

**MIDWAY CITY SANITARY DISTRICT
REGULAR MEETING
BOARD OF DIRECTORS
DISTRICT OFFICE
14451 CEDARWOOD STREET
WESTMINSTER, CA**

**Tuesday, December 19, 2023
5:30 P.M.**

AGENDA

OUR MISSION STATEMENT

THE BOARD OF DIRECTORS AND EMPLOYEES OF THE MIDWAY CITY SANITARY DISTRICT WORK DILIGENTLY TO PROVIDE SEWER AND SOLID WASTE SERVICES TO THE RESIDENTS OF THE DISTRICT. OUR TOP PRIORITY IS TO ACCOMPLISH THIS IN AN ETHICAL, EFFICIENT, AND COST-EFFECTIVE MANNER THAT WILL PROTECT THE HEALTH AND SAFETY OF THOSE WE SERVE.

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting.

Please Note: The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL AND DECLARATION OF QUORUM**
- 3. PUBLIC COMMENTS**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

4. APPROVAL OF THE MINUTES

- A. Approval of the Minutes of the Regular Meeting on December 5, 2023

5. APPROVAL OF EXPENDITURES

- A. Approval of Demands in the Amount of \$779,311.09

6. REPORTS

The President, General Manager, Legal Counsel, and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

- A. Report of President
- B. Report of General Manager
- C. Report of Director of Services & Program Development
- D. Report of Outreach Committee Meeting on December 6, 2023
- E. Report of Assemblyman Tri Ta Open House December 7, 2023
- F. Report of Outreach Me Vietnam Radio on December 13, 2023
- G. Report of Outreach VietLink Radio on December 14, 2023
- H. Report of OC San Board of Directors Meeting on December 14, 2023
- I. Report of District Annual Holiday Dinner on December 17, 2023
- J. Report of Building Project Ad Hoc Committee Meeting on December 19, 2023

7. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and will be acted upon at the same time unless separate discussion and/or action is requested by a Board Member, the public, or staff.

- A. Approve and File the Treasurer's Investment Report for November 2023
- B. Receive and File the June 30, 2023 Actuarial Valuation and GASB 75 Report on Other Post-Employment Benefits (OPEB) Liabilities of the Midway City Sanitary District for Fiscal Year Ending June 30, 2024
- C. Approve the Engineer Report for December 2023
- D. Approve the December 6, 2023 Outreach Committee Recommendations
- E. Approve General Manager, Robert Housley's, Request for Leave Starting December 11, 2023 through December 22, 2023, and Approve Acting Pay for Director of Operations/Safety, Nicolas Castro

8. OLD BUSINESS

None

9. NEW BUSINESS

A. RESOLUTION NO. 2023-21

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, ESTABLISHING UPDATED PROCEDURES FOR THE PAYMENT OF CLAIMS AND DEMANDS

B. Consider Proposals for the 2024 Sewer Mains CCTV Video Inspection and Cleaning Project; Staff's Recommendation that the Board of Directors Authorize the General Manager to Enter into a Professional Services Agreement with Empire Pipe Cleaning and Equipment, Inc. for the Project in an Estimated Amount of \$1,867,691.44; and Approval of a Corresponding Budget Adjustment

C. Consider Approval of Sponsorship Solicitation and Sponsorship Levels and Benefits for February 3, 2024 Open House Event

10. INFORMATIONAL ITEMS

None

11. BOARD CONCERNS/COMMENTS

12. GM/STAFF CONCERNS/COMMENTS

13. LEGAL COUNSEL CONCERNS/COMMENTS

14. CLOSED SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency Designated Representatives: General Manager Robert Housley, Director of Finance & Human Resources Siamlu Cox, and Labor Counsel Joseph Larsen,
Employee Organization: American Federation of State, County, and Municipal Employees, LOCAL 1734-01

15. ADJOURNMENT TO TUESDAY, JANUARY 2, 2024