### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY 14451 CEDARWOOD AVENUE WESTMINSTER, CA 92683

#### January 4, 2022

## CALL TO ORDER

President A. Nguyen called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, January 4, 2022 at 5:34 P.M.

#### **BOARD MEMBERS PRESENT:**

Tyler Diep (via teleconference) Sergio Contreras Chi Charlie Nguyen Andrew Nguyen Mark Nguyen

#### OTHERS AT MEETING:

Ken Robbins. General Manager Robert Housley, Finance/HR Director James Eggart, General Counsel (via teleconference) Danielle Gerardo, Executive Board Secretary

## PLEDGE AND INVOCATION

Director C. Nguyen led the Pledge of Allegiance. GM K. Robbins gave the Invocation.

#### **PUBLIC COMMENTS**

None

## APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF DEC. 21, 2021 (Roll Call vote)

A motion was made by Director C. Nguyen, seconded by President A. Nguyen, to approve the minutes of the regular meeting of December 21, 2021. The motion was approved by the following 5-0 roll call vote:

# APPROVAL OF EXPENDITURES

# (Roll Call vote)

A. Demands in the amount of \$374,807.65

CHECKS         MEMO:           12/15         \$ 292.94         Desiree Causey         Claim for mailbox damping by task truck           12/21         \$ 39.453         Art&T         Brookhurst lift station phone & internet           12/21         \$ 102.23         Art&T         Brookhurst lift station phone & internet           12/21         \$ 102.23         Art&T Mobility         Cell phone service           12/21         \$ 212.00         City of Westminster         Beployee uniform services for 12/16/21           12/21         \$ 364.00         City of Westminster         Hydrant water service 11/16-11/30/21           12/21         \$ 462.75         Daniel Tire Service         Restock tires for solid waste           12/21         \$ 462.75         Daniel Tire Service         Restock electrical supplies for solid waste trucks           12/21         \$ 432.43         Hittop Destemer Warehones Inc         Rock dydradic cydinder for solid waste trucks           12/21         \$ 3639.00         Hydraforser, Inc.         Stock dydradic cydinder for solid waste trucks           12/21         \$ 3639.00         Remington Parce         Potage-Dec. 2021           12/21         \$ 3630.00         Remington Parce         Potage-Dec. 2021           12/21         \$ 300.00         Remington Parce         Potage-Dec. 2021	Date	AMOUNT	VENDOR	
12/11       \$ <ul> <li>292.94</li> <li>Desire Causey</li> <li>Claim for malibox damaged by trach truck</li> </ul> 12/21       \$ <ul> <li>202.33</li> <li>AT&amp;T</li> <li>Brown and the state of the service</li> <li>202.34</li> <li>202.34</li></ul>			CHECKS:	МЕМО:
12/21     \$ 394.53     AT&T     Brookburst lift station phone & internet       12/21     \$ 102.23     AT&T Mobility     Cell phone service       12/21     \$ 225.00     Ayala's Car Wash     Fleet vehicle wash 12/15/21       12/21     \$ 30.40     City of Westminster-Water Billing     District Offices 10/20-12/14/21       12/21     \$ 36.520.5     CR Transfer     Organic Tonnage Fees 11/16-11/30/21       12/21     \$ 66.27.5     Daniel's Tire Service     Restock tires for solid waste       12/21     \$ 66.27.5     Daniel's Tire Service     Restock tires for solid waste       12/21     \$ 66.27.5     Daniel's Tire Service     Restock tires for solid waste trucks       12/21     \$ 432.43     Hillico Fastener Warehouse Inc     Stock electrical supplies for solid waste trucks       12/21     \$ 53.795.38     Otto Environmental Systems     (20) 05 gallon blue carts and (531) 65 gallon black carts for restock       12/21     \$ 30.00.00     Remington Pure     Postage-Dec. 2021       12/21     \$ 30.00.00     Remington Pure     Waster filtration service Dec. 2021       12/21     \$ 30.80.00     Remington Pure     Waster filtration service Dec. 2021       12/21     \$ 30.80.00     Restock filtrat aid kts     12/21       12/21     \$ 30.80.00     Restock filtrat aid kts       12/21     \$ 30.80.0	12/15	\$ 292.94		
12/21       \$ <ul> <li>102.23</li> <li>Arabi Scar Wash</li> <li>Fleet vehicle wash 12/15/21</li> <li>21/21</li> <li>21/21</li></ul>				
12/21     \$ 225.00     Ayala's Car Wash     Feet vehicle wash 12/15/21       12/21     \$ 36.40     Cintas     Employee uniform services for 12/16/21       12/21     \$ 191.80     City of Westminster-Water Billing     District Offices 10/20-12/14/21       12/21     \$ 44.94     City of Westminster     Hydrant water service 11/16-11/30/21       12/21     \$ 3652055     CR Transfer     Organic Tonnage Fees 11/16-11/30/21       12/21     \$ 10.674.00     HB Staffing     12/06 - 12/12/12 for temp services       12/21     \$ 363.00     Hydraforce, Inc.     Stock hydraulic cylinders for solid waste trucks       12/21     \$ 3.633.00     Hydraforce, Inc.     Stock hydraulic cylinders for solid waste trucks       12/21     \$ 3.633.00     Hydraforce, Inc.     Stock hydraulic cylinders for solid waste trucks       12/21     \$ 3.633.00     Hydraforce, Inc.     Stock hydraulic cylinders for solid waste trucks       12/21     \$ 3.520.50     Burchase Power     Postage-Dec. 2021       12/21     \$ 3.520.50     Remigton Pure     Water filtratin service Dec 2021       12/21     \$ 119.00     Remigton Pure     Water filtratin service Dec 2021       12/21     \$ 3.800.00     Rengel + Company Architects, Inc.     Solis engineering       12/21     \$ 1.349.00     Stoca First tid & Safety     Restock first ald kits				
12/21     \$ 360.40     Cintas     Employee uniform services for 12/16/21       12/21     \$ 19180     City of Westminster-Water Billing     District Offices 10/20-12/14/21       12/21     \$ 3652055     CR Transfer     Organic Tonnage Fees 11/16-12/15/21       12/21     \$ 3652055     CR Transfer     Organic Tonnage Fees 11/16-11/30/21       12/21     \$ 662.75     Daniel S Tire Service     Restock tires for sold waste       12/21     \$ 432.43     Hills Castener Warehouse Inc     Restock electrical supplies for solid waste trucks       12/21     \$ 432.43     Botte Environmental Systems     (320) 95 gallon blue carts and (531) 65 gallon black carts for restock       12/21     \$ 352.26     Purchase Power     Postage-Dec. 2021       12/21     \$ 352.26     Purchase Power     Postage-Dec. 2021       12/21     \$ 3800.00     Real Martinez     2021 reinbursement for overpayment       12/21     \$ 3800.00     Real Martinez     2021 reinbursement for solid waste trucks       12/21     \$ 3800.00     Real + Company Architects, Inc.     Restock farti alk tis       12/21     \$ 3600.00     Rengie + Company Architects, Inc.     Restock farti alk tis       12/21     \$ 4662.0     Socal First Aid & Safety     Restock farti alk tis       12/21     \$ 1,34500     Time Warner Cable     Television service Sor 07/01/200-06/3				
12/21       \$ 191.80       City of Westminister-Water Billing       District Offices 10/20-12/14/21         12/21       \$ 36,520.55       CR Transfer       Organic Tonnage Fees 11/16-11/30/21         12/21       \$ 36,520.55       CR Transfer       Organic Tonnage Fees 11/16-11/30/21         12/21       \$ 1,674.00       HB Staffing       12/06 - 12/12/21 for temp services         12/21       \$ 1,674.00       HB Staffing       12/06 - 12/12/21 for temp services         12/21       \$ 3,639.60       Hydraforce, Inc.       Stock hydraulic cylinders for solid waste trucks         12/21       \$ 3,539.53       Otte Environmental Systems       G320/95 gallon blue carts and G311/65 gallon black carts for restock         12/21       \$ 3,532.60       Purchase Power       Postage-Dec. 2021         12/21       \$ 100.00       Reminigton Pure       Water filtration service Dec 2021         12/21       \$ 100.00       Reminigton Pure       Water filtration service Dec 2021         12/21       \$ 100.00       Reminigton Pure       Restock first aid kits         12/21       \$ 3,630.40       Rengel + Company Architects, Inc.       Sensigneering         12/21       \$ 11/16-11/30/21       12/21       \$ 1,734.40       State Water Resources (SWRCB)         12/21       \$ 1,744.40       State Water Resourc				
12/21     \$ 4494     City of Westminster     Hydrant water service 11/16-12/15/21       12/21     \$ 36520.55     CR Transfer     Organic Tonnage Fees 11/16-11/30/21       12/21     \$ 1.674.00     HB Staffing     12/06 - 12/12/21 for temp services       12/21     \$ 1.674.00     HB Staffing     12/06 - 12/12/21 for temp services       12/21     \$ 4.324.34     Hilloc Factener Warehouse Inc     Restock Citer for solid waste trucks       12/21     \$ 3.639.60     Hydraforce, Inc.     Stock Hydraulic cylinders for solid waste trucks       12/21     \$ 3.639.60     Hydraforce, Inc.     Stock Hydraulic cylinders for solid waste trucks       12/21     \$ 3.52.66     Purchase Power     Postage-Dec. 2021       12/21     \$ 3.52.66     Purchase Power     Postage-Dec. 2021       12/21     \$ 3.800.00     Rengel + Company Architects, Inc     Restock Kingt aid kits       12/21     \$ 3.800.00     Rengel + Company Architects, Inc     Restock Kingt aid kits       12/21     \$ 3.60.01 First Aid & Safety     Restock Kingt aid kits       12/21     \$ 1.74.00     Staffirst Aid & Safety     Restock Kingt aid kits       12/21     \$ 1.784.00     State Water Resources (SWRCB)     Annual permit fees for 07/01/200-06/30/2021       12/21     \$ 1.784.00     State Water Resources (SWRCB)     Annual extended maintenance and system services <td></td> <td></td> <td></td> <td></td>				
12/21     \$ 36.520.55     CR Transfer     Organic Tonnage Rest 11/16-11/30/21       12/21     \$ Daniet's Tire Service     Restock tires for solid waste trucks       12/21     \$ 1.674.00     HB Staffing     12/06 - 12/12/21 for temp services       12/21     \$ 432.43     Hillto Fastener Warehouse Inc     Restock electrical supplies for solid waste trucks       12/21     \$ 3.639.60     Hydraforce, Inc.     Stock hydraulic cylinders for solid waste trucks       12/21     \$ 53.795.38     Otto Environmental Systems     (320) 95 gallon blue carts and (531) 65 gallon black carts for restock       12/21     \$ 3.52.60     Purchase Power     Postage-Dec. 2021       12/21     \$ 15.000     Remigton Pure     Water filtration service De 2021       12/21     \$ 25.53     Socal Auto & Truck Parts, Inc.     Restock first aid ktis       12/21     \$ 4.66.20     Socal First Aid & Safety     Restock first aid ktis       12/21     \$ 4.66.69     Tesco Controls, Inc.     Annual extended mainteance and system services       12/21     \$ 13,74.30     State Water Resources (SWRCB)     Annual extended mainteance and system services       12/21     \$ 13,74.32     US Baak Corporate Payment Systems     District Craft Cards       12/21     \$ 13,74.32     US Baak Corporate Payment Systems     District Craft Cards       12/21     \$ 13,74.32     US B				
12/21\$1662.75Daniel's Tire ServiceRestock trees for solid waste12/21\$1,674.00HB Staffing12/06 - 12/12/21 for temp services12/21\$4,32.43Hilleo Fastener Warehouse IncRestock electrical supplies for solid waste trucks12/21\$3,639.60Hydraforce, Inc.Stock hydraulic cylinders for solid waste trucks12/21\$53,795.80Otto Environmental Systems[230.95 gallon blue carts and (531) 65 gallon black carts for restock12/21\$352.06Purchase PowerPostage-Dec. 202112/21\$350.00Reul Hartinez2021 reimbursement for overpayment12/21\$3.800.00Rengel + Company Architects, Inc.Solis engineering12/21\$3.800.00Rengel + Company Architects, Inc.Restock talgate seal hose for solid waste trucks12/21\$3.600.00Rengel + Company Architects, Inc.Restock talgate seal hose for solid waste trucks12/21\$3.600.00Rengel + Company Architects, Inc.Restock talgate seal hose for solid waste trucks12/21\$17.834.00Time Warner CableTelevision service12/21\$17.840.00State Water Resources (SWRGB)Annual extended maintenance and system services12/21\$17.83.00State Water Resources (SWRGB)Annual extended maintenance and system services12/21\$17.83.00State Water Resources (SWRGB)Annual extended maintenance and system services12/21\$17.83.00State				
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12/21       \$ 432.43       Hillo Fastener Warehouse Inc       Restock electrical supplies for solid waste trucks         12/21       \$ 3.639.60       Hydraforce, Inc.       Stock hydraulic cylinders for solid waste trucks         12/21       \$ 53.795.38       Otto Environmental Systems       (320) 95 gallon blue carts and (531) 65 gallon black carts for restock         12/21       \$ 352.26       Purchase Power       Postage-Dec. 2021         12/21       \$ 0.000       Remington Pure       Water filtration service Dec 2021         12/21       \$ 3.800.00       Regit + Company Architects, Inc.       Restock tailgate seal hose for solid waste trucks         12/21       \$ 3.800.00       Regit + Company Architects, Inc.       Restock first aid kits         12/21       \$ 466.20       Socal First Aid & Safety       Restock first aid kits         12/21       \$ 17.840.00       Time Warner Cable       Television service         12/21       \$ 17.843.00       State Water Resources (SWRCB)       Annual extended maintenance and system services         12/21       \$ 17.843.00       State Water Resources (SWRCB)       Annual extended maintenance and system services         12/21       \$ 9.163.00       Woodruft, Spradlin & Smart       Legal Services Dec-2021         12/21       \$ 9.4443.52       SDRMA - Employee Benefits       Dental and Vision bene				
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12/21       \$ 53,795.38       Otto Environmental Systems       (320) 95 gallon blue carts and (531) 65 gallon black carts for restock         12/21       \$ 254.48       Pitney Bowes Global Financial Services       Leasing payment for 01/10/22-04/09/22         12/21       \$ 352.26       Purchase Power       Postage-Dec. 2021         12/21       \$ 50.00       Raul Martinez       2021 reimbursement for overpayment         12/21       \$ 50.00       Rengel + Company Architects, Inc.       Solls engineering         12/21       \$ 360.00       Rengel + Company Architects, Inc.       Restock first aid kts         12/21       \$ 466.20       SoCal Gas       District Offices Dec-2021         12/21       \$ 73.60       SocalGas       District Offices Dec-2021         12/21       \$ 1,349.00       Time Warner Cable       Television service         12/21       \$ 1,343.00       State Water Resources (SWRCB)       Annual permit fees for 07/01/200-06/30/2021         12/21       \$ 1,374.32       Us Bank Corporate Payment Systems       District Credit Cards         12/21       \$ 4,465.20       Socal Mode unif, Spraditin & Smart       Legal Services Dec-2021         12/21       \$ 4,443.25       SDRM - Employee Benefits       Dental and Vision benefits Dec-2021         12/21       \$ 4,443.25       SDRM - Employ				**
12/21       \$ <ul> <li>254.48</li> <li>Pitney Bowes Global Financial Services</li> <li>Leasing payment for 01/10/22-04/09/22</li> <li>12/21</li> <li>\$                  50.00</li> <li>Raul Martinez</li> <li>2021 reimbursement for overpayment</li> </ul> <li>12/21</li> <li>\$                  119.00</li> <li>Remington Pure</li> <li>Water filtration service Dec 2021</li> <li>2021</li> <li>\$                  26021 reimbursement for overpayment</li> <li>12/21</li> <li>\$             <ul> <li>Alto &amp; Truck Parts, Inc.</li> <li>Restock tailgate seal hose for solid waste trucks</li> </ul> </li> <li>12/21</li> <li>\$                  466.20</li> <li>Socal First Aid &amp; Safety</li> <li>Restock first aid kits</li> <li>12/21</li> <li>\$                  7.360</li> <li>SocalGas</li> <li>District Offices Dec-2021</li> <li>12/21</li> <li>\$                  17,834.00</li> <li>State Water Resources (SWRCB)</li> <li>Annual extended maintenance and system services</li> <li>12/21</li> <li>\$                  13,743.82</li> <li>US Bank Corporate Payment Systems</li> <li>District Credit Cards</li> <li>12/21</li> <li>\$                  13,643.82</li> <li>US Bank Corporate Payment Systems</li> <li>District Credit Cards</li> <li>12/21</li> <li>\$                  13,643.42</li> <li>US Mank Corporate Payment Systems</li> <li>Destric Credit Cards</li> <li>12/21</li> <li>\$                  12/33.53</li> <li>Srigathind</li> <li>Prepaid legal &amp; thett sves. Dec</li>			5 7	
12/21       \$ 352.26       Purchase Power       Postage-Dec. 2021         12/21       \$ 0.00       Raul Martinez       2021 reimbursement for overpayment         12/21       \$ 119.00       Remington Pure       Water filtration service Dec 2021         12/21       \$ 3.800.00       Rengel + Company Architects, Inc.       Solls engineering         12/21       \$ 255.37       Socal Auto & Truck Parts, Inc.       Restock first aid kits         12/21       \$ 466.20       Socal First Aid & Safety       Restock first aid kits         12/21       \$ 7.360       Socalcas       District Offices Dec-2021         12/21       \$ 7.360       Socalcas       District Offices Dec-2021         12/21       \$ 1.349.00       Time Warner Cable       Television service         12/21       \$ 1.349.00       State Water Resources (SWRCB)       Annual extended maintenance and system services         12/21       \$ 4.168.69       Tesco Controls, Inc.       Annual extended maintenance and system services         12/21       \$ 9.163.00       Woodruff, Spradlin & Smart       Legal Services Dec-2021         12/21       \$ 9.163.00       Woodruff, Spradlin & Smart       Legal Services Dec-2021         12/21       \$ 4.443.52       SDRMA - Employee Benefits       Dental and Vision benefits Dec-2021      <				
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12/21       \$ 119.00       Remington Pure       Water filtration service Dec 2021         12/21       \$ 3,800.00       Rengel + Company Architects, Inc       Soils engineering         12/21       \$ 255.37       Socal Auto & Truck Parts, Inc.       Restock tailgate seal hose for solid waste trucks         12/21       \$ 466.20       Socal First Aid & Safety       Restock tailgate seal hose for solid waste trucks         12/21       \$ 73.60       SocalGas       District Office Dec-2021         12/21       \$ 1,349.00       Time Warner Cable       Television service         12/21       \$ 13,743.82       US Boak Corporate Payment Systems       District Credit Cards         12/21       \$ 9,163.00       Woodruff, Spradlin & Smart       Legal Services Dec-2021         12/21       \$ 33.90       LegalShield       Prepaid legal & theft svcs. Dec-2021         12/21       \$ 4,443.52       SDRMA - Employee Benefits       Dental and Vision benefits Dec-2021         12/23       \$ 57,294.25       R Transfer       Residential waste tonnage fees 11/16 - 11/30/21<				
12/21       \$ 3,800.00       Rengel + Company Architects, Inc.       Soils engineering         12/21       \$ 255.37       Socal Auto & Truck Parts, Inc.       Restock first aid kits         12/21       \$ 466.20       Socal First Aid & Safety       Restock first aid kits         12/21       \$ 73.60       SocalGas       District Offices Dec-2021         12/21       \$ 17,834.00       Time Warner Cable       Television service         12/21       \$ 17,834.00       State Water Resources (SWRCB)       Annual permit fees for 07/01/200-06/30/2021         12/21       \$ 17,834.00       State Water Resources (SWRCB)       Annual extended maintenance and system services         12/21       \$ 4,168.69       Tesco Controls, Inc.       Annual extended maintenance and system services         12/21       \$ 9,163.00       Woodruff, Spradlin & Smart       Legal Services Dec-2021         12/21       \$ 33.90       LegalShield       Prepaid legal & theft svcs. Dec-2021         12/21       \$ 4,443.52       SDRMA - Employee Benefits       Dental and Vision benefits Dec-2021         12/21       \$ 4,443.52       SDRMA - Employee Benefits       Dental and Vision benefits Dec-2021         12/24       \$ 1,674.00       HB Staffing       12/13 - 12/19/21 for temp services         2       213,451.64       CHECKS SUBTOT				
12/21       \$ 255.37       SoCal Auto & Truck Parts, Inc.       Restock tailgate seal hose for solid waste trucks         12/21       \$ 466.20       SoCal First Aid & Safety       Restock trist aid kits         12/21       \$ 73.60       SoCalGas       District Offices Dec-2021         12/21       \$ 1,349.00       Time Warner Cable       Television service         12/21       \$ 1,7834.00       State Water Resources (SWRCB)       Annual permit fees for 07/01/200-06/30/2021         12/21       \$ 4,168.69       Tesco Controls, Inc.       Annual extended maintenance and system services         12/21       \$ 4,168.69       Tesco Controls, Smart       Legal Services Dec-2021         12/21       \$ 9,163.00       Woodruff, Spradlin & Smart       Legal Services Dec-2021         12/21       \$ 9,163.00       Woodruff, Spradlin & Smart       Legal Services Dec-2021         12/21       \$ 9,163.00       Woodruff, Spradlin & Smart       Legal Services Dec-2021         12/21       \$ 4,443.52       SDRMA - Employee Benefits       Dental and Vision benefits Dec-2021         12/21       \$ 4,443.52       SDRMA - Employee Benefits       Dental and Vision benefits Dec-2021         12/23       \$ 7,294.25       CR Transfer       Residential waste tonnage fees 11/16 - 11/30/21         12/24       \$ 1,674.00 <td< td=""><td></td><td></td><td></td><td></td></td<>				
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		\$ 374,807.65	TOTAL EXPENDITURES (ACCOUNTS PAY	ABLE CHECKS, PAYROLL, ACH TRANSFERS)

		BANK TRANSFERS:	
11/18	\$ 2,800,000.00	Transfer Funds from Union Bank Checking to Money Market	
	\$ 2,800,000.00	BANK TRANSFERS	

A motion was made by Director M. Nguyen, seconded by Director C. Nguyen, to approve the expenditures in the amount of \$374,807.65. The motion was approved by the following 5-0 roll call vote:

AYES: S. Contreras, T. Diep, A. Nguyen, C. Nguyen, M. Nguyen NAYS: ABSTAIN: ABSENT:

## REPORTS

#### **Report of President**

President A. Nguyen wished everyone a happy New Year.

#### **Report of General Manager**

GM K. Robbins reported that SB1383 went into effect on January 1, 2022 and that the District is in compliance, but that the District is getting calls regarding it.

GM K. Robbins reported that there were seven contractors who came through to do a job walk on Tuesday, January 4 at the District for the remodel project. He stated that the bids are due by February 1, 2022 and will be opened in front of all the contractors and then staff will hopefully bring a recommendation to the Board at the first or second meeting in March.

GM K. Robbins reported that he was hoping for a possible large clean up event at the District in March to coincide with the contractors.

## **CONSENT CALENDAR**

None

## **OLD BUSINESS**

 A. Consider Amendment to Legal Agreement with Rutan & Tucker, LLP Providing for Increased Hourly Billing Rates for Legal Counsel Services Commencing on January 1, 2022 (Roll Call Vote) A motion was made by Director M. Nguyen, seconded by Director C. Nguyen, to approve the proposed amendment to the existing agreement for legal services with Rutan & Tucker, LLP to increase the hourly rate from \$245.00 to \$257.00. The motion was approved by the following 5-0 roll call vote:

AYES: S. Contreras, T. Diep, A. Nguyen, C. Nguyen, M. Nguyen NAYS: ABSTAIN: ABSENT:

#### **NEW BUSINESS**

A. RESOLUTION NO. 2022-01

#### (Roll Call vote)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, MAKING SPECIFIED FINDINGS AND REAUTHORIZING THE USE OF TELECONFERENCING IN ACCORDANCE WITH ASSEMBLY BILL 361 AND GOVERNMENT CODE SECTION 54953 (e) FOR MEETINGS OF THE MIDWAY CITY SANITARY DISTRICT BOARD OF DIRECTORS AND OTHER DISTRICT COMMITTEES SUBJECT TO STATE OPEN MEETINGS LAWS

A motion was made by Director S. Contreras, seconded by President A. Nguyen to approve Resolution No. 2022-01. The motion was approved by the following 5-0 roll call vote:

AYES: S. Contreras, T. Diep, A. Nguyen, C. Nguyen, M. Nguyen NAYS: ABSTAIN: ABSENT:

Director T. Diep left the meeting at 5:46 P.M.

B. Consider Claim Against the District from Ana Valladares (Roll Call vote)

A motion was made by Director S. Contreras, seconded by Director C. Nguyen, to follow SDRMA's recommendation and send a Notice of Rejection of the claim filed on December 3, 2021 by Ana Valladares. The motion was approved by the following 4-0 roll call vote:

AYES: S. Contreras, A. Nguyen, C. Nguyen, M. Nguyen NAYS: ABSTAIN: ABSENT: T. Diep

## INFORMATIONAL ITEMS

A. Independent Special Districts of Orange County (ISDOC) Quarterly Luncheon Meeting via Zoom on Thursday, January 27, 2022

Receive and file.

## **BOARD CONCERNS/COMMENTS**

Director M. Nguyen wished everyone a happy New Year and stated he was looking forward to the lunar New Year.

Director C. Nguyen wished everyone a happy New Year and thanked everyone for the gifts. He also warned everyone about the new COVID variance because the numbers are up.

President A. Nguyen asked if the District received enough COVID test kits for staff and Board members.

Finance/HR Director R. Housley stated that the District received 250 test kits from the County, hasn't disbursed any as of yet and hopes that it is enough to sustain the District for a while.

## GM/STAFF CONCERNS/COMMENT

GM K. Robbins wished everyone a happy New Year and happy birthday to President A. Nguyen and Director S. Contreras.

Director C. Nguyen asked how many test kits the Board of Directors could have.

Finance/HR Director R. Housley stated that he would provide each Board member with one or two but is waiting to hear the latest from OSHA because the District may have to test unvaccinated employees weekly. It will be each employees responsibility but these were free from the County and he would like to have them just in case they are needed.

## GENERAL COUNSEL CONCERNS/COMMENTS

None

# **CLOSED EXECUTIVE SESSION**

<u>CLOSED SESSION</u>: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

None

## ADJOURNMENT

President A. Nguyen adjourned the meeting to Tuesday, January 18, 2022 at 5:30 P.M. at the District office at approximately 5:55 P.M.

<u>Sergio Contreras</u> Sergio Contreras, Secretary