

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD STREET
WESTMINSTER, CA 92683**

November 4, 2025

CALL TO ORDER

President S. Contreras called the Regular Meeting of the Governing Board of the Midway City Sanitary District to order at 5:30 p.m., on Tuesday, November 4, 2025, at 14451 Cedarwood Street, Westminster, California.

ROLL CALL

DIRECTORS PRESENT:

Sergio Contreras
Chi Charlie Nguyen
Andrew Nguyen
Mark Nguyen
Tyler Diep

STAFF AND GENERAL COUNSEL PRESENT:

Robert Housley, General Manager
Gordon Copley, Director of Finance
Ashley Davies, Director of Services and Program Development
Milo Ebrahimi, P.E., District Engineer
Cynthia Olsder, Executive/Board Secretary
James H. Eggart, General Counsel, Woodruff & Smart

GUESTS PRESENT: Julie Barreda, Sr. Sustainability Manager, CR&R

PLEDGE OF ALLEGIANCE AND INVOCATION

Director A. Nguyen led the Pledge of Allegiance. Director T. Diep conducted the Invocation.

ROLL CALL AND DECLARATION OF QUORUM

Executive/Board Secretary C. Olsder conducted the roll call and announced that a quorum was present.

PUBLIC COMMENTS -None

PRESENTATIONS – None

APPROVAL OF MINUTES**A. Approve Minutes of the Regular Board of Directors Meeting on October 21, 2025**

A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve the Minutes of the Regular Board of Directors Meeting on October 21, 2025. The motion was approved by the following 5-0 vote:

AYES: S. Contreras, A. Nguyen, M. Nguyen, C. Nguyen, T. Diep
NAYS: None
ABSTAIN: None
ABSENT: None

REPORTS**A. Report of the President - None****B. Report of the General Manager**

General Manager R. Housley reported on the District's daily operations, providing updates on current and future projects, the California Association of Sanitation Agencies (CASA) membership, and all ongoing sewer-related matters.

C. Report of the Director of Services and Program Development

Director of Services and Program Development A. Davies reported on the District calendar, press release for the month, Capio, and the last clean-up event of the year.

D. Report of the Director of Finance

Director of Finance G. Copley reported on both current and ongoing projects concerning the District's finance, accounting, and IT operations.

E. Report on VietLink Radio Outreach on October 24, 2025

(Clerical correction: The agenda previously listed the date as "October 21, 2025.")

Director C. Nguyen reported that he attended the event with Staff to highlight the District's upcoming events and promote awareness of the District services.

F. Report on OC San Board of Directors Meeting on October 22, 2025

Director A. Nguyen reported that OC San's Fiscal Year 2024–2025 Annual Report and the Fall Newsletter are now available.

G. Report on District Employee Luncheon on October 29, 2025

Director A. Nguyen reported that he attended the luncheon and noted that everyone enjoyed themselves, extending thanks to Director of Operations & Safety Nick Castro for organizing it.

H. Report on OC Tax Roses and Radishes Event on October 29, 2025

President S. Contreras reported that all Directors were present at the event and that he accepted the Roses Award on the District's behalf. Additionally, he expressed his gratitude to the organization for the award of recognition.

The Directors acknowledged that earning this award took two years of dedication and expressed appreciation to the Outreach Committee Members for their persistence and determination in achieving this recognition.

Director T. Diep reported on the Public Service Announcement (PSA) with Radio Bolsa on October 14, 2025, which had been listed as Item F on the October 21, 2025 agenda but was not reported at that meeting. He reported that he recorded a 30-second PSA about the District’s Fats, Oils, and Grease (FOG) program as the holidays approach.

Director C. Nguyen reported that he has been promoting the District’s last clean-up event of the year and wanted it to be known that he actively assists in promoting the District’s outreach event to the community.

I. Report on ISDOC Quarterly Meeting on October 30, 2025

Director A. Nguyen reported that he attended the event with President S. Contreras along with staff to represent the District.

CONSENT CALENDAR

- A. Receive and File the Register of Demands in the Amount of \$508,221.65
- B. Receive and File the 1st Quarter 2025-2026 Fiscal Year Financial and Budget Reports
- C. Approve and File Fiscal Year 2025-2026 Budget Adjustments No. 1
- D. Schedule a Special Meeting for Wednesday, November 19, 2025, at 12:00 p.m. to Discuss Future Legislative and Grant Opportunities
- E. Approve an Amendment to Legal Agreement with Rutan and Tucker, LLP Providing for an Increased Hourly Billing Rate for Legal Counsel Services Commencing on January 1, 2026

A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve the Consent Calendar. The motion was approved by the following 5-0 vote:

AYES:	S. Contreras, A. Nguyen, M. Nguyen, C. Nguyen, T. Diep
NAYS:	None
ABSTAIN:	None
ABSENT:	None

OLD BUSINESS - None

NEW BUSINESS

- A. Receive an Update on the Waste Disposal Agreement (WDA) Negotiations Between Orange County Waste & Recycling (OCWR) and Participating Agencies, Including the Midway City Sanitary District, and Consider and Provide the General Manager Direction Regarding the District’s Negotiating Position and Whether to Initiate a Study to Evaluate Potential Residential Solid Waste Rate Adjustments in Anticipation of Increased Landfill Disposal Costs Under the Proposed Successor WDA.

A staff report and recommendations were provided to and considered by the Board.

J. Barreda, Senior Sustainability Manager with CR&R, addressed the Board and offered her perspective on the matter.

Director T. Diep stated that he will bring the matter before the Legislative and Public Affairs Outreach Subcommittee at its next meeting to discuss the study to evaluate potential residential solid waste rate adjustments in anticipation of increased landfill disposal costs under the proposed successor Waste Disposal Agreement (WDA) and will provide recommendations to the Board.

The Board members discussed the options and provided their opinions. The consensus of the Board was that it preferred Option 2 of the proposed Rate Structure, a phased approach beginning at \$67 per ton in FY 2026-27, increasing to \$74 per ton in FY 2027-28, and \$81 per ton in FY 2028-29, followed by periodic evaluations and WDI-based adjustments every three years and believed undertaking a rate study to evaluate the impacts of the tip fee increase was appropriate. No formal action was taken.

**B. CONSIDER ADOPTION OF RESOLUTION NO. 2025-16, ENTITLED:
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY FIXING THE EMPLOYER CONTRIBUTION UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS (PERS ALL EMPLOYEES)**

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director M. Nguyen, seconded by Director A. Nguyen, to adopt Resolution No. 2025-16 as presented at the meeting. The motion was approved by the following 5-0 roll call vote:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, S. Contreras, T. Diep
NAYS: None
ABSTAIN: None
ABSENT: None

**C. CONSIDER ADOPTION OF RESOLUTION NO. 2025-17, ENTITLED:
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY FIXING THE EMPLOYER CONTRIBUTION UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS (NON-PERS BOARD OF DIRECTORS)**

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director T. Diep, seconded by A. Nguyen, to adopt Resolution No. 2025-17 as presented at the meeting. The motion was approved by the following 5-0 roll call vote:

AYES: S. Contreras, A. Nguyen, T. Diep, M. Nguyen, and C. Nguyen
NAYS: None
ABSTAIN: None
ABSENT: None

D. APPROVE RESOLUTION NO. 2025-18, ENTITLED:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA ESTABLISHING AN EMPLOYEE RECOGNITION PROGRAM

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director C. Nguyen, seconded by T. Diep, to approve Resolution No. 2025-18 as presented, with a modification to add the words “in an amount not to exceed \$300” after the word “occasion” in the first paragraph on page 3 of Exhibit “A”. The motion was approved by the following 5-0 roll call vote:

AYES: S. Contreras, A. Nguyen, T. Diep, M. Nguyen, and C. Nguyen
NAYS: None
ABSTAIN: None
ABSENT: None

E. Consider Bids for the Springdale Street and Westminster Boulevard Sewer Manhole Installation Project, Project No. P2025-01, and Staff’s Recommendation to Reject All Bids and Authorize the General Manager and District Engineer to Make Minor Modifications to the Invitation for Bids and Instructions to Bidders, as Needed, and to Readvertise for Bids

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director C. Nguyen, seconded by Director A. Nguyen, to reject all bids received for the Springdale Street and Westminster Boulevard sewer manhole installation project, Project no. P2025-01, and authorize the General Manager and District Engineer to make minor modifications to the invitation for bids and instructions to bidders, as needed, and to readvertise for bids. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, S. Contreras, T. Diep
NAYS: None
ABSTAIN: None
ABSENT: None

F. Consider Approval of Amendment No. 1 to Professional Services Agreement with AKM Consulting Engineers to Provide Engineering Support and Inspection Services for the Construction of Manholes Upstream and Downstream of the Inverted Siphon at Westminster Boulevard and Springdale Street to Revise the Scope of Work and to Increase the Contract Amount by \$108,124 and Authorize the General Manager to Execute the Amendment on Behalf of the District

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve Amendment

No.1 to the professional services agreement with AKM Consulting Engineers to provide engineering support and inspection services for the construction of manholes upstream and downstream of the inverted siphon at Westminster Boulevard and Springdale Street to revise the scope of work and to increase the contract amount by \$108,124 and authorize the General Manager to execute the amendment on behalf of the District. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, S. Contreras, T. Diep
NAYS: None
ABSTAIN: None
ABSENT: None

INFORMATIONAL ITEMS

A. 2025 Board Meeting Calendar

Received and filed.

BOARD CONCERNS AND COMMENTS

The Directors expressed their appreciation to staff for their hard work and dedication, noting the numerous certificates and awards the District has received. They agreed that the 2026 District Calendar is the best to date and commended staff for their continued efforts in moving the District forward and achieving significant accomplishments throughout the year.

GENERAL MANAGER/ STAFF CONCERNS AND COMMENTS

None.

GENERAL COUNSEL CONCERNS AND COMMENTS

General Counsel J. Eggart reported that he had been informed that a Director of another Sewer District in Orange County had attended the ISDOC Luncheon and mentioned at a public meeting of that District’s Board that he was impressed by the District’s presentation.

CLOSED SESSIONS - None.

ADJOURNMENT

President S. Contreras adjourned the meeting at 6:26 p.m. to the next Board Meeting to be held at the District on Tuesday, November 18, 2025, at 5:30 p.m.



Mark Nguyen, Secretary