

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY  
14451 CEDARWOOD STREET  
WESTMINSTER, CA 92683**

**October 3, 2023**

**CALL TO ORDER**

President T. Diep called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Street, Westminster, California on Tuesday, October 3, 2023 at 5:30 PM.

**BOARD MEMBERS PRESENT:**

Tyler Diep  
Chi Charlie Nguyen  
Andrew Nguyen  
Sergio Contreras  
Mark Nguyen

**STAFF MEMBERS PRESENT:**

Robert Housley, General Manager  
Milo Ebrahimi, District Engineer, P.E  
Ashley Davies, Director of Servs. & Program Development  
Cynthia Olsder, Executive/Board Secretary

**OTHER MEMBERS PRESENT:**

James H. Eggart, General Counsel, Woodruff & Smart

**PLEDGE AND INVOCATION**

Director S. Contreras led the Pledge of Allegiance. Director M. Nguyen gave the Invocation.

**PUBLIC COMMENTS**

None

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON SEPTEMBER 19, 2023**

A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve the minutes of the Regular Meeting on September 19, 2023. The motion was approved by the following 4-0-1 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, S. Contreras

NAYS:

ABSTAIN: C. Nguyen

ABSENT:

## APPROVAL OF EXPENDITURES

A. Demands in the amount of \$120,907.51.

#	CK #	DATE	AMOUNT	VENDOR CHECKS:	MEMO:
1	14973	9/14	1,236.51	City of Westminster	Plan Check Fee for Solar Project
2	14974	9/15	404.49	AT&T Mobility (First Net)	August-2023
3	14975	9/15	620.00	Ayala's Car Wash	Fleet wash (18)
4	14976	9/15	5,325.93	Bodyworks Equip. Inc.	Packer Paddle & Actuator Kit (1)
5	14977	9/15	314.61	Cameron Welding Supply	CO2, Compressed (2), C/O Wheel A-SG Type 27 (10), Gloves (2)
6	14978	9/15	2,022.00	Daniels Tire Service	Recap Tires (7)
7	14979	9/15	753.91	Golden Bell Products	Super Butyl (1 x 55gal) (55), Hand Pumps (4)
8	14980	9/15	2,563.42	Hydraulic Solutions And Supplies	Heil cylinders (8)
9	14981	9/15	1,450.00	Me Viet Nam Productions	Talk Show 15 minute (5) 08/19/23 - 08/27/23
10	14982	9/15	828.36	Merchants Building Maintenance, LLC	Janitorial Services September-2023
11	14983	9/15	100.00	Pitney Bowes/Purchase Power	Postage August-2023
12	14984	9/15	3,463.29	Plumbers Depot Inc.	Hose Replacement for NG-16
13	14985	9/15	513.57	SoCal Auto & Truck Parts, Inc.	Tire Lube (2), Tape (10), 20in ExactFitBlade (10), Fab Loom-Split Poly (50)
14	14986	9/15	46.68	SoCalGas	Maint. Shop & Wash Rack - Sep 2023
15	14987	9/15	2,056.88	Tell Steel	Metal plates (6) Solid Waste trucks
16	14988	9/15	732.29	UniFirst Corporation	September - 2023
17			<b>\$ 22,431.94</b>	<b>CHECKS SUBTOTAL</b>	
18					
19				<b>PAYROLL:</b>	<b>MEMO</b>
20	ACH	9/20	97,587.12	Paychex	Employee Payroll - Checks, Taxes, Direct Deposits, & Pass-through Deductions
21			<b>\$ 97,587.12</b>	<b>ACH TRANSFERS SUBTOTAL</b>	
22					
23				<b>ACH PAYMENTS:</b>	<b>MEMO</b>
24		9/15	505.17	US Bank	Account Fees
25		9/20	383.28	Paychex	Time and Attendance September 2023
26			<b>\$ 888.45</b>	<b>ACH TRANSFERS SUBTOTAL</b>	
27					
28			<b>\$ 120,907.51</b>	<b>TOTAL EXPENDITURES (ACCOUNTS PAYABLE CHECKS, PAYROLL, ACH TRANSFERS)</b>	
29					
30				<b>BANK TRANSFERS:</b>	
31		9/22	250,000.00	Funds Transfer from Money Market to Checking	
32			<b>\$ 250,000.00</b>	<b>BANK TRANSFERS</b>	

A motion was made by Director S. Contreras, seconded by Director C. Nguyen, to approve the expenditures in the amount of \$120,907.51. The motion was approved by the following 5-0 vote:

AYES: T. Diep, A. Nguyen, M. Nguyen, S. Contreras, C. Nguyen

NAYS:

ABSTAIN:

ABSENT:

## REPORTS

### Report of President:

None

### Report of General Manager

GM R. Housley reported that the District has purchased the Chevrolet 2023 Bolt EV. He also reported that due to high demand, all solid waste trucks now have tinted windows.

GM R. Housley reported that the District will hold its bi-annual Driver's Safety Training this coming Saturday, October 7, 2023. Additionally, he reported that the next CR&R Tenant Workshop will take place on October 12, 2023 at the Bolsa Row Apartments.

### Report of AAPI Leadership Summit Conference on September 7, 2023

Director C. Nguyen reported attending the conference, thanked the Board for approving it, and said it was very informative.

### Report of Westminster Fall Festival on September 22-24, 2023

Director C. Nguyen reported attending the festival and stated that it was well attended and a success.

### Report of OC San District Board of Directors Meeting on September 27, 2023

Director A. Nguyen reported that PBS just released a video that spotlights the partnership between the Orange County Sanitation District (OC San) and the Orange County Water District (OCWD) in their groundbreaking Groundwater Replenishment System (GWRS). Additionally, he reported that OC San plans to invest over 2.7 billion in their infrastructure over the next ten years.

### Report of District Employee Luncheon on September 27, 2023

Director S. Contreras and Director A. Nguyen reported that they both attended the luncheon and presented a 5-year accident and injury free award to S. Clarke, a relief driver/utility worker, and A. Gonzalez, a sewer worker.

### Report of ISDOC In-Person Quarterly Luncheon on September 28, 2023

Director S. Contreras reported that he attended the event with GM R. Housley and stated that the topic of discussion was very interesting and educational.

## CONSENT CALENDAR

- A. Approve request of Solid Waste Driver R. Mayfield to Received 40 Hours of Vacation Pay in Lieu of Time Off Due to Financial Hardship
- B. Approval of Amendment No. 2 to Professional Services Agreement with Rengel+CO Architects Incorporated for Additional Services in the Amount of \$16,850.49 for The District's Building and Solar Project.

A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to approve

the Consent Calendar. The motion was approved by the following 5-0 vote:

AYES: T. Diep, A. Nguyen, M. Nguyen, S. Contreras, C. Nguyen

NAYS:

ABSTAIN:

ABSENT:

## **OLD BUSINESS**

None

## **NEW BUSINESS**

- A. Review, Received, and File the CalPERS June 30, 2022 Annual Valuation Reports for the District's Pension Plans

A staff report and recommendations were provide

ports for the District's pension plans. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, S. Contreras, C. Nguyen

NAYS:

ABSTAIN:

ABSENT:

## **INFORMATIONAL ITEMS**

None

## **BOARD CONCERNS/COMMENTS**

Director A. Nguyen and Director C. Nguyen thanked staff.

## **GM/STAFF CONCERNS/COMMENT**

GM R. Housley reminded the Board that the Outreach Committee will hold its next meeting on Wednesday, October 4, 2023, and that he will reach out to the Calendar Committee to set up a meeting time soon.

## **LEGAL COUNSEL CONCERNS/COMMENTS**

None

## **CLOSED SESSION**

None

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

## **ADJOURNMENT**

President T. Diep adjourned the meeting at 5:51 PM to the next Board Meeting to be held at the District on Tuesday, October 17, 2023, at 5:30 PM.

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Andrew Nguyen, Secretary