A pursuant to applicable law.

**14. CLOSED SESSION ITEMS****A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Government Code § 54956.9(d)(1) (one case)  
Santa Ana Regional Water Quality Control Board Investigative Order No. R8-2024-0040

President Pro Tem A. Nguyen reconvened the open session portion of the meeting at 5:51 pm.

General Counsel J. Eggart reported that the Board met in Closed Session as identified on Agenda Item 14A, and no reportable action was taken.

**CONSENT CALENDAR**

- A. Receive and File the Register of Demands in the Amount of \$338,458.83
- B. Approve and File the Treasurer's Investment Report for April 2026
- C. Receive and File the 3rd Quarter 2025-2026 Fiscal Year Financial and Budget Reports
- D. Approve and File Fiscal Year 2025-2026 Budget Adjustments No. 3
- E. Consider Approval of and Authorization for General Manager to Execute Amendment No. 1 to the Professional Services Agreement with Murex Environmental, Inc. for Groundwater Investigation and Environmental Services
- F. Receive and File: The California Employers' Retiree Benefit Trust (CERBT) and The Pension Prefunding Trust (CEPPT) Account Update Summaries as of March 31, 2026
- G. Receive and File the Minutes of the Franchise Committee Meeting on March 13, 2026

#### H. Receive and File the May 15, 2026, Franchise Committee Report

A motion was made by Director Diep, seconded by Director Contreras, to approve the Consent Calendar. The motion was approved by a 3-0 vote as follows:

AYES: Contreras, A. Nguyen, Diep  
NAYS: None  
ABSTAIN: None  
ABSENT: C. Nguyen, M. Nguyen

#### **OLD BUSINESS** – None

#### **NEW BUSINESS**

##### A. Conduct Public Hearing and Consider Adoption of Ordinance No. 77, entitled:

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, AMENDING ORDINANCE NO. 73 TO ADJUST CHARGES FOR RESIDENTIAL SOLID WASTE SERVICES TO REFLECT AND PASS THROUGH ADJUSTMENTS TO TIPPING FEES PAID BY THE DISTRICT TO DISPOSE OF SOLID WASTE AT LANDFILLS

A staff report and recommendations were provided to and considered by the Board. President Pro Tem A. Nguyen opened the public hearing for Ordinance No. 77.

Executive/Board Secretary Olsder reported that one written protest had been received and that a majority protest did not exist.

There being no public comments, President Pro Tem A. Nguyen closed the public hearing. There were no questions or discussions from the Board.

General Counsel Eggart recommended continuing the item to the June 2, 2026 Board of Directors Regular Meeting due to the requirement for four affirmative votes for adoption.

A motion was made by Director Diep, seconded by Director Contreras, to continue consideration of Ordinance No. 77 to the June 2, 2026 Board of Directors Regular Meeting. The motion was approved by the following 3-0 vote:

AYES: Contreras, A. Nguyen, Diep  
NAYS: None  
ABSTAIN: None  
ABSENT: C. Nguyen, M. Nguyen

#### **INFORMATIONAL ITEMS**

##### A. District Board Calendar

Received and filed.

**BOARD CONCERNS AND COMMENTS**

President Pro Tem A. Nguyen thanked staff for their work and participation in recent District events and activities.

**GENERAL MANAGER/ STAFF CONCERNS AND COMMENTS**

GM Housley announced that Director of Operations & Safety Castro would be on vacation through June 15, 2026, and Director of Finance Copley would be on vacation through June 8, 2026. He reminded the Board of the upcoming employee appreciation luncheon and the resiliency planning special meeting scheduled for Friday. He also thanked the Board and staff for their continued teamwork and support.

**GENERAL COUNSEL CONCERNS AND COMMENTS**

General Counsel Eggart provided a brief update regarding a recent United States Supreme Court decision concerning Louisiana voting districts and discussed potential implications related to the California Voting Rights Act and district-based election processes.

**ADJOURNMENT**

President Pro Tem A. Nguyen adjourned the meeting at 6:10 p.m. to the Regular Meeting of the Board of Directors, to be held at the District on Tuesday, June 2, 2026 at 5:30 p.m.

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Sergio Contreras, Secretary

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY  
14451 CEDARWOOD STREET  
WESTMINSTER, CA 92683**

**May 22, 2026**

**CALL TO ORDER**

President C. Nguyen called the meeting of the Governing Board of the Midway City Sanitary District to order at 12:02 p.m., on Friday, May 22, 2026, at 14451 Cedarwood Street, Westminster, California.

**ROLL CALL**

**DIRECTORS PRESENT**    Chi Charlie Nguyen  
                                 Andrew Nguyen  
                                 Tyler Diep  
                                 Sergio Contreras  
                                 Mark Nguyen

**STAFF AND GENERAL COUNSEL PRESENT**

Robert Housley, General Manager  
Cynthia Olsder, Executive/Board Secretary  
James H. Eggart, General Counsel, Woodruff & Smart

**GUESTS PRESENT**        None

**PLEDGE OF ALLEGIANCE AND INVOCATION** – None

**ROLL CALL AND DECLARATION OF QUORUM**

Executive/Board Secretary Olsder conducted the roll call and announced that a quorum was present.

**PUBLIC COMMENTS** – None

**PRESENTATIONS** – None

**NEW BUSINESS**

- A. Discuss District Resilience and Continuity Framework Planning

The Board discussed options related to district resilience and continuity of leadership. General Counsel and the General Manager were directed to return with a proposed policy for Board consideration.

**BOARD CONCERNS AND COMMENTS – None**

**GENERAL MANAGER/ STAFF CONCERNS AND COMMENTS – None**

**GENERAL COUNSEL CONCERNS AND COMMENTS – None**

**ADJOURNMENT**

President C. Nguyen adjourned the meeting at 1:00 p.m.

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Sergio Contreras, Secretary

AGENDA ITEM 7A

Date: June 2, 2026  
To: Board of Directors  
From: Robert Housley, General Manager  
Prepared by: Mariana Sanchez, Accountant  
Subject: Receive and File the Register of Demands in the Amount of \$675,838.25

**BACKGROUND**

The laws of the State of California governing Special Districts provide that the Midway City Sanitary District Board of Directors shall review for approval all payments made by the District.

A Register of Demands is provided at each regular Midway City Sanitary District Board Meeting describing each payment made or to be made by the district during the specified period. The report is designed to communicate fiscal activity based on adopted and approved budget appropriations.

The Treasurer has duly reviewed the demands on the attached register.

**FISCAL IMPACT**

The total value of demand for this period is \$675,838.25. This includes expenses, payroll, and payroll-related disbursements.

Sufficient funds are available to process all payments.

**STAFF RECOMMENDATION**

Staff recommends that the Board of Directors receive and file the register of demands in the amount of \$675,838.25.

**ATTACHMENTS**

1. Disbursement Details for June 02, 2026

Midway City Sanitary District

Accounts Payable Expenditures, Payments, Payroll, and ACH Payment(s) Report

Prepared for Board Meeting held on June 02, 2026

Type	Num	Date	Name	Memo	Paid Amount
Check	17557	05/14/2026	Boarding Pass, LLC		1,500.00
Bill	5112026	05/11/2026		VIDEOGRAPHER & HIGHLIGHT CLIP "COMPOST GIVEAWAY" SAT, MAY 16	1,500.00
Check	17558	05/20/2026	Eduardo Ceja		850.00
Bill	5202026	05/20/2026		Catering for Employee Appreciation Luncheon 5/20/26	850.00
Check	17559	05/20/2026	Paychex - Employee Screening		57.00
Bill	14919731	03/25/2026		Employee Screening - I.Zepeda	57.00
Check	17560	05/20/2026	CR Transfer, Inc.		244,539.38
Bill	47588	04/30/2026		Tonnage Fees April 2026 (2,011.63)	137,828.86
Bill	47616	04/30/2026		Tonnage Bulky Items April 2026 (41.84) Tonnage Fees April 2026 (945.68) Tonnage Fees April 2026 (629.98)	106,710.52
Check	17561	05/20/2026	Woodruff & Smart		19,429.50
Bill	80076	04/30/2026		Legal Services April 2026	19,429.50
Check	17562	05/20/2026	Ashley Davies		140.36
Bill	2026 CAPIO	05/18/2026		2026 CAPIO Annual Conference	140.36
Check	17563	05/20/2026	Safety-Kleen Systems, Inc.		1,224.59
Bill	99793570	05/02/2026		USED OIL (350)	700.00
Bill	99879413	05/02/2026		ANTIFREEZE HEAVY DUTY OAT RED - DRUM (1)	524.59
Check	17564	05/20/2026	Betts Truck Parts & Service		218.17
Bill	05P38563	05/13/2026		5/8" TUBE X 1/2" NPT COMPOSITE MALE ELBOW (10), 5/8" TUBE X 3/8" NPT COMPOSITE MALE ELBOW (4)	218.17
Check	17565	05/20/2026	Pitney Bowes/Purchase Power		100.00
Bill	80009000093351380526	05/10/2026		Postage April 2026	100.00
Check	17566	05/20/2026	Agile Occupational Medicine, PC		81.00
Bill	EM079031	05/06/2026		Drug Screen DOT 5 Panel - R. Oregel	81.00
Check	17567	05/20/2026	Radio Bolsa Corp.		2,000.00
Bill	4786	05/29/2026		Radio talkshows (5) 15Min Recorded 05/15/26 - 05/29/26	1,000.00
Bill				Radio talkshows (5) 15Min Recorded 05/15/26 - 05/29/26	1,000.00
Check	17568	05/20/2026	Hillco Fastener Warehouse Inc.		74.83
Bill	5409121	05/05/2026		NG-21 3/8-24 X 36" THREADED ROD 18-8 STAINLESS (3), 5/16-24 X 36 THREADED ROD 18-8 STAINLESS (3)	74.83
Check	17569	05/20/2026	Lan Wan Enterprise, Inc.		3,664.30
Bill	77309	05/01/2026		Monthly Billing for May	3,664.30
Check	17570	05/20/2026	Telenet VoIP, Inc.		55.00
Bill	74536	05/01/2026		Fire Alarm Monitoring 05/1/26 - 05/31/26	55.00
Check	17571	05/20/2026	UniFirst Corporation		298.34
Bill	2190508934	05/08/2026		May 2026	168.42
Bill	2190508946	05/08/2026		May 2026	48.30
Bill	2190508956	05/08/2026		May 2026	73.26
Bill	2190508958	05/08/2026		May 2026	8.36
Check	17572	05/20/2026	Orange County Sanitation District		71,635.13
Bill	Permit Fees Apr-2026	04/30/2026		MCSD April Permit Fees 2026	71,635.13
Check	17573	05/20/2026	Andrew J Koltavary		5,650.00
Bill	20260049	05/09/2026		Perform County and City research of public survey records.	975.00
				Boundary and Topographic surveys	3,875.00
				Review Title Report, plot easements of record	800.00

Type	Num	Date	Name	Memo	Paid Amount
<b>Check</b>	<b>17574</b>	<b>05/20/2026</b>	<b>TEC Of California, Inc.</b>		<b>4,303.89</b>
Bill	1561395L	05/01/2026		HOSE 1.5" WIRE INSERTED (10)	368.72
Vendor Credit	CM1561395L	05/11/2026		RETURNED - Hose 1.5" Wire Inserted (10)	-368.72
Bill	1562955L	05/12/2026		FUEL FILTER, WATER SEPARA (5), LUBE FILTER, SPIN-ON FULL (5), AIR FILTER, PRIMARY RADIA (4), AIR FILTER, SAFETY RADIAL (4)	699.23
Bill	1563040L	05/12/2026		NG-4 RELAY VALVE (2)	312.45
Bill	1563153L	05/12/2026		NG-6 STEERING SHAFT (1)	788.41
Bill	1563332L	05/14/2026		NG-13 BOLSTER (3), LOADSPRING BUMP (1)	1,832.20
Bill	1564013L	05/18/2026		NG-6 Tec Premium Parts 950 Cca (3)	335.80
				NG-6 Tec Premium Parts 950 Cca (3)	335.80
<b>Check</b>	<b>17575</b>	<b>05/20/2026</b>	<b>Spectrum Enterprise (Time Warner Cable)</b>		<b>1,457.82</b>
Bill	188910401050726	05/07/2026		May 2026	108.82
Bill	188914501050726	05/07/2026		May 2026	1,349.00
<b>Check</b>	<b>17576</b>	<b>05/20/2026</b>	<b>Eco &amp; Associates, Inc.</b>		<b>26,932.38</b>
Bill	2026-7049	05/11/2026		Phase I ESI for 6402 Maple Ave., Westminster, CA 92683	5,508.00
				Phase II ESI for 6402 Maple Ave., Westminster, CA 92683	21,424.38
<b>Check</b>	<b>17577</b>	<b>05/20/2026</b>	<b>Westminster Herald</b>		<b>910.00</b>
Bill	05/07/2026	05/14/2026		162811 PHN ORD 77 -Olsder	410.00
				163004 2026 06-02 -Olsder	250.00
				163005 2026 06-02 -Olsder	250.00
<b>Check</b>	<b>17578</b>	<b>05/20/2026</b>	<b>AT&amp;T Mobility (First Net)</b>		<b>1,027.58</b>
Bill	287341896497X05102026	05/02/2026		Pump Man 714-766-4336 Apr 2026	45.48
Bill	287291683611x05102026	05/14/2026		April 2026	502.88
				April 2026	138.78
				April 2026	340.44
<b>Check</b>	<b>17579</b>	<b>05/20/2026</b>	<b>TruckPro</b>		<b>46.29</b>
Bill	331-0088530	05/04/2026		NG-2 HOSE (3)	46.29
<b>Check</b>	<b>17580</b>	<b>05/20/2026</b>	<b>Department of Toxic Substances Control</b>		<b>375.00</b>
Bill	VQ No. 2026133715	05/15/2026		Penalty - late reporting for period 1/1/25 - 12/31/25	375.00
<b>Check</b>	<b>17581</b>	<b>05/20/2026</b>	<b>Thuy Ha Nguyen</b>		<b>832.90</b>
Bill	2026 CAPIO	05/19/2026		2026 CAPIO Annual Conference	832.90
<b>Check</b>	<b>17582</b>	<b>05/20/2026</b>	<b>Rutan &amp; Tucker, LLP</b>		<b>715.00</b>
Bill	1063600	04/30/2026		LEGAL SERVICES (2.2) APRIL 30, 2026	715.00
<b>Check</b>	<b>17583</b>	<b>05/20/2026</b>	<b>City of Westminster Hydrant</b>		<b>84.94</b>
Bill	410437	05/14/2026		Hydrant Water Service Apr-2026	84.94
<b>Check</b>	<b>17584</b>	<b>05/20/2026</b>	<b>Daniels Tire Service</b>		<b>1,800.74</b>
Bill	200570085	05/06/2026		Restock Recap Tires (1)	359.39
Bill	200570668	05/13/2026		Restock Recap Tires (6)	1,441.35
<b>Check</b>	<b>17585</b>	<b>05/20/2026</b>	<b>Bodyworks Equip. Inc.</b>		<b>4,717.00</b>
Bill	54777	05/12/2026		NG-6 Filter Indicator (3), Tube, 1/2" Arm Top 2), Tube, 1/2" Release Arm, Top RR (2), Tube, arm top (2), TUBE, 1/2"UNDUMP ARM, TOP RR (2), Tube (2), Tube, 1/2" Arm Lower (2), Tube - Valve (2)	2,439.13
Bill	54795	05/13/2026		NG-10 Monoblock Valve	2,277.87
<b>Check</b>	<b>17586</b>	<b>05/20/2026</b>	<b>CR&amp;R Incorporated</b>		<b>797.60</b>
Bill	229478	05/01/2026		Clean Up Event - Liberty Park (9.32) 4/11/26	797.60
<b>Check</b>	<b>17587</b>	<b>05/20/2026</b>	<b>Cameron Welding Supply</b>		<b>146.24</b>
Bill	1786824-00	05/04/2026		PROPANE, LIQUIFIED 2.1 (1)	39.17
Bill	1789166-00	05/12/2026		NOZZLE (4)	67.90
Bill	1790167-00	05/15/2026		PROPANE, LIQUIFIED 2.1 (1)	39.17

Type	Num	Date	Name	Memo	Paid Amount
Check	17588	05/20/2026	Dartco Transmission Sales & Srvs.		1,291.39
Bill	C287330	05/08/2026		KIT, FILTER 4" - 3K/4K (12)	1,291.39
Check	17589	05/20/2026	Viet Llnk Radio		2,000.00
Bill	May 2026	05/14/2026		Radio Outreach (8) 04/29/26 - 05/10/26	1,000.00
				Radio Outreach (8) 04/29/26 - 05/10/26	1,000.00
Check	17590	05/20/2026	Frontier Communications		74.99
Bill	MCSO 05/02/26	05/02/2026		Internet @ Hammon May 2026	74.99
Check	17591	05/20/2026	Andrew Nguyen		485.25
Bill	2026 CSDA Leadership	05/15/2026		2026 Special District Leadership Academy	485.25
Check	17592	05/20/2026	Clean Energy		250.22
Bill	PJ100030046	05/12/2026		Call out - ESD tripped	250.22
Check	17593	5/21/2026	Murex Environmental, Inc.		105,753.61
Bill	5063	7/1/2025		Groundwater Assessment	6,003.29
				Additional Investigation	49,042.77
	5100	7/30/2025		Groundwater Assessment	651.25
				Additional Investigation	16,868.14
	5147	8/28/2025		Groundwater Assessment	717.50
				Additional Investigation	8,635.25
	5194	10/8/2025		Groundwater Assessment	13,408.71
				Additional Investigation	7,358.45
	5215	11/5/2025		Groundwater Assessment	525.50
				Additional Investigation	1,522.75
	5252	12/4/2025		Groundwater Assessment	580.00
				Additional Investigation	440.00
<b>Check Total</b>					<b>\$505,520.44</b>
ACH Payment	902805152026	05/15/2026	Chevron Texaco (Wex Bank)		441.18
Bill	112428579	04/30/2026		April 2026	142.67
				April 2026	81.84
				April 2026	216.67
ACH Payment	Transfer	5/15/2026	Nationwide		4,609.73
Bill	Transfer	5/15/2026		Funds Transfer 457(b) Roth	4,609.73
ACH Payment	Transfer	5/15/2026	Nationwide		5,493.08
Bill	Transfer	5/15/2026		Funds Transfer 457(b) Salary Reduction	5,493.08
ACH Payment	1003289644	05/18/2026	CalPERS-Retirement		14,383.30
Bill	04/27/26 - 05/10/26	05/13/2026		Earned Period 04/27/2026 - 05/10/2026	2,000.77
				Earned Period 04/27/2026 - 05/10/2026	4,034.51
				Earned Period 04/27/2026 - 05/10/2026	6,440.78
				Earned Period 04/27/2026 - 05/10/2026	1,907.24
ACH Payment	1003289645	05/18/2026	CalPERS-Retirement		9,273.25
Bill	04/27/26 - 05/10/26	05/13/2026		Earned Period 04/27/2026 - 05/10/2026	1,289.94
				Earned Period 04/27/2026 - 05/10/2026	2,601.14
				Earned Period 04/27/2026 - 05/10/2026	4,152.52
				Earned Period 04/27/2026 - 05/10/2026	1,229.64
ACH Payment	1003289646	05/18/2026	CalPERS-Retirement		785.08
Bill	04/27/26 - 05/10/26	05/13/2026		Earned Period 04/27/2026 - 05/10/2026	109.21
				Earned Period 04/27/2026 - 05/10/2026	220.21
				Earned Period 04/27/2026 - 05/10/2026	351.56
				Earned Period 04/27/2026 - 05/10/2026	104.10
ACH Payment	FY26M1113	05/20/2026	Paychex		467.20
Bill	15442527	05/05/2026		Time & Attendance May 2026	467.20

Type	Num	Date	Name	Memo	Paid Amount
<b>ACH Payment</b>	<b>1400009</b>	<b>05/20/2026</b>	<b>SoCalGas</b>		<b>41.99</b>
Bill	19380926006 051226	05/12/2026		Maint. Shop & Wash Rack - May 2026	41.99
<b>ACH Payment</b>	<b>1400059</b>	<b>05/20/2026</b>	<b>SoCalGas</b>		<b>22.21</b>
Bill	19170926059 051226	05/12/2026		District Offices May 2026	22.21
<b>ACH Payment</b>	<b>1400709</b>	<b>05/20/2026</b>	<b>SoCalGas</b>		<b>6,696.44</b>
Bill	02176046106 050726	05/07/2026		CNG Station April 2026 (11,788)	6,696.44
<b>ACH Payments Total</b>					<b>\$42,213.46</b>
<b>Payroll</b>		<b>05/13/2026</b>		<b>Employee Payroll</b>	<b>128,104.35</b>
<b>Payroll Total</b>					<b>\$128,104.35</b>
<b>Total Disbursements</b>					<b>\$675,838.25</b>
<b>Transfers</b>					
<b>Transfer</b>		<b>5/12/2026</b>		<b>Transfer funds to cover this week's payroll</b>	<b>150,000.00</b>
Transfer		5/12/2026		Transfer funds to cover this week's payroll	150,000.00
<b>Transfer</b>		<b>5/18/2026</b>		<b>Transfer for purchase of 6402 Maple property</b>	<b>2,000,000.00</b>
Transfer		5/18/2026		Transfer for purchase of 6402 Maple property	2,000,000.00
<b>Transfer</b>		<b>5/19/2026</b>		<b>Large transfer to cover this weeks A/P and next weeks payroll</b>	<b>600,000.00</b>
Transfer		5/19/2026		Large transfer to cover this weeks A/P and next weeks payroll	600,000.00
<b>Transfers Total</b>					<b>\$2,750,000.00</b>

## AGENDA ITEM 7B

Date: May 19, 2026  
To: Board of Directors  
From: Robert Housley, General Manager  
Prepared by: Milo Ebrahimi, P.E., District Engineer  
Subject: Receive and File the Engineer Report for April 2026

### **BACKGROUND**

The District Engineer prepares a monthly report for the Board of Directors to inform about engineering and engineering related activities. This report includes monthly progress of District projects, reviewed plans, sewer department projects and activities, trainings and meetings, preventive maintenances and repairs of the district assets, and more.

### **DISCUSSION**

1. Plans Reviewed
  - 1.1. Sewer permits
    - 1.1.1. Sewer permits processed this month: 24 (Please note that each permit could be a combination of the following projects.)
      - 1.1.1.1. No. of Residential Projects: 3.
      - 1.1.1.2. No. of Residential Additions: 5.
      - 1.1.1.3. No. of Accessory Dwelling Units (ADUs): 20.
      - 1.1.1.4. No. of Junior Accessory Dwelling Units (JADUs): 4.
      - 1.1.1.5. No. of Non-Residential Projects: 0.
      - 1.1.1.6. No. of Non-Residential Projects include Food Service Establishments: 0.
      - 1.1.1.7. Manhole Projects: 0.
    - 1.1.2. Sewer permits processed this fiscal year so far: 199.
  - 1.2. Development projects (trash enclosures and/or sewer lines):
    - 1.2.1. This month: 9.
    - 1.2.2. This fiscal year so far: 82.
2. Sewer department projects
  - 2.1. Sewer Condition Assessment Project by AKM Consulting Engineers
    - 2.1.1. This project consists of reviewing and evaluating existing 2024 CCTV inspection data and NASSCO ratings for approximately 851,187 feet of sewer gravity mains. The consultant will use District-provided ratings and SewerAI videos to assess structural and maintenance conditions and support the District's planning and asset management efforts.

- 2.1.2. The Board approved awarding the contract to the consultant, AKM Consulting Engineers, on February 17, 2026, board meeting.
- 2.1.3. The District meets AKM biweekly to go over the progress.
- 2.1.4. The project will be completed in 5 months.

## 2.2. Capital Improvement Program (CIP) Project: Sewer Line Rehabilitation Project

- 2.2.1. A Sewer Line Rehabilitation CIP is a planned project to repair or replace aging or damaged sewer pipes, often using trenchless methods like CIPP lining. It improves system reliability, prevents failures, and extends infrastructure life with minimal surface disruption.
- 2.2.2. In NASSCO standards, Rating 5 indicates the most severe condition in sewer infrastructure, signaling critical structural or operational defects that require immediate attention to prevent potential system failure.
- 2.2.3. The Board awarded the project to the lowest responsible bidder, Vortex Services, LLC dba Sancon Technologies, on March 17, 2026.
- 2.2.4. The project will be completed in 3 months.

## 2.3. Manholes at Westminster Boulevard and Springdale Street Siphon Project

- 2.3.1. There is a blocked and possibly damaged siphon at the intersection of Westminster Blvd and Springdale St.
- 2.3.2. AKM prepared the construction repair plans and specifications for construction of two manholes to restore the sewer flow.
- 2.3.3. The Request For Bid (RFB) is approved by the Board for advertisement on August 19, 2025.
- 2.3.4. The Public Bid Opening was on September 29, 2025, at 11:00 A.M. The District has received 3 bids from contractors.
- 2.3.5. The Board rejected all received bids due to the irregularity in the bid package and the Board approved rebidding of the Project on November 4, 2025.
- 2.3.6. The Project is published on the District's website again and the mandatory job walk was on December 11, 2025, at 10:00 A.M.
- 2.3.7. The Public Bid Opening was on January 20, 2026, at 11:00 A.M. The District has received 4 bids from contractors.
- 2.3.8. The Board awarded the project to the lowest responsible bidder, Big Ben Engineering, on February 3, 2026, Board meeting.
- 2.3.9. The contractor is working on the submittals and the Traffic Control Plans.

## 2.4. Updating Sewer Design and Construction Requirements for Sanitary Sewers Project

- 2.4.1. Sewer Design and Construction Requirements are the standards and guidelines that govern how sewer systems must be designed and built to ensure safe, reliable, and efficient wastewater collection and transport.

- 2.4.2. District's Sewer Standards covers system layout, pipe sizing, materials, construction methods, alignment with environmental regulations, and provisions for future growth. These requirements help protect public health, minimize environmental impacts, and ensure that sewer infrastructure remains durable and cost-effective over its service life. Current District's Sewer Standards was approved by the Board on November 2, 2010.
  - 2.4.3. This project will be a joint effort between the District and the Costa Mesa Sanitary District (CMSD) to update the standards of both districts.
  - 2.4.4. The District and CMSD worked together on the Request for Proposal (RFP), the Scope of Work, and the Memorandum of Understanding (MOU) for this project.
  - 2.4.5. The MOU Between the Costa Mesa Sanitary District and the Midway City Sanitary District For Sharing Costs to Develop Agency Standard Specifications and Drawings was presented to the Board for approval on November 18, 2025.
  - 2.4.6. The RFP is published by CMSD's website and the deadline for receipt of proposals was on January 23, 2026, at 2:00 P.M.
  - 2.4.7. The District and CMSD reviewed the only proposal received and tried to negotiate the total cost with the consultant.
  - 2.4.8. The received proposal is rejected.
  - 2.4.9. The District and CMSD revised the Scope of Work and issued the updated RFP. Proposals are due by May 13, 2026, at 1:00 PM.
- 2.5. Extension of the existing public sewer main in 14th Street at 7641 14th Street
- 2.5.1. The owner of the property located at 7641 14th Street, Westminster, CA 92683 is proposing the development of a three-unit residential project. The demolished single-family residence on the lot was connected to a neighboring parcel's private sewer lateral. This configuration is not permitted under District Ordinance No. 3, Section 8, which requires each property to be served by its own independent sewer connection to the District-owned sewer main.
  - 2.5.2. The Board of Directors approved the plans and specs for the proposed improvements on October 7, 2025, to confirm they meet District standards by the recommendation of the staff.
  - 2.5.3. Following the approval by the Board, the staff formally signed the construction plans, authorizing construction of the new connection and any sewer extension under District supervision.
  - 2.5.4. District staff conducted inspections during construction to verify compliance with the approved plans, specifications, and regulations.
  - 2.5.5. The final inspection was performed on March 2, 2026.
  - 2.5.6. The As-built plan is completed, and the Board accepted the project.
  - 2.5.7. The As-built plan will be provided to the District.
- 2.6. Public Sewer Main Relocation in 7474 Garden Grove Blvd

- 2.6.1. 7474 BP, LLC plans to redevelop the property at 7474 Garden Grove Boulevard by replacing existing industrial buildings with a new 69,477-square-foot warehouse and distribution facility. An existing public 8-inch sewer line and manholes cross the site and conflict with the proposed layout. To resolve this, the Owner proposes to remove the existing sewer facilities and construct a new 8-inch public sewer main and manholes along the western property boundary. Project plans and easement documents have been submitted in accordance with a 2025 Settlement Agreement.
  - 2.6.2. The Board approved plans, settlement agreement, and easement on November 18, 2025, for this project.
  - 2.6.3. The relocated sewer easement has been recorded.
  - 2.6.4. The construction of sewer lines and manholes are completed. The remaining work is grading and adjustment of the manholes to the grade that will be completed by the end of May 2026.
- 2.7. FOG Program Management and Inspection Services with BMPs
- 2.7.1. The District is launching a FOG Program Management and Inspection Services project to strengthen compliance with its FOG Control Program under Ordinance No. 63. The District hired a qualified contractor to conduct inspections, outreach, tracking, and reporting for about 470 Food Service Establishments, ensuring proper grease control practices, educating owners on BMPs, and reducing FOG discharges to protect the sanitary sewer system.
  - 2.7.2. The first round of inspections with BMPs was completed in January 2026.
  - 2.7.3. The second round of inspection with BMPs will be performed before the end of the 2025-26 fiscal year.
- 2.8. Organizing and Scanning Sewer Plans in the plans room
- 2.8.1. The District has begun organizing the sewer plans stored in the sewer room to improve accessibility and recordkeeping. This effort includes sorting and consolidating the plans, scanning them into a digital format, and creating an indexed system for easy retrieval.
  - 2.8.2. The project is expected to be completed within approximately 1 month.
3. Sewer Department Activities
- 3.1. There were 2 callouts this month.
    - 3.1.1. The callout was for public sewer main spill at Bolsa Ave & Moran St.
    - 3.1.2. The callout was for the private sewer lateral spill at 8900-block McFadden Ave.
  - 3.2. There was 1 new sewer emergency case project this month.
    - 3.2.1. The siphon at Magnolia Street, north of Trini Circle, was partially blocked. The District performed CCTV inspection and cleaning of the line with the siphon. The

District plans to line the gravity sewer main segment with the siphon this month to repair structural deficiencies.

- 3.3. There was 1 public sewer system overflow this month at Bolsa Ave & Moran St.
  - 3.4. 71 hotspot and siphon locations were cleaned this month.
  - 3.5. 18 hotspot locations were checked this month.
  - 3.6. About 51,000 linear feet (9.7 miles) of sewer line were cleaned on the east and/or west side this month.
  - 3.7. 19 sewer inspections were performed this month.
4. Trainings and Meetings (not project related)
    - 4.1. Engineering Department, Sewer Lead, and Pump Station Mechanic attended the CWEA annual conference.
    - 4.2. Engineering Department and Sewer Department attended the CPR and First Aid training.
    - 4.3. Sewer Department attended the Fall Protection and Heat Stress Prevention training.
    - 4.4. District's Executive team attended the 7474 Garden Grove Blvd Wall Rising Event.
    - 4.5. District's Executive team and Engineering Technician attended the Bolsa Pacific Ground Breaking (Westminster Mall Demolition) Event.
  5. Preventive Maintenances (PM) and Repairs
    - 5.1. Clean Energy performed the monthly PM services on the CNG station at the yard.
    - 5.2. Odyssey Power performed the biannual PM services on the District's generators.
    - 5.3. Pumpman performed the quarterly PM services on the District's pumps at all four lift stations.
  6. Regulation and Reporting
    - 6.1. California Water Resources Control Board (CWRCB)
      - 6.1.1. The Monthly No-Spills and/or Category 4 Spill Report is submitted to the CWRCB through the California Integrated Water Quality System (CIWQS).
    - 6.2. California Air Resources Board (CARB)
      - 6.2.1. The Annual Low Carbon Fuel Standard (LCFS) Report is submitted to the CARB website.

## **FISCAL IMPACT**

Informational report only.

## **STAFF RECOMMENDATION**

Staff recommend that the Board of Directors receive and file the Engineer Report for April 2026.

## AGENDA ITEM 7C

Date: June 2, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Ashley Davies, Director of Services and Program Development

Subject: Receive and File the May 29, 2026 Legislative and Public Affairs Outreach Committee Report

### **BACKGROUND**

At the April 5, 2022 Board meeting, the Board approved the formation of a standing Outreach Committee to focus on planning and coordinating community outreach activities. The Committee typically met once a month to discuss upcoming initiatives and events.

On December 3, 2024 the Board of Directors approved renaming the subcommittee to the Legislative and Public Affairs Outreach Committee, expanding its scope to include both community outreach and legislative affairs. The Committee meets regularly to review, discuss, and develop outreach strategies and legislative priorities, providing thoughtful recommendations to the full Board for its consideration and approval. This structure ensures a comprehensive approach to fostering community engagement and strengthening relationships with local, regional, state, and federal agencies.

### **DISCUSSION**

The Legislative and Public Affairs Outreach Subcommittee met on May 29, 2026, during which staff provided updates on various legislative and public outreach initiatives.

- The Committee discussed moving the stand alone shredding event scheduled for August 22, 2026 to Saturday, September 12, 2026.
- The Committee discussed AB 1821, which would change the requirement for PRA requests to be completed in 10 calendar days to 10 business days.
- The Committee discussed AB 2568, which would authorize Board members to receive compensation for more than 10 days per month under special circumstances. The Committee discussed having Sanitary Districts added to this bill to match the number of days of service that Water Districts receive.

Based on the above discussions, the Committee recommends

- Moving the shredding event to Saturday, September 12, 2026.
- Having the Board President sign a letter of support for AB 1821.
- Authorizing the General Manager to engage an advocate to get Sanitary Districts added to AB 2568 to achieve equity with Water Districts.

**FISCAL IMPACT**

No fiscal impact.

**STAFF RECOMMENDATION**

Staff recommends that the Board of Directors Receive and File the May 29, 2026 Legislative and Public Affairs Outreach Committee’s report as presented.

**ATTACHMENTS**

None.

AGENDA ITEM 7D

Date: June 2, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Cynthia Olsder, Executive/Board Secretary

Subject: Receive and File the Minutes of the Legislative & Public Affairs Outreach Subcommittee Meeting on April 15, 2026

**BACKGROUND**

The Legislative & Public Affairs Outreach Subcommittee, formerly known as the Outreach Committee prior to January 1, 2025, has met monthly since 2022.

Committee meeting minutes will be presented to the Board of Directors under the Consent Calendar for receipt and filing. The minutes provide a summary of each committee’s discussions and any recommendations made.

**DISCUSSION**

The Legislative and Public Affairs Outreach Subcommittee met to discuss various matters within its jurisdiction. The attached meeting minutes summarize the discussion items; no actions were taken. The Subcommittee approved the minutes at its May 29, 2026 meeting.

**FISCAL IMPACT**

None.

**STAFF RECOMMENDATION**

Staff recommends that the Board of Directors receive and file the Minutes of the April 15, 2026 Legislative and Public Affairs Outreach Subcommittee meeting.

**ATTACHMENTS**

1. April 15, 2026 Minutes of the Legislative & Public Affairs Outreach Subcommittee Meeting

**MINUTES OF THE LEGISLATIVE & PUBLIC AFFAIRS  
OUTREACH SUBCOMMITTEE MEETING  
OF THE BOARD OF DIRECTORS OF THE  
MIDWAY CITY SANITARY DISTRICT  
14451 CEDARWOOD STREET  
WESTMINSTER, CA 92683**

**April 15, 2026**

**CALL TO ORDER**

Director Diep called the Legislative & Public Affairs Outreach Subcommittee meeting at 14451 Cedarwood Street, Westminster, California on Wednesday, April 15, 2026, at 12:13 p.m.

**COMMITTEE MEMBERS PRESENT:**

Chi Charlie Nguyen  
Tyler Diep

**STAFF MEMBERS PRESENT:**

Ashley Davies, Director of Services & Program Dev.  
Hauwie Tieu, Sustainability/Enforcement Specialist

**ROLL CALL AND DECLARATION OF QUORUM**

Director of Services & Program Dev, A. Davies announced a quorum.

**PUBLIC COMMENTS** - None

**APPROVAL OF THE MINUTES**

A. Approval of the Minutes of the Legislative & Public Affairs Outreach Subcommittee Meeting on March 20, 2026

A motion was made by Director Diep, seconded by President C. Nguyen, to approve the minutes of the Legislative & Public Affairs Outreach Subcommittee Meeting on March 20, 2026. The motion was approved by the following 2-0 vote:

AYES: C. Nguyen, Diep

NAYS:

ABSTAIN:

ABSENT:

**REPORTS**

**Report of the Subcommittee Members** - None

**Report of the General Manager/Staff** - None

**NEW BUSINESS**

- A. Discuss Current and Future Legislative & Public Affairs Outreach Opportunities and Propose Recommendations for Board Consideration

The discussion included ideas for a new logo, future Shredding events, Proposition 218, and Compost event.

No action was taken.

**INFORMATIONAL ITEMS - None**

**SUBCOMMITTEE MEMBER CONCERNS AND COMMENTS**

**GM/STAFF CONCERNS/COMMENTS - None**

**ADJOURNMENT**

The meeting was adjourned at 12:34 p.m.



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Cynthia Olsder, Executive/Board Secretary

## AGENDA ITEM 7E

Date: June 2, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Milo Ebrahimi, P.E., District Engineer

Subject: Acceptance of Improvements Completed Pursuant to Midway City Sanitary District 15th Street Pavement Repair Project (Project No. EP2025-04) and Authorization for Filing and Recording of a Notice of Completion

### **BACKGROUND**

The Midway City Sanitary District (District) is responsible for maintaining and repairing its wastewater collection system to ensure reliable service, protect public health, and prevent sewer overflows.

City of Westminster staff informed the District of pavement settlement on 15th Street, between Pacific Avenue and Beach Boulevard, directly above the area of the District's sewer line improvement project constructed in 2008.

To address this condition, the District initiated the 15th Street Pavement Repair Project (Project No. EP2025-04). The Project involved removing and replacing existing pavement at three locations and adjusting one manhole to grade. The District determined that one potential source of the pavement failure may have been the District's 2008 sewer line improvement construction.

After soliciting bids pursuant to Ordinance No. 76 and Board Resolution No. 2025-15, the General Manager entered into an agreement on April 1, 2026, with Paulus Engineering, Inc., the lowest responsible bidder, to perform the Project.

### **DISCUSSION**

The Contractor successfully completed the Project on May 18, 2026. Construction activities included mobilization, pavement removal and replacement of approximately 500 to 1,000 square feet of asphalt concrete to a depth of approximately 3 to 6 inches, and adjustment of the affected manhole to grade. Additional work included traffic control and protection of existing utilities.

All work was completed in accordance with the District's General Conditions, Project specifications, and applicable regulatory requirements. The Project was completed to the satisfaction of City of Westminster staff, within the planned schedule, and without significant impacts to surrounding residents or traffic.

In order to close out the Project and authorize release of the retention and final payments, Staff is requesting that the Board formally accept the Project improvements and authorize the filing and recording of a Notices of Completion.

**FISCAL IMPACT**

The total cost for this Project was \$29,356.00, including bonds and permits as reimbursable items.

**STAFF RECOMMENDATION**

Staff recommends that the Board of Directors: (1) accept the improvements completed pursuant to the Midway City Sanitary District 15th Street Pavement Repair Project, Project No. EP2025-04; and (2) authorize the filing and recording of a Notice of Completion and Acceptance of Public Works Project by the General Manager or District Engineer.

**ATTACHMENTS:**

1. Notice of Completion and Acceptance of Public Works Project (Paulus Engineering, Inc.)

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

Midway City Sanitary District  
Attention: General Manager  
14451 Cedarwood Street  
Westminster, CA 92683

Space Above for Recorder's Use

Recording Fees Exempt per Govt. Code §§ 6103, 27383

**NOTICE OF COMPLETION AND ACCEPTANCE OF PUBLIC WORKS PROJECT**

NOTICE IS HEREBY GIVEN by Midway City Sanitary District that a certain project for replacement of damaged sections of asphalt concrete in 15th Street between Pacific Avenue and Beach Boulevard in Westminster, County of Orange, California, described as the **15th Street Pavement Repair Project**, the contract for the construction of which was let to **Paulus Engineering, Inc**, 2871 East Coronado Street, Anaheim, CA 92806, as contractor, was actually completed on **May 18, 2026** and was accepted by the Board of Directors of the Midway City Sanitary District on **June 2, 2026**.

The name and address of the owner of the property referred to above is the Midway City Sanitary District, 14451 Cedarwood Street, Westminster, CA 92863, and the nature of the interest of the owner in the property is that of fee owner. The above project for public works improvements referred to, and the location on which the improvements and structures are situated, are in the City of Westminster and the County of Orange, State of California, and more particularly described above. The name of the contractor's surety on the Labor and Material Bond for the project is **Great American Insurance Company**, Bond No. **F506789**.

VERIFICATION

I, the undersigned, declare that I am the General Manager of Midway City Sanitary District and that I have read the foregoing notice and know its contents, and that the same is true to the best of my knowledge and belief.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Westminster, CA, this \_\_\_ day of \_\_\_, 2026.

Midway City Sanitary District

By \_\_\_\_\_  
Robert Housley, General Manager

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA                    )  
  )  
COUNTY OF ORANGE                    )

On \_\_\_\_\_, 2026, before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify UNDER PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(seal)

Signature \_\_\_\_\_

AGENDA ITEM 7F

Date: June 2, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Milo Ebrahimi, P.E., District Engineer

Subject: Acceptance of Improvements Completed Pursuant to Midway City Sanitary District Emergency CIPP Lining of Sewer Main with Siphon Project in Magnolia Street North of Trini Circle (Project No. EP2025-05) and Authorization for Filing and Recording of a Notice of Completion

**BACKGROUND**

The Midway City Sanitary District (District) is responsible for maintaining and repairing its wastewater collection system to ensure reliable service, protect public health, and prevent sewer overflows.

During monthly hot spot cleaning, District staff identified an issue in a sewer main with a siphon on Magnolia Street, north of Trini Circle, in the City of Westminster. The condition appeared to be the result of structural defects in the sewer main and siphon, which restricted flow and increased the risk of blockage or failure.

To address this condition, the District initiated the Emergency CIPP Lining of Sewer Main with Siphon Project on Magnolia Street North of Trini Circle (Project No. EP2025-05). The Project involved the installation of a CIPP liner along the entire affected segment of sewer main, including the siphon. The affected sewer segment consisted of a 12-inch vitrified clay pipe (VCP) and a 12-inch corrugated metal pipe siphon located between Manhole GM66015 and Manhole GM66014.

Pursuant to Resolution No. 2025-15, on April 21, 2026, the General Manager entered into an agreement with Performance Pipeline Technologies, Inc. to perform the Project.

**DISCUSSION**

The Contractor successfully completed the Project on May 19, 2026. Construction activities included Mobilization, Pre-Installation CCTV Inspection, Standard Pipe Cleaning, CIPP Installation for 12-inch Pipe with siphon, traffic control, Sewage Bypasses, and Post-Construction CCTV Inspection.

All work was completed in accordance with the District’s General Conditions, Project specifications, and applicable regulatory requirements. The Project was completed to the satisfaction of District staff, within the planned schedule, and without significant impacts to surrounding residents or traffic.

In order to close out the Project and authorize release of the retention and final payments, Staff is requesting that the Board formally accept the Project improvements and authorize the filing and recording of a Notices of Completion.

**FISCAL IMPACT**

The total cost for this Project was \$29,654.00, including bonds and permits as reimbursable items.

**STAFF RECOMMENDATION**

Staff recommends that the Board of Directors: (1) accept the improvements completed pursuant to the Midway City Sanitary District Emergency CIPP Lining of Sewer Main with Siphon Project in Magnolia Street North of Trini Circle (Project No. EP2025-05); and (2) authorize the filing and recording of a Notice of Completion and Acceptance of Public Works Project by the General Manager or District Engineer.

**ATTACHMENTS**

1. Notice of Completion and Acceptance of Public Works Project (Performance Pipeline Technologies, Inc.)

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

Midway City Sanitary District  
Attention: General Manager  
14451 Cedarwood Street  
Westminster, CA 92683



Recording Fees Exempt per Govt. Code §§ 6103, 27383

Space Above for Recorder's Use

**NOTICE OF COMPLETION AND ACCEPTANCE OF PUBLIC WORKS PROJECT**

NOTICE IS HEREBY GIVEN by Midway City Sanitary District that a certain project for CIPP lining of a damaged section of the 12-inch Vitrified Clay Pipe (VCP) sewer main with 12-inch Galvanized metal siphon located in Magnolia St between Manhole GM66015 and Manhole GM66014 in Westminster, County of Orange, California, described as the **Emergency CIPP Lining of Sewer Main with Siphon Project in Magnolia Street North of Trini Circle**, the contract for the construction of which was let to **Performance Pipeline Technologies, Inc.**, 5292 System Drive, Huntington Beach, CA 92649, as contractor, was actually completed on May 19, 2026 and was accepted by the Board of Directors of the Midway City Sanitary District on **June 2, 2026**.

The name and address of the owner of the property referred to above is the Midway City Sanitary District, 14451 Cedarwood Street, Westminster, CA 92863, and the nature of the interest of the owner in the property is that of fee owner. The above project for public works improvements referred to, and the location on which the improvements and structures are situated, are in the City of Westminster and the County of Orange, State of California, and more particularly described above. The name of the contractor's surety on the Labor and Material Bond for the project is **Western Surety Company**, Bond No. **30249306**.

VERIFICATION

I, the undersigned, declare that I am the General Manager of Midway City Sanitary District and that I have read the foregoing notice and know its contents, and that the same is true to the best of my knowledge and belief.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Westminster, CA, this \_\_\_ day of \_\_\_\_\_, 2026.

Midway City Sanitary District

By \_\_\_\_\_  
Robert Housley, General Manager

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA                    )  
  )  
COUNTY OF ORANGE                    )

On \_\_\_\_\_, 2026, before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify UNDER PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(seal)

Signature \_\_\_\_\_

AGENDA ITEM 7G

Date: June 2, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Robert Housley, General Manager

Subject: Receive and File the April 2026 Report on Contracts and Agreements Entered into by the General Manager on behalf of the District

**BACKGROUND**

The District’s Purchasing Policy and Procedures, adopted by the Board pursuant to Resolution No. 2025-15, is intended to ensure that all procurements are conducted in a fair, transparent, and efficient manner while maintaining compliance with applicable laws and regulations. Pursuant to this Policy, the General Manager is authorized to execute contracts and agreements for goods, services, and public works projects within established monetary thresholds. Section 4.A. of the Policy provides; “The Board of Directors may require that the General Manager provide periodic reports regarding Procurements made under such authorization to the Board of Directors at a regular meeting.”

**DISCUSSION**

In accordance with the District’s adopted Purchasing Policy and Procedures, this report provides a summary of contracts and agreements executed by the General Manager or his designee pursuant to his delegated authority during the reporting period. The report includes contracts for goods, services, professional services, and public works projects that fall within the General Manager’s approved purchasing limits. Routine purchases of software, subscriptions, office and shop supplies and similar items used in daily operations under \$15,000 are not included. This item is presented for the Board’s information only and requires no further action by the Board beyond receipt and filing.

**Contracts, Purchase Orders, and Agreements for Goods and Services (GM Authority \$50,000 or less per year)**

1. DTN.Tech, Inc. – approved the purchase of new signage for the solid waste truck fleet reflecting information on mattress recycling, proper disposal of household batteries, annual Christmas tree pickup program, and SB 1383 Food & Yard Waste. **Cost \$8,339.15 (\$13,441.25 less a \$5,102.10 credit).**
2. Eco & Associates, Inc. – approved a Phase II Environmental Site Assessment of 6402 Maple, Avenue, Westminster. **Cost \$21,424.38.**

**Contracts for Public Works Projects (GM Authority \$100,000 or less)**

1. Performance Pipeline Technologies, Inc. – approved emergency construction agreement for CIPP lining of sewer main with siphon project in Magnolia Street north of Trini Circle.  
**Cost \$28,499.00.**

**FISCAL IMPACT**

There is adequate funding in the budget to perform the contract services mentioned above.

**STAFF RECOMMENDATION**

Staff recommends that the Board of Directors receive and file this report.

**ATTACHMENTS**

None.

## AGENDA ITEM 7H

Date: June 2, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Robert Housley, General Manager

Subject: Receive and File the May 2026 Report on Contracts and Agreements Entered into by the General Manager on behalf of the District

### **BACKGROUND**

The District's Purchasing Policy and Procedures, adopted by the Board pursuant to Resolution No. 2025-15, is intended to ensure that all procurements are conducted in a fair, transparent, and efficient manner while maintaining compliance with applicable laws and regulations. Pursuant to this Policy, the General Manager is authorized to execute contracts and agreements for goods, services, and public works projects within established monetary thresholds. Section 4.A. of the Policy provides; "The Board of Directors may require that the General Manager provide periodic reports regarding Procurements made under such authorization to the Board of Directors at a regular meeting."

### **DISCUSSION**

In accordance with the District's adopted Purchasing Policy and Procedures, this report provides a summary of contracts and agreements executed by the General Manager or his designee pursuant to his delegated authority during the reporting period. The report includes contracts for goods, services, professional services, and public works projects that fall within the General Manager's approved purchasing limits. Routine purchases of software, subscriptions, office and shop supplies and similar items used in daily operations under \$15,000 are not included. This item is presented for the Board's information only and requires no further action by the Board beyond receipt and filing.

### **Contracts, Purchase Orders, and Agreements for Goods and Services (GM Authority \$50,000 or less per year)**

1. Pioneer by SewerAI – approved a two-year renewal of a data management software program for the District's sewer infrastructure and recordkeeping of sewer inspections, CCTV videos, sewer cleanings and maintenance, recordkeeping including defects and NASACCO ratings of sewer mains and manholes. **Cost: 1<sup>st</sup> Year \$16,800.00. 2<sup>nd</sup> Year \$16,800.00. Grand Total \$33,600.00.**
2. CityGreen Connect – approved a two-year software subscription renewal for data management software for SB1383 and CalRecycle records management, which also includes 40 hours per year of consulting services and unlimited software support and training. **Cost: 1<sup>st</sup> Year \$17,500. 2<sup>nd</sup> Year \$ 17,500.00. Grand Total \$35,000.00.**

**Contracts for Public Works Projects (GM Authority \$100,000 or less)**

3. None.

**FISCAL IMPACT**

There is adequate funding in the budget to perform the contract services mentioned above.

**STAFF RECOMMENDATION**

Staff recommends that the Board of Directors receive and file this report.

**ATTACHMENTS**

None.

AGENDA ITEM 8A

Date: June 2, 2026  
To: Board of Directors  
From: Robert Housley, General Manager  
Prepared by: Robert Housley, General Manager  
Subject: Consider Adoption of Ordinance No. 77, entitled:

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, AMENDING ORDINANCE NO. 73 TO ADJUST CHARGES FOR RESIDENTIAL SOLID WASTE SERVICES TO REFLECT AND PASS THROUGH ADJUSTMENTS TO TIPPING FEES PAID BY THE DISTRICT TO DISPOSE OF SOLID WASTE AT LANDFILLS**

**BACKGROUND**

At the May 19, 2026 Board meeting, a duly noticed public hearing was conducted to accept any public testimony and to consider any written property owner protests in consideration of Ordinance No. 77. There was no public testimony and there was only one written property owner protest received. A majority protest did not exist. After the public hearing was closed, the Board voted 3-0 to continue consideration of adoption of Ordinance No. 77 to the June 2, 2026 regular Board meeting.

**DISCUSSION**

Adoption of Ordinance No. 77 will amend Ordinance No.73 to adjust charges for residential solid waste cart services to reflect and pass through adjustments to required tipping fees paid by the District to dispose of solid waste at landfills. Not passing through these tipping fees will result in the District having to utilize current and future financial resources and reserves that are intended for other purposes and critical infrastructure needs.

**FISCAL IMPACT**

Adoption of Ordinance No. 77 would permit the District to recover a projected \$566,654 in additional costs from the increase to tipping fees pursuant to the WISE Agreement in Fiscal Year 2026-2027. In future years, the automatic pass-through adjustment provision in the Ordinance would allow the District to recover any actual incremental increased costs resulting from continued tipping fee increases. The cost of mailing annual notices of rate adjustments due to the pass-through is estimated to be approximately \$13,566 per year.

**STAFF RECOMMENDATION**

Staff recommends that the Board of Directors:

1. Adopt Ordinance No. 77:

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, AMENDING  
ORDINANCE NO. 73 TO ADJUST USER CHARGES FOR RESIDENTIAL SOLID  
WASTE SERVICES TO REFLECT AND PASS THROUGH ADJUSTMENTS TO  
TIPPING FEES PAID BY THE DISTRICT TO DISPOSE OF SOLID WASTE AT  
LANDFILLS

2. Direct the General Manager to publish and/or post the attached Summary of Ordinance 75 in accordance with Health and Safety Code section 6490.

**ATTACHMENTS**

1. May 19, 2026 Staff Report (without attachments) (pg.40)
2. March 30, 2026 IB Consulting, LLC Technical Memorandum: Tipping Fee Pass-through Analysis (pg.44)
3. OCWR 2025 Trash Rate Survey (pg.48)
4. Ordinance No. 77 (pg.49)
5. Proposed Ordinance No. 77 Summary for Publication (pg.56)

AGENDA ITEM 9A

Date: May 19, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Gordon Copley, Director of Finance

Subject: Conduct Public Hearing and Consider Adoption of Ordinance No. 77, entitled:

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, AMENDING ORDINANCE NO. 73 TO ADJUST CHARGES FOR RESIDENTIAL SOLID WASTE SERVICES TO REFLECT AND PASS THROUGH ADJUSTMENTS TO TIPPING FEES PAID BY THE DISTRICT TO DISPOSE OF SOLID WASTE AT LANDFILLS**

**BACKGROUND**

In June of 2022, the Board of Directors adopted Ordinance No. 73 establishing new residential solid waste rates for Fiscal Years 2022-2023 (FY 2023) through 2027 (Rate Setting Period). The updated rate schedule included 3% annual increases to cover the District's anticipated revenue requirements over the Rate Setting Period. Part of the District's revenue requirements included tipping fees to Orange County Waste & Recycling (OCWR) for disposal at the Orange County (OC) Landfills. At the time the residential solid waste rates were approved, the OC Landfill tipping fee was \$38.34 per ton for FY 2023, and the adopted rate schedule allowed for annual tipping fee increases of up to 3%.

The current OCWR Waste Disposal Agreement (WDA) between the District (and other local agencies in Orange County), which establishes the tipping fee amount, expires June 30, 2026. On January 27, 2026, the Orange County Board of Supervisors approved the Orange County Waste and Recycling (OCWR) Waste Infrastructure System Enhancement (WISE) agreement, which will increase the tipping and gate fees at the County run landfills, effective July 1, 2026. Under this revised WISE Agreement, OCWR landfill tipping fees will increase to \$67.00 per ton in FY 2026-2027, \$74 per ton in FY 2027-2028 and \$81.00 per ton in FY 2028-2029. Agencies that do not enter into the new WISE Agreement will have to pay even higher fees to take waste to the OCWR landfills.

On March 3, 2026, the Board of Directors approved the WISE Agreement and directed Staff to prepare and send a Proposition 218 Notice and schedule a public hearing to consider adjusting residential solid waste user fees to pass through the landfill tipping fee increases.

**DISCUSSION**

Because the current adopted residential solid waste rate schedule did not anticipate the significant tipping increases that will be charged by OCWR beginning July 1, 2026, the District will not

generate sufficient revenue to cover future disposal expenses unless the current fees are increased. As a result, District Staff engaged IB Consulting, LLC to evaluate the cost associated with the increased tipping fee rates to determine its financial impact on the District and its customers. The attached Tipping Fee Pass-Through Analysis prepared by IB Consulting (Attachment 1) calculates the additional tipping fee cost to the District under the new WISE Agreement and the resulting increase in residential solid waste rates that will result if this cost is passed through to customers.

The year-one increase to \$67.00 per ton noted above will result in an additional estimated cost to the District in Fiscal Year 2026-2027 of \$566,654. These uncompensated expenses are expected to further compound in future periods placing the District in a financially unsustainable position. Passing through this cost to customers will result in a \$27.63 dollar per ton per EDU annual increase in the solid waste disposal rate for FY 2026-2027, an approximately 36% percent increase. The Table below demonstrates how this was calculated.

<b>Pass-Through Analysis</b>			
Step #	Pass-Through (\$/EDU)		FY 2027
<b>Tipping Fees (Solid Waste - Black Cart)</b>			
	OC Landfill Rate (Actual)	<i>\$/ton</i>	\$67.00
	OC Landfill Rate (Projected)	<i>\$/ton</i>	\$43.18
1	<b>Δ in \$/ton</b>		<b>\$23.82</b>
2	× Projected Solid Waste (Black Cart) Tonnage		23,789
	<b>Annual Δ Tipping Fees</b>		<b>\$566,654</b>
3	÷ Projected EDUs		20,510
	<b>Incremental Increase per EDU</b>		<b>\$27.63</b>

The proposed Ordinance would amend Ordinance No. 73 to adjust the scheduled Annual Curbside Solid Waste Collection and Additional Solid Waste Cart Fees for Fiscal Year 2026-2027 to pass through this incremental increase. The adjusted Annual Curbside Solid Waste Collection Fee will be \$241.48, which is the current rate of under Ordinance No. 73 plus the pass-through adjustment, as shown below:

<b>FY 2027 Proposed Annual Rates (\$/EDU)</b>	
Noticed + Pass-Through	FY 2027
Noticed Residential Solid Waste Rate	\$213.85
Pass-Through Adjustment	\$27.63
<b>Adjusted Residential Solid Waste Rate (\$/EDU)</b>	<b>\$241.48</b>

The adjusted Additional Solid Waste Cart Fee will be \$50.83, which is the current rate under Ordinance No. 73 plus one-third of the EDU pass-through rate, as shown below:

<b>FY 2027 Proposed Annual Additional Cart Fee (\$/Cart)</b>	
<b>Noticed + Pass-Through</b>	<b>FY 2027</b>
Noticed Additional Cart Fee	\$41.62
Pass-Through Adjustment (1/3 of an EDU)	\$9.21
<b>Adjusted Additional Cart Fee (\$/Cart)</b>	<b>\$50.83</b>

For Fiscal Years 2027-2028 through 2030-2031, the proposed Ordinance would authorize automatic annual adjustments to the Curbside Solid Waste Collection Fee and Additional Solid Waste Cart Fee to pass through actual future increases or decreases in the tipping fees pursuant to the provisions in Government Code section 53756. District Staff will calculate the annual adjustments based on the actual changes in tipping fees per ton paid by the District, projected tons of solid waste collected and disposed of at landfills, and the projected total number of EDUs and must mail notice of the rate adjustments to each customer / parcel owner at least 30 days before they take effect.

Midway City Sanitary District has consistently delivered high-quality services to the community while maintaining the second-lowest solid waste service rates in the County. Even with rate adjustments to pass through the increased tipping fee costs under the WISE Agreement, the District would continue to be the second lowest-priced provider of quality solid waste services. (See Attachment 2 – 2025 OCWR Trash Rate Survey)

**FISCAL IMPACT:**

Adoption of Ordinance No. 77 would permit the District to recover a projected \$566,654 in additional costs from the increase to tipping fees pursuant to the WISE Agreement in Fiscal Year 2026-2027. In future years, the automatic pass-through adjustment provision in the Ordinance would allow the District to recover any actual incremental increased costs resulting from continued tipping fee increases. The cost of mailing annual notices of rate adjustments due to the pass-through is estimated to be approximately \$13,566 per year.

**PROPOSITION 218 PROCESS:**

Pursuant to Proposition 218, the District sent notice of a public hearing to all property owners within the District of each parcel within the District that would be charged the new rates and charges as shown on the County Recorder’s Assessment Roll. The notice was mailed on April 3, 2026. The notice set a public hearing for May 19, 2026, at 5:30 p.m. at the District’s headquarters.

At the conclusion of the public hearing, the Board must consider property owner written protests against the adoption of the rates and charges. If more than 50% of property owners submit written protests against the adoption of the new rates and charges, the Board will not be permitted to adopt the ordinances.

There are 20,510 parcels receiving solid waste services from the District. Consequently, the District must receive at least 10,226 protests to prevent the Board from adopting Ordinance No.

77. As of writing this Staff Report associated with the aforementioned Proposition 218 notices, the District has received one notices of protest.

If the District does not receive written protests from a majority of property owners receiving service from the District, the Board may adopt the ordinance. The ordinance continues the District's policy of collecting its user fee charges on the tax rolls, which are collected by the County with the regular property taxes on December and April of each fiscal year.

### **STAFF RECOMMENDATION**

Staff recommends that the Board:

1. Open the public hearing to accept public testimony.
2. Close the public hearing.
3. Consider written property owner protests.
4. If less than a majority protests were received, consider adoption of Ordinance No. 77.
5. Adopt Ordinance No. 77:

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, AMENDING ORDINANCE NO. 73 TO ADJUST USER CHARGES FOR RESIDENTIAL SOLID WASTE SERVICES TO REFLECT AND PASS THROUGH ADJUSTMENTS TO TIPPING FEES PAID BY THE DISTRICT TO DISPOSE OF SOLID WASTE AT LANDFILLS

6. Direct the General Manager to publish and/or post the attached Summary of Ordinance 75 in accordance with Health and Safety Code section 6490.

### **ATTACHMENTS**

1. March 30, 2026 IB Consulting, LLC Technical Memorandum: Tipping Fee Pass-through Analysis
2. OCWR 2025 Trash Rate Survey
3. Ordinance No. 77
4. Proposed Ordinance No. 77 Summary for Publication



31938 Temecula Parkway, Suite A #350, Temecula, CA 92592

## Technical Memorandum: Tipping Fee Pass-Through Analysis

**Agency:** Midway City Sanitary District  
**Recipient:** Robert Housley, James Eggart  
**Date:** March 30, 2026

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### Background

Midway City Sanitary District (District) engaged IB Consulting to perform a comprehensive cost-of-service study in 2022 to update its residential solid waste rates. A Public Hearing was held on June 21, 2022, establishing new solid waste rates for Fiscal Years 2022-2023 (FY 2023) through FY 2027 (Rate Setting Period). The updated rate schedule included 3% annual increases to cover the District's anticipated revenue requirements over the Rate Setting Period. Part of the District's revenue requirements included tipping fees to Orange County Waste & Recycling (OCWR) for disposal at the Orange County (OC) Landfills. The OCWR tipping fee makes up a portion of the residential solid waste collection fees paid by the District's customers. At the time of the rate study, the OC Landfill tipping fee was \$38.34 per ton for FY 2023, and the adopted rate schedule allowed for annual tipping fee increases up to 3%.

However, the current Waste Disposal Agreement (WDA) between the District and OCWR expires, on or before June 30, 2026, and a new successor agreement has been approved. The new Waste Infrastructure System Enterprise (WISE) agreement will increase landfill tipping fees to \$67.00 per ton in FY 2027, a projected \$74.00 per ton in FY 2028, and \$81.00 per ton in FY 2029. Thereafter, the WISE Agreement provides for tipping fees to increase pursuant to an inflationary formula, subject to adjustments for certain circumstances. These tipping fee increases are not currently reflected in the District's residential solid waste collection fees.

During the cost-of-service study, the revenue requirement for solid waste disposal services was determined over the 5-year rate study period. The revenue requirement captured operating and maintenance expenses, including salaries, benefits, utilities, tipping fees, repairs, and other general costs. Annual unit rates per Equivalent Dwelling Unit (EDU) were then developed for residential solid waste customers based on the number of EDUs assigned to each parcel. In addition, the study evaluated and developed a separate fee for additional cart requests beyond the standard three-cart system. Additional carts are collected simultaneously with the existing three-cart collection routes and do not require additional staffing or route modifications. Accordingly, the additional cart fee reflects the marginal cost of providing the cart and associated disposal impacts. This approach provides a clear connection between the costs incurred and the total customers served, resulting in a cost-based rate structure in compliance with Proposition 218. Table 1 shows the noticed residential solid waste rates and the additional cart fee for the rate study period.

Table 1: FY 2023 – FY 2027 Annual Rates

Noticed Annual Rates						
Service Line		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Residential Solid Waste	\$/EDU	\$189.99	\$195.69	\$201.57	\$207.62	\$213.85
Additional Cart Fee	\$/cart	\$36.96	\$38.07	\$39.22	\$40.40	\$41.62

As mentioned above, in the previous cost-of-service study, residential solid waste rates and additional cart fees increased each year by 3% and included projected tipping fees for residential solid waste disposal at the OC Landfills. Table 2 shows the projected tipping fees embedded in the residential solid waste rate schedule (i.e., increased by 3%) from the cost-of-service study, and the actual fees charged by OCWR in each fiscal year.

Table 2: FY 2023 – FY 2027 Tipping Fees

Tipping Fees (Solid Waste - Black Cart)						
Projected Fees		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
OC Landfill Rate (Projected)	\$/ton	\$38.34	\$39.50	\$40.69	\$41.92	\$43.18
OC Landfill Rate (Actual)	\$/ton	\$38.34	\$41.31	\$42.65	\$43.76	\$67.00

Because the current adopted residential solid waste rate schedule did not anticipate these levels of increases, the District will not generate sufficient revenue to cover FY 2027 disposal expenses. To address this funding gap in FY 2027 and beyond, the District intends to propose adjustments to the District’s solid waste collection fees to pass through the FY 2027 tipping fee increase and to authorize automatic annual pass-through adjustments pursuant to Government Code Section 53756 for future tipping fee increases. If the District does not adopt the proposed adjustments to pass through the anticipated future tipping fee increases by OCWR, it will not be able to fully recover its costs for providing solid waste collection services to its residential customers.

### Tipping Fee Analysis

For FY 2024 through FY 2026 of the cost-of-service study, the projected tipping fees are within a couple of dollars of the actual cost. However, there will be a significant increase in FY 2027 due to the adoption of the WISE agreement. As a result, the District is no longer able to cover the shortage through reserves and must increase rates to match the costs it is incurring. The following steps were utilized in developing the pass-through amount for FY 2027:

1. Calculated the difference between the projected and actual OC Landfill tipping fees.
2. Multiplied that difference by the projected black-cart tonnage for FY 2027 to determine the total additional cost.
3. Divided the total additional cost by the projected number of EDUs to determine the pass-through rate.

Table 3 illustrates steps 1 through 3 above to derive the incremental pass-through per residential solid waste EDU.

Table 3: FY 2027 Pass-Through Analysis

Pass-Through Analysis			
Step #	Pass-Through (\$/EDU)	FY 2027	
Tipping Fees (Solid Waste - Black Cart)			
	OC Landfill Rate (Actual)	\$/ton	\$67.00
	OC Landfill Rate (Projected)	\$/ton	\$43.18
1	<b>Δ in \$/ton</b>		<b>\$23.82</b>
2	× Projected Solid Waste (Black Cart) Tonnage		23,789
	<b>Annual Δ Tipping Fees</b>		<b>\$566,654</b>
3	÷ Projected EDUs		20,510
	<b>Incremental Increase per EDU</b>		<b>\$27.63</b>

## Automatic Pass-Through Adjustments

The Ordinance adopted by the District in 2022 did not include a pass-through provision allowing the District to recover any increases above the assumed tipping fees charged by OCWR. Therefore, to ensure compliance with Proposition 218, the District must hold another Public Hearing to authorize the pass-through of future tipping fee cost increases above those reflected in the current rates. A new Proposition 218 Notice must be mailed to each record owner of each parcel at least 45 days prior to the Public Hearing. If there is no majority protest against the proposal, the District may pass through the additional tipping fee increases for the next five years.

For any future increases in tipping fees, the pass-through provision will authorize the District to make automatic annual adjustments to residential solid waste collection fees and additional cart fees to pass through actual increases or decreases in landfill tipping fees, without holding a public hearing each year. The annual tipping fee pass-through adjustments will be calculated based on the actual changes in tipping fees per ton paid by the District, projected tons of solid waste collected and disposed of at landfills, and the projected total number of EDUs. Before implementing the increased fee through an automatic adjustment, the District must give notice at least 30 days before the adjustment's effective date.

## Conclusion

The initial solid waste collection fee adjustment and authorization for automatic annual pass-through adjustments must go through the Public Hearing proceedings as outlined in Proposition 218. However, subsequent pass-through adjustments may be automatically implemented under Government Code – Section 53756 without holding another Public Hearing, provided that:

1. Any increase in rates shall not exceed the costs of providing service.
2. The District shall provide all customers a minimum 30-day written notice prior to implementing pass-through adjustments.

The residential solid waste rate for FY 2027 will be the current noticed rate (Table 1) plus the pass-through adjustment (Table 3) and will reflect the updated cost of providing services to each parcel. Table 4 shows the proposed rate per EDU for FY 2027.

*Table 4: FY 2027 Proposed Residential Solid Waste Rate (\$/EDU)*

<b>FY 2027 Proposed Annual Rates (\$/EDU)</b>	
<b>Noticed + Pass-Through</b>	<b>FY 2027</b>
Noticed Residential Solid Waste Rate	\$213.85
Pass-Through Adjustment	\$27.63
<b>Adjusted Residential Solid Waste Rate (\$/EDU)</b>	<b>\$241.48</b>

The additional cart fee for FY 2027 will be the current noticed rate (Table 1) plus one-third of the EDU pass-through rate (Table 3) and will reflect the updated cost of providing service. Table 5 shows the proposed updated additional cart fee for FY 2027.

*Table 5: FY 2027 Proposed Additional Cart Rate (\$/Cart)*

<b>FY 2027 Proposed Annual Additional Cart Fee (\$/Cart)</b>	
<b>Noticed + Pass-Through</b>	<b>FY 2027</b>
Noticed Additional Cart Fee	\$41.62
Pass-Through Adjustment (1/3 of an EDU)	\$9.21
<b>Adjusted Additional Cart Fee (\$/Cart)</b>	<b>\$50.83</b>

For FY 2028 through FY 2031, the annual tipping fee pass-through adjustments will be calculated based on the actual changes in tipping fees per ton paid by the District, projected tons of solid waste collected and disposed of at landfills, and the projected total number of EDUs.



COUNTY OF ORANGE

# Waste & Recycling

Our Community. Our Commitment.

## TRASH RATE SURVEY

2025

CITY	RESIDENTIAL RATE	COMMERCIAL RATE	HAULER	
Aliso Viejo	\$ 25.51	\$ 149.89	CR&R	
Anaheim	\$ 29.47	\$ 218.73	Republic Services	
Brea	\$ 31.27	\$ 192.44	Republic Services	
Buena Park	\$ 26.11	\$ 186.52	EDCO	
Costa Mesa	\$ 29.88	Franchise Hauler List	Costa Mesa Sanitary District	
Cypress	\$ 25.25	\$ 174.20	Valley Vista Services	
Dana Point	\$ 26.13	\$ 185.72	CR&R	
Fountain Valley	\$ 29.35	\$ 249.82	Republic Services	
Fullerton	\$ 27.97	\$ 239.73	Republic Services	
Garden Grove	\$ 29.74	\$ 238.37	Republic Services	
Huntington Beach	\$ 29.06	\$ 233.05	Republic Services	
Irvine	\$ 24.82	\$ 188.47	Waste Management	
La Habra	\$ 30.10	\$ 182.75	CR&R	
La Palma	\$ 26.32	\$ 169.61	EDCO	
Laguna Beach	\$ 27.00	\$ 229.42	Waste Management	
Laguna Hills	\$ 25.02	\$ 154.00	CR&R	
Laguna Niguel	\$ 24.81	\$ 165.59	CR&R	
Laguna Woods	\$ 24.88	\$ 172.31	CR&R	
Lake Forest	\$ 25.02	\$ 174.79	CR&R	
Los Alamitos	\$ 14.54	\$ 151.70	Universal Waste	
Midway City Sanitary District	\$ 17.30	\$ 146.37	Midway City Sanitary District	
Mission Viejo	\$ 26.84	\$ 184.78	Waste Management	
Newport Beach	\$ 25.49	Franchise Hauler List	CR&R	
Orange	\$ 25.36	\$ 187.93	CR&R	
Placentia	\$ 44.86	\$ 222.66	Republic Services	
Rancho Santa Margarita	\$ 26.21	\$ 169.14	CR&R	
San Clemente	\$ 26.78	\$ 178.90	CR&R	
San Juan Capistrano	\$ 28.15	\$ 178.38	CR&R	
Santa Ana	\$ 27.71	\$ 226.40	Republic Services	
Seal Beach	\$ 24.56	\$ 208.28	Republic Services	
Stanton	\$ 27.09	\$ 196.11	CR&R	
Tustin	\$ 20.66	\$ 151.16	CR&R	
Villa Park	\$ 40.81	\$ 199.88	Republic Services	
Westminster	\$ 17.30	\$ 146.37	Midway City Sanitary District	
Yorba Linda	\$ 34.18	\$ 206.51	Republic Services	
<b>Unincorporated OC:</b>	<b>Area</b>			
Unincorporated Rossmoor	FA1	\$ 24.41	\$ 189.27	CR&R
Unincorporated BP & YL Islands	FA2	\$ 30.27	\$ 214.74	Republic Services
Unincorporated Orange Islands	FA3	\$ 23.29	\$ 189.27	CR&R
Unincorporated OPA/Canyons	FA5 CA-1	\$ 26.40	\$ 302.89	Waste Management
Unincorporated El Modena Islands	FA5 CA-2	\$ 23.29	\$ 189.27	CR&R
Unincorporated North Tustin	FA6	\$ 27.79	\$ 302.89	Waste Management
Unincorporated Emerald Bay	FA7-B	\$ 34.07	\$ 302.89	Waste Management
Unincorporated South County	FA8	\$ 23.88	\$ 219.01	Waste Management
Unincorporated Rancho Mission Viejo	FA9	\$ 24.41	\$ 189.27	CR&R

Residential Rates are based on Single Family standard sets of refuse, recycling, and green waste carts (Monthly fee)

Commercial Trash Rates are based on 3 cubic yard bins (Monthly Fee for 1X/weekly pickup)

\*Costa Mesa residential waste collection services are administered by the Costa Mesa Sanitary District

\*Newport Beach residential refuse collection is provided by the City and no disposal fees are collected; however, a recycling rate of \$6.39/month per residential unit is included in their municipal bill

\*Seal Beach Utility Services provides water and trash collection for residences, the fee for trash collection is included with the water bill

\*Westminster residential waste collection services are administered by the Midway City Sanitary District

\*BP = Buena Park; YL = Yorba Linda

**ORDINANCE NO. 77**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, AMENDING ORDINANCE NO. 73 TO ADJUST CHARGES FOR RESIDENTIAL SOLID WASTE SERVICES TO REFLECT AND PASS THROUGH ADJUSTMENTS TO TIPPING FEES PAID BY THE DISTRICT TO DISPOSE OF SOLID WASTE AT LANDFILLS**

**WHEREAS**, pursuant to the Sanitary District Act of 1923, Health & Safety Code §§ 6400 et seq., the Midway City Sanitary District (“District”) has the authority to acquire, plan, construct, reconstruct, alter, enlarge, lay, renew, replace, maintain, and operate garbage dumpsites and garbage collection and disposal systems, and to adopt ordinances and regulations relating to the provision of solid waste services and facilities; and

**WHEREAS**, Health & Safety Code Section 5470 et seq. further authorizes the District to adopt fees and charges for the solid waste services and facilities furnished by the District; and

**WHEREAS**, the District provides curbside solid waste collection services (Curbside Container Service) and related programs to owners and tenants of single-family dwellings, dwelling units within small multi-family residential facilities, and certain other users within the District; and

**WHEREAS**, on June 21, 2022, in accordance with Proposition 218, the District Board of Directors adopted Ordinance No. 73 adjusting user fee rates for residential solid waste services and adopting findings related thereto; and

**WHEREAS**, the District intends to ensure that sufficient revenues are collected to adequately manage, operate, and maintain its solid waste facilities and equipment and to continue to provide Curbside Container Service and related programs to District residents and residential property owners; and

**WHEREAS**, pursuant to the requirements of Proposition 218 adopted by the voters of the State of California in November 1996, the District’s consultant and staff have identified the operational costs and revenue requirements of the District, and have identified the appropriate residential solid waste fee adjustments to cover said operational costs and capital costs of the District; and

**WHEREAS**, pursuant to the requirements of Proposition 218 the District provided notice of the proposed residential solid waste fee adjustments to the

record owners of each parcel upon which the fees are proposed for adjustment, setting a public hearing for May 19, 2026, and describing the basis upon which the amount of the proposed adjustments were calculated and the reasons for the proposed adjustments in fees; and

**WHEREAS**, on May 19, 2026, the Board of Directors conducted the public hearing provided for in the Proposition 218 Notice, at which time the Board of Directors heard all objections and protests to the proposed adjustments in solid waste users' fees; and

**WHEREAS**, the Board of Directors has considered all of the valid written protests received in opposition to the proposed residential solid waste fee adjustments, totaling one (1), which failed to constitute a majority of the record owners of the 20,510 parcels subject to the District's residential solid waste services.

**NOW, THEREFORE**, the Board of Directors of the Midway City Sanitary District does hereby ordain as follows:

**SECTION 1.**      **FINDINGS.** The Board of Directors of the Midway City Sanitary District hereby makes the following findings:

- A. In 2022, the District's consultant, IB Consulting, LLC, conducted a comprehensive Rate Study, which analyzed the District's costs to provide solid waste services and identified the estimated funds necessary to operate, maintain, replace and upgrade the District's solid waste collection system, equipment, and facilities and to maintain adequate reserves. The Rate Study also analyzed the District's cost to service additional residential solid waste carts requested by users of the District's Curbside Container Service and estimated the charge per each additional cart necessary for the District to recover such costs.
- B. Based on the Rate Study prepared by IB Consulting, LLC, on June 21, 2022, the Board of Directors adopted Ordinance No. 73 adjusting solid waste fees for residential solid waste services and adopting findings related thereto.
- C. The Board of Directors hereby reaffirms the findings set forth in Section 1 of Ordinance No. 73.
- D. Ordinance No. 73 provided for annual increases in the residential solid waste fee of three (3) percent beginning July 1, 2022, and continuing through and including July 1, 2026, to cover the District's anticipated revenue requirements over this period.

- E. Part of the District’s revenue requirements include “tipping fees” paid to dispose of residential solid waste collected by the District at landfills. At the time of the Rate Study, the “tipping fee” was \$38.34 per ton for the July 1, 2022, through June 30, 2023 period, and the adopted fee schedule allowed for annual “tipping fee” increases of up to three (3) percent.
- F. Pursuant to the Waste Infrastructure System Enterprise (WISE) Agreement entered into with the County of Orange in 2026, “tipping fees” payable by the District to dispose of the solid waste it collects at Orange County landfills will increase to \$67.00 per ton beginning July 1, 2026, and said “tipping fees” are projected to increase further in future years.
- G. The residential solid waste fees established pursuant to Ordinance No. 73 do not reflect the substantial increases in “tipping fees” anticipated to occur commencing on July 1, 2026, and as a result, the District will not generate sufficient revenue from residential solid waste fees to cover its projected disposal costs beginning July 1, 2026.
- H. The District’s consultant, IB Consulting, LLC, prepared a Tipping Fee Pass-Through Analysis, which analyzed the incremental additional costs to the District to dispose of residential solid waste collected by the District as a result of the anticipated increase in “tipping fees” under the WISE Agreement beginning July 1, 2026, and the estimated increase in the Annual Curbside Solid Waste Collection Fees and Annual Additional Solid Waste Cart Fees necessary for the District to recover such incremental additional costs. The District’s consultant has also recommended that the District authorize automatic pass-through adjustments to the Annual Curbside Solid Waste Collection Fees and Annual Additional Solid Waste Cart Fees pursuant to Government Code section 53756 to pass through actual increases or decreases in “tipping fees” in future years.
- I. The Board of Directors has received the analysis from IB Consulting, LLC.
- J. The Board of Directors has determined the following with regard to the residential solid waste fees and charges for solid waste service established by this Ordinance: (i) the fees and charges are not imposed as a condition of approval of a development project, as defined in California Government Code section 66001; (ii) the fees and charges are established upon a rational basis between the fees charged each customer and the service provided to each customer; (iii) the revenues derived from the fees and charges do not exceed the estimated reasonable cost to provide the capital facilities, equipment and solid waste services for which they are levied; (iv) the revenues derived from the fees and charges shall not be used for any

other purpose than that for which the fees and charges are imposed; (v) the fees and charges do not exceed the proportional cost of the solid waste service attributable to each consumer; (vi) the fees and charges are imposed on solid waste services which are provided to the consumer; and (vii) the fees and charges are not levied for general governmental services.

- K. The Board of Directors has determined that the residential solid waste fees established by this Ordinance are appropriate, represent the estimated revenue needed to adequately finance the operations, capital improvements, equipment, and debt obligations for the District, and will not cause the revenues derived from the fees to exceed the estimated reasonable cost to provide the capital facilities, equipment, and solid waste services for which the fees are levied.
- L. The adoption of this Ordinance and the establishment of such users' fees is statutorily exempt under the California Environmental Quality Act ("CEQA") pursuant to the provisions of Public Resource Code section 21080(b)(8) and Section 15273 of the CEQA Guidelines because, (i) the increased rates and charges are for the purpose of meeting operational and maintenance expenses of the solid waste collection system, meeting financial reserve requirements and needs, and obtaining funds for capital projects and equipment purchases necessary to maintain solid waste collection service within the District, and (ii) the rates and charges constitute the creation of funding mechanism/other governmental fiscal activity which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**SECTION 2. SOLID WASTE SERVICE FEE ADJUSTMENTS.** Based on the Tipping Fee Pass-Through Analysis prepared by IB Consulting, LLC, and pursuant to the provisions of Health and Safety Code Section 5471, effective July 1, 2026, the solid waste service fees established by Section 2 of Ordinance No. 73 are hereby adjusted as follows:

- A. The owner of each parcel of land requesting or required to receive Curbside Collection Service from the District shall pay an annual solid waste collection fee in the following amounts for each unit of service ("EDU"):

	<b>Annual Curbside Solid Waste Collection Fees</b>
	<b>FY 2026/27</b>
Per EDU	\$241.48

- B. In addition to the fee charged pursuant to Subsection A, above, the owner of each parcel of land requesting the District to provide and service solid waste carts in addition to the solid waste carts provided as part of the basic Curbside Collection Service shall pay an annual fee in the following amounts for each such additional cart:

	<b>Annual Additional Solid Waste Cart Fees</b>
	<b>FY 2026/27</b>
Per Cart	\$50.83

**SECTION 3. AUTOMATIC PASS-THROUGH ADJUSTMENTS FOR INCREASES IN TIPPING FEES.** In accordance with and pursuant to Government Code Section 53756, beginning on July 1, 2027, and continuing through July 1, 2030, the Annual Curbside Solid Waste Collection Fees and Annual Additional Solid Waste Cart Fees set forth in Section 2 shall be automatically adjusted to account for and pass through the actual increases or decreases in the amount of fees the District is required to pay to dispose of the solid waste it collects from residential customers at landfills (“Tipping Fees”). The amount of any such annual adjustments shall be calculated by the General Manager of the District or his or her designee based on the actual changes in the amount of Tipping Fees per ton the District will be charged, projected tons of solid waste to be collected by the District from residential customers and disposed of at landfills, and the projected number of equivalent dwelling units. Any such automatic adjustments shall not exceed the District’s costs of providing residential curbside solid waste collection services. Data documenting the amount of the increase or decrease in Tipping Fees and the basis for all adjustment calculations shall be made available to the public upon request. The General Manager of the District or his or her designee shall cause notice of any automatic adjustment made pursuant to this Section 3 to be given pursuant to subdivision (a) of Government Code Section 53755, as it may be amended from time to time, and/or other applicable law, not less than 30 days before the effective date of the adjustment.

**SECTION 4. COLLECTION.** The provisions of Section 3 (Collection) of Ordinance No. 73 shall remain in full force and effect and continue to apply to the adjusted Curbside Solid Waste Collection Fees and Additional Solid Waste Cart Fees established by this Ordinance No. 77.

**SECTION 5. EXEMPTIONS AND APPEALS.** The provisions of Section 4 (Exemptions and Appeals) of Ordinance No. 73 shall remain in full force and effect and continue to apply to the adjusted Curbside Solid Waste Collection Fees and Additional Solid Waste Cart Fees by this Ordinance No. 77.

**SECTION 6. EFFECT ON PRIOR ORDINANCES.** Provisions of prior ordinances and resolutions inconsistent herewith are hereby repealed to the extent of such inconsistency. Except as otherwise amended by this Ordinance No. 77, the provisions of Ordinance No. 73 shall continue in force and effect.

**SECTION 7. SAVINGS CLAUSE.** If any provision of this Ordinance or the application to any person or circumstances is held invalid by court order, the remainder of the Ordinance or the application of such provision to other persons or other circumstances shall not be affected.

**SECTION 8. EFFECTIVE DATE.** The secretary of the Board of Directors of the District shall certify to the adoption of this Ordinance and shall cause a summary of the same to be published once in a newspaper of general circulation as provided by law, and this Ordinance shall be in full force and effect upon the expiration of one week from the date of such publication.

**ADOPTED, SIGNED AND APPROVED** this 2nd day of June, 2026.

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Chi Charlie Nguyen, President

ATTEST:

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Sergio Contreras, Secretary



MIDWAY CITY SANITARY DISTRICT

**ORDINANCE NO. 77**  
SUMMARY FOR PUBLICATION

**ADJUSTMENTS TO RESIDENTIAL SOLID WASTE FEES TO  
INCLUDE PASS-THROUGH COSTS FROM INCREASED  
TIPPING FEES CHARGED BY THE COUNTY OF ORANGE**

EFFECTIVE ONE WEEK AFTER PUBLICATION

On June 2, 2026, the Board of Directors of the Midway City Sanitary District (“District”) adopted Ordinance No. 77 amending Ordinance No. 73 to adjust the District’s charges for residential solid waste services to reflect and pass-through adjustments to tipping fees paid by the District to dispose of solid waste at landfills.

Ordinance No. 77 provides that, effective July 1, 2026, the annual curbside solid waste collection fee for FY 2026-2027 will be increased to \$241.48, and the annual additional solid waste cart fee for FY 2026-2027 will be increased to \$50.83.

Ordinance No. 77 also provides that, in accordance with and pursuant to Government Code Section 53756, beginning on July 1, 2027, and continuing through July 1, 2030, the annual curbside solid waste collection fee and the annual additional solid waste cart fee shall be automatically adjusted to account for and pass through the actual increases or decreases in the amount of fees the District is required to pay to dispose of the solid waste it collects from residential customers at landfills.

Ordinance No. 77 also provides that the provisions of Section 3 pertaining to Collections and Section 4 pertaining to Exemptions and Appeals of Ordinance No. 73 shall remain in full force and effect and continue to apply to the adjusted curbside solid waste collection fees and additional solid waste cart fees established by Ordinance No. 77.

A certified copy of Ordinance No. 77 is posted in the office of the Clerk of the Board located at 14451 Cedarwood Street, Westminster, CA 92683.

For additional information, contact the District at (714) 893-3553.

I, Sergio Contreras, Secretary of the Midway City Sanitary District of Orange County, California, do hereby certify that Ordinance No. 77 was duly adopted at a regular meeting of the Board of Directors of said District, held on the 2nd day of June, 2026, by the following vote of the members of the Board:

Ayes:  
Noes:  
Absent:

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Sergio Conteras, Secretary

AGENDA ITEM 9A

Date: June 2, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Leanne Luu, Human Resources Coordinator

Subject: Midway City Sanitary District Vacancies and Recruitment

Subject: Conduct a Public Hearing and Receive and File a Report Regarding Employee Vacancies and Retention and Recruitment Efforts Pursuant to Government Code Section 3502.3

**BACKGROUND**

Assembly Bill 2561 (AB 2561) was approved by Governor Newsom in September 2024, and added Government Code Section 3502.3 to the Meyers-Milius-Brown Act (MMBA). AB 2561 requires public agencies to present the status of vacancies and retention and recruitment efforts in a public hearing in compliance with Government Code 3502.3 before their governing body at least once per fiscal year, and prior to the adoption of the final budget.

**DISCUSSION**

This report is presented to comply with Government Code 3502.3.

Status of Vacancies

The District has zero vacant positions. As of May 1, 2026, Midway City Sanitary District had thirty-seven (37) full-time budgeted positions, all of which are currently filled. A vacancy report has been attached, detailing the total number of positions (37) and vacancies (0) across both represented and non-represented classifications.

Employee Retention Efforts

To comply with this Government Code the District must also address the efforts it employs to retain its current employees. The District historically experiences low employee turnover. Since 2025 to 2026, one employee has retired or otherwise separated from the District. The District subsequently filled each of these positions. To support represented employee attraction and retention, a three (3)-year Memorandum of Understanding (MOU) between the District and AFSCME, AFL-CIO Local 1734-01, covering the period from July 1, 2024 through June 30, 2027, is currently in effect and includes a competitive compensation package.

The District strives to make the District a pleasant place to work and engages in a variety of efforts to promote employee retention, including but not limited to the following:

- Educational Assistance

Employees who obtain CWEA certifications in Collection System Maintenance, Electrical & Instrumentation Technologist, and Mechanical Technologist will receive additional compensation for Grade 1, Grade 2, Grade 3, and Grade 4 certifications.

- Employee Safety and Economy Suggestion Program

Employees are encouraged to submit any ideas they have relating to measures designed to enhance the safety of district employees or as to how MCSD could be more efficiently operated. When the General Manager and Board of Directors determines that a suggestion may result in savings to the District, an award will be made based upon five percent (5%) of the savings to the District up to a maximum of One Thousand Five Hundred Dollars (\$1,500).

- Employee Trainings

The District is committed to the continued growth and development of all employees. Trainings are offered to enhance skills, support professional development, and ensure staff remain informed to perform their roles effectively. Participation in these training courses is encouraged for employees across all departments, as it fosters career growth and help maintain a high standard of service throughout the District. Opportunities may include in-person sessions, virtual workshops, and professional conferences.

- Monthly Employee Luncheons

To promote team building and boost morale, the District hosts monthly employee luncheons. These gatherings provide staff with an opportunity to connect outside of their usual roles, helping to strengthen relationships and improve collaboration. Additionally, the luncheons serve as a gesture of appreciation, allowing the District to thank and value employees for their continued hard work and dedication.

- Safety Awards Program

To promote safety in the operation of MCSD equipment and the encouragement of safety in personal work habits, programs are offered for safe driving and accident and injury free awards.

### Recruitment Efforts

Government Code Section 3502.3 also requires the District to address its recruitment efforts and to identify any necessary change to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process. The District has been successful in recruiting to fill vacant positions. Depending on the position, the average time to fill a vacancy ranges from 30 to 45 days. For certain positions, particularly those requiring specialized skills or temporary coverage, the District may coordinate with external staffing agencies to ensure timely and effective placement. The District advertises job openings on its official website and social media platforms, as well as

on GovernmentJobs.com and CareersInGovernment.com. Additionally, postings are submitted to relevant industry-specific job boards, as appropriate, to attract qualified candidates. From 2025 to 2026, as the District continued to grow, it successfully recruited for five (5) represented positions, one (1) non-represented position, and one (1) new non-represented position, including onboarding a Sustainability/Enforcement Specialist. Attached is a report detailing the positions the District has successfully filled through recruitment efforts.

#### Union Presentation

Pursuant to Government Code Section 3502.3, the recognized employee organization for a bargaining unit is entitled to make a presentation at the public hearing at which a public agency presents the status of vacancies and recruitment and retention efforts for positions within that bargaining unit. District management notified the appropriate union representatives of this meeting and their right to make a presentation during the public hearing.

#### **FISCAL IMPACT**

None

#### **STAFF RECOMMENDATION**

Staff recommends that the Board of Directors conduct a public hearing, receive public testimony, and receive and file this report.

#### **ATTACHMENTS**

1. Vacancy Report (pg.60)
2. Recruitment Report (pg.62)

	DEPARTMENT	FTE	POSITION	VACANT/FILLED	BARGAINING UNIT	VACANCY
1	ADMINISTRATION	1	GENERAL MANAGER	FILLED	NON-REPRESENTED	0
2	ADMINISTRATION	1	DIRECTOR OF OPERATIONS/SAFETY	FILLED	NON-REPRESENTED	0
3	ADMINISTRATION	1	DIRECTOR OF SERVICES & PROGRAM DEVELOPMENT	FILLED	NON-REPRESENTED	0
4	ADMINISTRATION	1	DIRECTOR OF FINANCE	FILLED	NON-REPRESENTED	0
5	ADMINISTRATION	1	DISTRICT ENGINEER	FILLED	NON-REPRESENTED	0
6	ADMINISTRATION	1	EXECUTIVE/BOARD SECRETARY	FILLED	NON-REPRESENTED	0
7	ADMINISTRATION	1	ACCOUNTANT	FILLED	NON-REPRESENTED	0
8	ADMINISTRATION	1	HUMAN RESOURCES COORDINATOR	FILLED	NON-REPRESENTED	0
9	ADMINISTRATION	1	ADMINISTRATIVE SECRETARY/RECEPTIONIST	FILLED	NON-REPRESENTED	0
10	ADMINISTRATION	1	ADMINISTRATIVE SECRETARY/RECEPTIONIST	FILLED	NON-REPRESENTED	0
11	ADMINISTRATION	1	ENGINEERING TECHNICIAN	FILLED	NON-REPRESENTED	0
12	ADMINISTRATION	1	SUSTAINABILITY/ENFORCEMENT SPECIALIST	FILLED	NON-REPRESENTED	0
13	SOLID WASTE	1	LEAD SOLID WASTE WORKER	FILLED	REPRESENTED	0
14	SOLID WASTE	1	SOLID WASTE DRIVER	FILLED	REPRESENTED	0
15	SOLID WASTE	1	SOLID WASTE DRIVER	FILLED	REPRESENTED	0
16	SOLID WASTE	1	SOLID WASTE DRIVER	FILLED	REPRESENTED	0
17	SOLID WASTE	1	SOLID WASTE DRIVER	FILLED	REPRESENTED	0
18	SOLID WASTE	1	RELIEF DRIVER/UTILITY WORKER	FILLED	REPRESENTED	0
19	SOLID WASTE	1	RELIEF DRIVER/UTILITY WORKER	FILLED	REPRESENTED	0
20	SOLID WASTE	1	RELIEF DRIVER/UTILITY WORKER	FILLED	REPRESENTED	0
21	SOLID WASTE	1	RELIEF DRIVER/UTILITY WORKER	FILLED	REPRESENTED	0
22	SOLID WASTE	1	RELIEF DRIVER/UTILITY WORKER	FILLED	REPRESENTED	0
23	SOLID WASTE	1	RELIEF DRIVER/UTILITY WORKER	FILLED	REPRESENTED	0
24	SOLID WASTE	1	RELIEF DRIVER/UTILITY WORKER	FILLED	REPRESENTED	0
25	SOLID WASTE	1	RELIEF DRIVER/UTILITY WORKER	FILLED	REPRESENTED	0
26	SOLID WASTE	1	RELIEF DRIVER/UTILITY WORKER	FILLED	REPRESENTED	0
27	SOLID WASTE	1	UTILITY WORKER/BUILDING FACILITES	FILLED	REPRESENTED	0
28	SEWER	1	LEAD SEWER MAINTENANCE WORKER	FILLED	REPRESENTED	0
29	SEWER	1	PUMP STATION MECHANIC	FILLED	REPRESENTED	0
30	SEWER	1	SEWER MAINTENANCE WORKER	FILLED	REPRESENTED	0
31	SEWER	1	SEWER MAINTENANCE WORKER	FILLED	REPRESENTED	0
32	SEWER	1	SEWER MAINTENANCE WORKER	FILLED	REPRESENTED	0
33	SEWER	1	SEWER MAINTENANCE WORKER	FILLED	REPRESENTED	0

34	FLEET MAINTENANCE	1	LEAD FLEET MAINTENANCE MECHANIC	FILLED	REPRESENTED	0
35	FLEET MAINTENANCE	1	MECHANIC	FILLED	REPRESENTED	0
36	FLEET MAINTENANCE	1	MECHANIC	FILLED	REPRESENTED	0
37	FLEET MAINTENANCE	1	MECHANIC	FILLED	REPRESENTED	0

SEPARATION	JOB TITLE	CLASSIFICATION
2025	PUMP STATION MECHANIC	NON-REPRESENTED
2026	RELIEF DRIVER/UTILITY WORKER	NON-REPRESENTED
2026	RELIEF DRIVER/UTILITY WORKER	NON-REPRESENTED

RECRUITMENT	JOB TITLE	CLASSIFICATION	RECRUITMENT PROCESS	SUBMITTED APPLICATION COUNT	JOB ADVERTISED FROM	JOB ADVERTISED TO	DATE OF HIRE	DATE OF PROMOTION
2025	RELIEF DRIVER/UTILITY WORKER	REPRESENTED	OPEN RECRUITMENT	79	6/17/2025	6/25/2025	7/21/2025	
2025	ADMINISTRATIVE SECRETARY/RECEPTIONIST	NON-REPRESENTED	STAFFING AGENCY	4	5/28/2025	6/11/2025	10/13/2025	
2025	LEAD SEWER SUPERVISOR	REPRESENTED	INTERNAL RECRUITMENT	4	8/8/2025	11/7/2025		12/8/2025
2026	RELIEF DRIVER/UTILITY WORKER	REPRESENTED	OPEN RECRUITMENT	83	10/24/2025	11/7/2025	1/5/2026	
2026	SUSTAINABILITY/ENFORCEMENT SPECIALIST <b>(NEW POSITION)</b>	NON-REPRESENTED	INTERNAL RECRUITMENT	1	-	-	2/2/2026	
2026	PUMP STATION MECHANIC	REPRESENTED	INTERNAL RECRUITMENT	1	2/9/2026	4/10/2026		4/13/2026
2026	SEWER MAINTENANCE WORKER	REPRESENTED	INTERNAL RECRUITMENT	1	2/9/2026	4/10/2026		4/13/2026

AGENDA ITEM 9B

Date: June 2, 2026  
To: Board of Directors  
From: Robert Housley, General Manager  
Prepared by: Cynthia Olsder, Board Clerk  
Subject: Discussion of Election Information for the November 3, 2026 General Election and Transmittal of Election Information Special District

**BACKGROUND**

The District received a Transmittal of Election Information request to submit the Transmittal of Election Information form by May 29, 2026, and the District Map showing the current district boundary lines, with divisions (if any), regardless if changes have occurred, by July 1, 2026, to the Registrar of Voters office.

The names of the Directors whose terms will expire and whose seats will be scheduled for election on November 3, 2026 must be listed.

**DISCUSSION**

Information on whether the District is authorizing 200 or 400 words to be used in a Candidate’s Statement of Qualifications is also required.

Candidate Filing for the November 3, 2026, General Election will be July 13, 2026 through August 7, 2026, 5 P.M., and the Candidates Handbook will be on the Registrar of Voters website before the filing period begins.

**STAFF RECOMMENDATION**

Staff recommends that the Board review, discuss and provide direction to Staff.

**FISCAL IMPACT**

None.

**ATTACHMENTS**

1. Memo from County of Orange, Registrar of Voters

## Cynthia Olsder

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**From:** Registrar of Voters, County of Orange, CA <julianna.mailhot@ocvote.gov>  
**Sent:** Thursday, May 14, 2026 11:50 AM  
**To:** Cynthia Olsder  
**Subject:** November 3, 2026 General Election Transmittal and Map Request

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good afternoon General Manager/Director,

In preparation for the upcoming General Election, the Registrar of Voters would like information regarding current Incumbents and the District offices that will be included in this election.

The Registrar of Voters asks that you submit your Transmittal of Election Information form and District Map through our online Election Jurisdiction Verification portal. The portal will allow you to complete, sign and upload your district information, in one convenient place.

On the Transmittal of Election Information page, please list the names of Directors whose terms expire and whose seats will be scheduled for election on November 3, 2026. This would include any Directors appointed since your last election. Appointed Directors must file for the two-year unexpired term if they were appointed to fill a vacancy which would not have been scheduled for election until 2028.

We also need to know if your District is authorizing 200 or 400 words to be used in a Candidate's Statement of Qualifications. Additionally, please advise if your District will be paying for the candidate's statement on behalf of the candidate.

Please upload the completed Transmittal of Election Information form by May 29, 2026.

On the District Map page, you will print, sign, and upload you district map and verification form.

Pursuant to Elections Code §10522, the district is required to submit a map showing the current district boundary lines, with divisions (if any), regardless if changes have occurred, by July 1, 2026. We request you submit the map verification by June 22, 2026 to give us sufficient time to update precincts if your District modified its map.

To get started, please click on the invitation link:

<https://ocvote.gov/apps/ejv/register/?invitationCode=eyJmdWxsLW5hbWUiOiJSb2JlcnQgSG91c2xleSIsInJlZ2lzdGVyLWVtYWsljoiY29sc2RlckBtaWR3YXljaXR5c2FuaXRhcnljYS5nb3YiLCJkaXN0cmliZC10eXBlljoiU3BIY2lhbCIsImRpc3RyaWN0ljoiTWlkd2F5IENpdHkgU2FuaXRhcnkgRGlzdHJpY3QifQ==>

Note: The above invitation link is unique, and you should not forward it to anyone else. If you would like others to complete the documents on your behalf, please email their individual name and email address to Julianna.Mailhot@ocvote.gov, and a new invitation link will be sent.

Candidate Filing for the November 3, 2026 General Election will be July 13, 2026 through August 7, 2026, 5:00 p.m. The Candidate's Handbook will be on our website before the filing period begins. We ask that you post this information to advise your members of these important dates.

Thank You.

Julianna Mailhot | Candidate and Voter Services Manager  
Orange County Registrar of Voters  
1300 S. Grand Avenue, Bldg C | Santa Ana, California 92705 | 714.567.7563  
julianna.mailhot@ocvote.gov

# 2026 MCSD Meeting Calendar

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30/31

JUNE						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- Board Meeting
- Legislative & Public Affairs Outreach Meeting
- Calendar Committee Meeting
- Franchise Committee Meeting
- Special Board Meeting

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- Community Events**
  - 2/14 District Open-House
  - 2/21 WM Tet-Parade
  - 4/30 WM Black April Remembrance
    - ISDOC Qrtly Meeting (1/29, 4/30, 7/30, 10/29)
    - Clean-up and/or Shredding event

OCTOBER						
S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
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22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Conferences/Special Events**
  - 1/14-16 CASA Winter Conference
  - 3/18 SDRMA Spring Education Day
  - 4/07-08 CSDA Special Dist. Legislative Days
  - 5/11-14 Special Dist. Leadership Academy
  - 6/29-30 CSDA GM Leadership Summit
  - 8/24-27 CSDA Annual Conference
  - 9/14-16 Special Dist. Leadership Academy

JANUARY 2027						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30/31

FEBRUARY 2027						
S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027						
S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- Holiday - District Closed**
  - 1/01 New Year's Day
  - 2/16 President's Day
  - 5/25 Memorial Day
  - 7/04 Fourth of July
  - 9/07 Labor Day
  - 11/26 Thanksgiving Day
  - 12/25 Christmas Day



Join the Orange County Taxpayers Association for an informative luncheon and presentation featuring Orange County Auditor-Controller Andrew Hamilton on Friday, June 5th at 11:30 AM at Hotel Zessa in Santa Ana.

As the County's independently elected Auditor-Controller, Andrew Hamilton oversees the safeguarding of public funds and financial accountability for Orange County. This is a great opportunity to hear directly from him about the county's financial outlook, transparency efforts, and key issues impacting taxpayers.

THE ORANGE COUNTY TAXPAYERS ASSOCIATION PRESENTS

**OC AUDITOR-CONTROLLER:  
ANDREW HAMILTON**

*Luncheon and Presentation*



*JUNE 5, 2026*  
**11:30 AM**

HOTEL ZESSA  
201 E MACARTHUR BLVD  
SANTA ANA, CA 92707

ANDREW HAMILTON IS THE 11TH INDEPENDENTLY ELECTED ORANGE COUNTY AUDITOR-CONTROLLER. ELECTED IN 2022, HE LEADS AN OFFICE OF MORE THAN 400 PROFESSIONALS RESPONSIBLE FOR SAFEGUARDING PUBLIC FUNDS AND ENSURING THE COUNTY OPERATES WITH FINANCIAL ACCOUNTABILITY AND TRANSPARENCY.