

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY  
14451 CEDARWOOD STREET  
WESTMINSTER, CA 92683**

**January 21, 2025**

**CALL TO ORDER**

President S. Contreras called the Regular Meeting of the Governing Board of the Midway City Sanitary District to order at 5:30 P.M., on Tuesday, January 21, 2025, at 14451 Cedarwood Street, Westminster, California.

**ROLL CALL**

**PRESENT:** Sergio Contreras  
Tyler Diep  
Chi Charlie Nguyen  
Andrew Nguyen  
Mark Nguyen

**ABSENT:** None

**STAFF PRESENT:** Robert Housley, General Manager  
Gordon Copley, Director of Finance  
Nicolas Castro, Director of Operations & Safety  
Ashley Davies, Director of Servs. & Program Development  
Milo Ebrahimi, District Engineer, P.E.  
Cynthia Olsder, Board Secretary  
Leanne Luu, Human Resources Coordinator  
Sergio Gonzalez, Lead Solid Waste  
Michael LaFreniere, Fleet Maintenance Mechanic  
Armando Alatorre, Solid Waste Driver  
Miguel Jimenez, Solid Waste Driver

**OTHERS PRESENT:** James H. Eggart, General Counsel, Woodruff & Smart  
Leslie Gonzalez  
Angel Jimenez  
LaFreniere's Family

**PLEDGE OF ALLEGIANCE AND INVOCATION**

Director T. Diep led the Pledge of Allegiance. Director A. Nguyen conducted the Invocation.

**ROLL CALL AND DECLARATION OF QUORUM**

Board Secretary, C. Olsder announced a quorum.

**PUBLIC COMMENTS**

None.

**PRESENTATIONS**

**A. 2024 Volunteer Recognition**

President S. Contreras, together with the Directors, presented Maleigh LaFreniere, Caleb LaFreniere, Leslie Gonzalez, and Angel Jimenez with certificates and gift cards in recognition of their repeated volunteer efforts in 2024 at the Clean-up Events and expressed their sincere appreciation.

**APPROVAL OF MINUTES**

**A. Approve Minutes of the Regular Board of Directors Meeting on January 7, 2025**

A motion was made by Director C. Nguyen, seconded by Director A. Nguyen, to approve the minutes of the Regular Board of Directors Meeting on January 7, 2025. The motion was approved by the following 5-0 vote:

- AYES: A. Nguyen, M. Nguyen, T. Diep, C. Nguyen, and S. Contreras
- NAYS: None
- ABSTAIN: None
- ABSENT: None

**REPORTS**

**Report of President**

President S. Contreras expressed gratitude to the volunteers once again.

**Report of the General Manager**

GM R. Housley provided an update on the Springdale & Westminster sewer project, shared details about the SDRMA Board meeting he attended in Sacramento and discussed his visit to Assemblyman Tri's office during his time there. He also mentioned that he spoke with a California Association of Sanitation Agencies (CASA) representative, who offered the District a complimentary membership for this year.

**Report of the Director of Services & Program Development**

A. Davies provided an update on recent and upcoming outreach events, including the Open House, as well as radio outreach with Little Saigon Radio and CR&R.

**Report of Swearing-in Ceremony for OC Supervisor Janet Nguyen on January 18, 2025**

President S. Contreras reported that he attended the swearing-in ceremony and stated that it had a strong turnout.

**Report of Radio Outreach with Radio Bolsa on January 13, 2025**

Director M. Nguyen reported that he attended the recording with Director C. Nguyen, where they discussed the SB 1383 regulations, District services, and upcoming events in 2025, and emphasized that the District also manages the sewer systems.

**Report of Legislative & Public Affairs Outreach Subcommittee on January 15, 2025**

Director T. Diep reported that he attended the meeting with Director C. Nguyen where they finalized details for the Open House Event, discussed the Westminster Tet Parade, and recommended replacing Me Vietnam with Little Saigon Radio. He added that more detailed information could be found in the staff report, under Consent Calendar item 7D.

**Report of OC San Board of Directors Special Meeting on January 15, 2025**

Director A. Nguyen reported that he was present at the Board Special Meeting, which provided an orientation for both existing and newly appointed Board Members.

**CONSENT CALENDAR**

- A. Receive and File the Register of Demands in the Amount of \$513,245.31
- B. Approve and File the Treasurer’s Investment Report for December 2024
- C. Approve Budget Calendar for Fiscal Year 2025-2026 (July 1, 2025 through June 30, 2026)
- D. Approve the January 15, 2025 Legislative and Public Affairs Outreach Subcommittee Recommendation
- E. Approve General Manager, Robert Housley’s, Vacation Request for June 23, 2025, through July 11, 2025, for a total of Fifteen (15) Days and Approve Acting Pay for Director of Services & Program Development, Ashley Davies for Fifteen (15) Days

A motion was made by Director M. Nguyen, seconded by Director A. Nguyen, to approve the Consent Calendar. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, C. Nguyen, and S. Contreras  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: None

**OLD BUSINESS - None**

**NEW BUSINESS**

- A. Consider Approval of the Purchase of Two (2) New 2024 Ford F-150 Supercrew Electric Pickup Trucks

Director of Operations & Safety, N. Castro reported that the District currently owns a 1998 Ford Truck and a 2010 Ford Truck, both of which they plan to auction off and replace for the Sewer Maintenance Department.

Director C. Nguyen inquired about the bidding process, raised concerns about the fluctuation in prices, and recommended that staff also consider obtaining bids from local dealerships.

General Counsel, J. Eggart clarified that the staff’s recommendation is not focused on selecting a specific dealership, but rather for the Board to approve the purchase of the trucks and authorize the General Manager to negotiate and finalize all necessary documentation related to the purchase.

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director C. Nguyen, seconded by Director M. Nguyen, to direct Staff to obtain additional and update quotes, including from local dealerships, and to bring the matter back for consideration at the next meeting. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, C. Nguyen, T. Diep, and S. Contreras  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**B. Consider Scheduling a Public Hearing to Consider Adoption an Ordinance Increasing Director Compensation Per Meeting or Day of Service**

GM R. Housley reminded the Board that State law permits compensation adjustments of up to 5% per calendar year, starting from the date of the last adjustment. Therefore, the maximum allowable increase by law is \$60.

The Board had a discussion regarding taking a lesser amount and setting the effective date for the change.

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director T. Diep, seconded by Director A. Nguyen, to direct Staff to schedule and publish a notice of public hearing in a timely manner for consideration of an Ordinance adjusting the Board of Director’s compensation for each day of service from \$300 to \$345. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, C. Nguyen, T. Diep, and S. Contreras  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**INFORMATIONAL ITEMS**

**A. 2025 Board Meeting Calendar**

Receive and File.

**BOARD CONCERNS AND COMMENTS**

The Board thanked staff and expressed that they look forward to the Open House.

**GENERAL MANAGER AND STAFF CONCERNS AND COMMENT**

GM, R. Housley shared that the District have some Boy Scouts and Girl Scouts helping at the Open House, thanks to Director of Finance, G. Copley.

**GENERAL COUNSEL CONCERNS AND COMMENTS**

None.

**CLOSED SESSIONS**

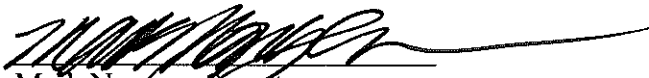
None.

**CLOSED SESSION:** During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

**ADJOURNMENT**

President S. Contreras adjourned the meeting at 6:18 P.M. to the next regular Board Meeting to be held at the District on Tuesday, February 4, 2025 at 5:30 P.M.

  
Mark Nguyen, Secretary