

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY**

**14451 CEDARWOOD STREET
WESTMINSTER, CA 92683**

March 4, 2025

CALL TO ORDER

President S. Contreras called the Regular Meeting of the Governing Board of the Midway City Sanitary District to order at 5:36 p.m., on Tuesday, March 4, 2025, at 14451 Cedarwood Street, Westminster, California.

ROLL CALL

PRESENT: Sergio Contreras
Tyler Diep
Chi Charlie Nguyen
Andrew Nguyen
Mark Nguyen

ABSENT: None

STAFF PRESENT: Robert Housley, General Manager
Ashley Davies, Director of Servs. & Program Development
Gordon Copley, Director of Finance
Milo Ebrahimi, District Engineer, P.E.
Cynthia Olsder, Board Secretary

OTHERS PRESENT: James H. Eggart, General Counsel, Woodruff & Smart
Paul Kaymark, CPA, Lead/Review Partner, Nigro & Nigro
Lee Rosenberg, Managing Partner, Navigating Preparedness
Michael Balliet, President, CityGreen Consulting
Julie Barreda, Regional V.P., CR&R Inc.

PLEDGE OF ALLEGIANCE AND INVOCATION

Director A. Nguyen led the Pledge of Allegiance. Director M. Nguyen conducted the Invocation.

ROLL CALL AND DECLARATION OF QUORUM

Board Secretary, C. Olsder announced a quorum.

PUBLIC COMMENTS

None.

PRESENTATIONS

None.

APPROVAL OF MINUTES**A. Approve Minutes of the Regular Board of Directors Meeting on February 18, 2025**

A motion was made by Director C. Nguyen, seconded by Director A. Nguyen, to approve the minutes of the Regular Board of Directors Meeting on February 18, 2025. The motion was approved by the following 5-0 vote:

AYES:	A. Nguyen, M. Nguyen, T. Diep, C. Nguyen, and S. Contreras
NAYS:	None
ABSTAIN:	None
ABSENT:	None

REPORTS**Report of President**

None.

Report of the General Manager

GM R. Housley provided an update on the District's daily operations and shared updates on Townsend Public Affairs.

Report of the Director of Services & Program Development

Director of Servs. & Program Development A. Davies provided updates on the SB 1383 audit, the clean-up event, and school outreach initiatives, and shared the latest details about the recently distributed newsletter.

Report of Legislative & Public Affairs Outreach Subcommittee on February 19, 2025

Director T. Diep attended the meeting with Director C. Nguyen to explore ways the District can raise awareness about Fat, Oil, and Grease (F.O.G.) and shared updates on their latest efforts regarding potential grants and other legislative matters.

Report of Radio Outreach with VNCR on February 20, 2025

Director A. Nguyen participated in the recording with President S. Contreras to provide information about the District's services, upcoming events, SB 1383 Organic Waste, and the F.O.G. program.

Report of OC Forum Luncheon on February 21, 2025

Director T. Diep attended the luncheon with Director S. Contreras and remarked on his admiration for Congressman Dave Min's speech, highlighting how impactful and well-delivered it was.

Report of Swearing-in Ceremony for Congressman Derek Tran on February 22, 2025

President S. Contreras attended the ceremony and noted that it was a well-attended and successful event.

Report of District Employee Luncheon on February 26, 2025

Director M. Nguyen attended the event with Director C. Nguyen, Director T. Diep, and Director A. Nguyen, and extended appreciation to the staff for their efforts in recognizing outstanding employees.

Report of OC San Board of Directors Special Meeting on February 19 and Board of Directors Meeting on February 26, 2025

Director A. Nguyen reported that he represented the District at the meeting, which was intended for new incoming directors. He noted that there were no significant updates to share.

Director T. Diep left the meeting at 5:46 p.m.

CONSENT CALENDAR

- A. Receive and File the Register of Demands in the Amount of \$465,866.25
- B. Approve the February 19, 2025 Legislative and Public Affairs Outreach Subcommittee Recommendations

A motion was made by Director C. Nguyen, seconded by Director M. Nguyen, to approve the Consent Calendar. The motion was approved by the following 4-0 vote:

AYES: A. Nguyen, M. Nguyen, C. Nguyen, and S. Contreras
 NAYS: None
 ABSTAIN: None
 ABSENT: T. Diep

OLD BUSINESS – None

Director T. Diep returned to the meeting at 5:49 p.m.

NEW BUSINESS

- A. Consider Adoption of Resolution No. 2025-02 entitled:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA AUTHORIZING THE GENERAL MANAGER AND DIRECTOR OF FINANCE TO ACT ON BEHALF OF THE DISTRICT AND EXECUTE ALL DOCUMENTS NECESSARY TO OBTAIN FUNDING THROUGH THE STATE AND LOCAL CYBERSECURITY GRANTS FOR LOCAL AND TRIBAL GOVERNMENTS PROGRAM

A report of a summary of Staff's recommendations was provided and considered by the Board. A motion was made by Director C. Nguyen, seconded by President S. Contreras, to adopt Resolution No. 2025-02 as presented at the meeting. The motion was approved by the following 5-0 roll call vote:

AYES: A. Nguyen, M. Nguyen, C. Nguyen, T. Diep, and S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: None

- B. Approve and Authorize the General Manager to Execute a Professional Services Agreement with Nigro & Nigro, PC for Independent Audit Services

A report of a summary of Staff's recommendations was provided and considered by the Board.

Nigro & Nigro Lead/Review Partner, P. Kaymark addressed the Board and introduced himself and the firm he represents.

Director T. Diep inquired about the selection process, to which Director of Finance, C. Copley responded.

A motion was made by Director T. Diep, seconded by Director A. Nguyen, to approve entering into a professional services agreement with Nigro & Nigro, PC to provide independent audit services to the District for the next three fiscal years, with options for two additional years, and authorize the General Manager to execute the agreement on behalf of the District and to exercise the optional extensions as set forth in the agreement. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, C. Nguyen, T. Diep, and S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: None

- C. Progress Update and Discussion on the Midway City Sanitary District's Local Hazard Mitigation Plan (LHMP)

A staff report was provided to the Board. L. Rosenberg, Managing Partner of Navigating Preparedness, addressed the Board and delivered a presentation.

Director T. Diep left the meeting at 6:27 p.m.

A motion was made by Director C. Nguyen, seconded by Director M. Nguyen, to receive and file the report. The motion was approved by the following 4-0 vote:

AYES: A. Nguyen, M. Nguyen, C. Nguyen, and S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: T. Diep

Director T. Diep returned to the meeting at 6:33 p.m.

D. Discussion of Orange County Waste & Recycling (OCWR) Proposed Waste Infrastructure System Enhancement (WISE) Agreement and Its Potential Fiscal and Operational Impacts

A staff report was provided to the Board.

M. Balliet, Consultant of CityGreen, addressed the Board and introduced himself before outlining the potential effects of the proposed WISE Agreement on the District.

Julie Barreda, Regional V.P. of CR&R Inc., addressed the Board and offered her perspectives on the matter.

J. Eggart, General Counsel, summarized key points to ensure the Directors were fully informed of the expected issues.

The Board of Directors and staff discussed the WISE agreement and its potential fiscal and operational impacts. No action was taken.

INFORMATIONAL ITEMS

A. CSDA Board of Directors Call for Nominations Seat B

B. 2025 Board Meeting Calendar

Receive and File.

BOARD CONCERNS AND COMMENTS

The President and the Directors acknowledged staff's diligent efforts in ensuring they remained informed about District matters.

GENERAL MANAGER AND STAFF CONCERNS AND COMMENT

None.

GENERAL COUNSEL CONCERNS AND COMMENTS

None.

CLOSED SESSIONS

None.

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

ADJOURNMENT

President S. Contreras adjourned the meeting at 6:57 p.m. to the next regular Board Meeting to be held at the District on Tuesday, March 18, 2025 at 5:30 p.m.



Mark Nguyen, Secretary