

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD STREET
WESTMINSTER, CA 92683**

October 21, 2025

CALL TO ORDER

President S. Contreras called the Regular Meeting of the Governing Board of the Midway City Sanitary District to order at 5:31 p.m., on Tuesday, October 21, 2025, at 14451 Cedarwood Street, Westminster, California.

ROLL CALL

DIRECTORS PRESENT:

Sergio Contreras
Chi Charlie Nguyen (arrived at 5:35 p.m.)
Andrew Nguyen
Mark Nguyen
Tyler Diep (arrived at 5:57 p.m.)

STAFF AND GENERAL COUNSEL PRESENT:

Robert Housley, General Manager
Gordon Copley, Director of Finance
Ashley Davies, Director of Services and Program Development
Milo Ebrahimi, P.E., District Engineer
Cynthia Olsder, Executive/Board Secretary
James H. Eggart, General Counsel, Woodruff & Smart

GUESTS PRESENT: Paul Kaymark, CPA, Managing Partner, Nigro & Nigro

PLEDGE OF ALLEGIANCE AND INVOCATION

Director A. Nguyen led the Pledge of Allegiance. Director M. Nguyen conducted the Invocation.

ROLL CALL AND DECLARATION OF QUORUM

Executive/Board Secretary C. Olsder conducted the roll call and announced that a quorum was present.

PUBLIC COMMENTS -None

PRESENTATIONS – None

APPROVAL OF MINUTES**A. Approve Minutes of the Regular Board of Directors Meeting on October 7, 2025**

A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve the Minutes of the Regular Board of Directors Meeting on October 7, 2025. The motion was approved by the following 3-0 vote:

AYES: S. Contreras, A. Nguyen, M. Nguyen
NAYS: None
ABSTAIN: None
ABSENT: C. Nguyen, T. Diep

REPORTS**A. Report of the President - None****B. Report of the General Manager**

General Manager R. Housley reported on the District's daily operations, including updates on the Brookhurst lift station, CSDA membership renewal, the Wise agreement, and shared information on upcoming community events.

Director C. Nguyen joined the meeting at 5:35 p.m.

C. Report of the Director of Services and Program Development

Director of Services and Program Development A. Davies provided reported on the District's 2026 calendar, the OC Tax Roses and Radishes award dinner, and provided an overview of what to expect at the upcoming clean-up event, including logistical details and coordination plans.

D. Report of the Director of Finance

Director of Finance G. Copley reported on both current and ongoing projects concerning the District's finance, accounting, and IT operations.

E. Report on Little Saigon Radio Outreach on October 10, 2025

President S. Contreras joined Director A. Nguyen for the recording to highlight the District's upcoming events and promote awareness of the District's services.

F. Report on the Public Service Announcement (PSA) with Radio Bolsa on October 14, 2025

No report was given as Director T. Diep arrived after the item was addressed.

G. Report on the Legislative and Public Affairs Outreach Subcommittee on October 15, 2025

Director C. Nguyen reported that he and Director T. Diep attended the meeting, where they discussed the Westminster Fall Festival, radio PSA scripts, the ongoing partnership with Inside the Outdoors, and updates on the F.O.G. (Fats, Oils, and Grease) Program and Compliance Inspections, which will need to be translated into both English and Spanish.

H. Report on City of Westminster Council Meeting on October 15, 2025

Director A. Nguyen reported that he attended the event with Staff and accepted, on behalf of the District, the Certificate of Recognition for its partnership sponsorship at the City of Westminster's 2025 Fall Festival.

I. Report on California Redistricting OC Forum on October 16, 2025

Director C. Nguyen reported that he attended the event, during which the discussion focused on the effects of recent redistricting and Proposition 50 on political representation in Orange County.

J. Report on State of OC San on October 17, 2025

Director A. Nguyen reported that he attended the event along with T. Diep, Director C. Nguyen, and staff, noting that it was the first time it was held at OC San's new building to provide the public with an update on the agency's current progress and future direction.

CONSENT CALENDAR

- A. Receive and File the Register of Demands in the Amount of \$470,428.29
- B. Approve and File the Treasurer's Investment Report for September 2025
- C. Receive and File the Minutes of the September 17, 2025 Legislative & Public Affairs Outreach Subcommittee Meeting
- D. Approve the October 15, 2025 Legislative and Public Affairs Outreach Subcommittee Recommendations
- E. Receive and File the Engineer Report for September 2025
- F. Receive and File the September 2025 Report on Contracts and Agreements Entered into by the General Manager on Behalf of the District

A motion was made by Director C. Nguyen, seconded by Director A. Nguyen, to approve the Consent Calendar. The motion was approved by the following 4-0 vote:

AYES:	S. Contreras, A. Nguyen, M. Nguyen, C. Nguyen
NAYS:	None
ABSTAIN:	None
ABSENT:	T. Diep

OLD BUSINESS - None

NEW BUSINESS

- A. Approve the Fiscal Year 2024-25 Independent Financial Audit Report for Midway City Sanitary District (July 1, 2024 through June 30, 2025)

P. Kaymark, Managing Partner of Nigro & Nigro, presented the Financial Audit for Fiscal Year 2024-2025 and responded to questions from the Board.

Director T. Diep joined the meeting at 5:57 p.m., during the presentation.

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve the Fiscal Year 2024-25 Independent Financial Audit report (July 1, 2024 through June 30, 2025). The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, S. Contreras, T. Diep
NAYS: None
ABSTAIN: None
ABSENT: None

B. Consider Approval of Sponsorship Solicitation and Sponsorship Levels and Benefits for the February 14, 2026 Open House Event

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director C. Nguyen, seconded by Director A. Nguyen, to approve the sponsorship levels, sponsor benefits, and related details for the February 14, 2026 Open House event, and authorize staff to begin soliciting sponsorships based on these approved elements. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, S. Contreras, T. Diep
NAYS: None
ABSTAIN: None
ABSENT: None

INFORMATIONAL ITEMS

A. 2025 Board Meeting Calendar

Received and filed.

BOARD CONCERNS AND COMMENTS

The Directors thanked staff for their hard work and dedication, noting that it has been a busy and successful year so far.

GENERAL MANAGER/ STAFF CONCERNS AND COMMENTS

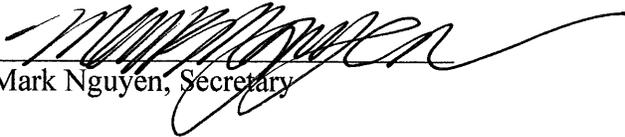
GM R. Housley thanked the Board for their ongoing support and expressed appreciation to staff for their hard work.

GENERAL COUNSEL CONCERNS AND COMMENTS -None.

CLOSED SESSIONS - None.

ADJOURNMENT

President S. Contreras adjourned the meeting at 6:12 p.m. to the next Board Meeting to be held at the District on Tuesday, November 4, 2025, at 5:30 p.m.


Mark Nguyen, Secretary